



MEETING MINUTES

BOARD/COMMITTEE NAME: Local Historic District Study Committee

DATE OF MEETING: Tuesday May 31, 2016

TIME OF MEETING: 6:00 P.M.

LOCATION OF MEETING: Town Hall

Discussion

1. Meeting called to order 6:02PM
2. Discuss LHD Parameters
 - a. Discussed the district parameters - specifically if including "single structure" districts be added to the 2 primary contiguous areas discussed
 1. Specifically J. Lowell's house was discussed as she has interest in doing it
 2. Agreed we should include them if individuals would like their properties included - decided we would include this opportunity as part of our communication plan
 3. Lawney will modify a pdf version of the map for the report/ communication plan
3. Discuss / Formulate Community Outreach Plan
 - a. Lynne to contact W.Newton individual to obtain an example of their communication "card"
 - b. Agreed to set up a Facebook page for the Historical Commission and use that for our study committee
 1. Lawney will create an email address for use for that page
 - b. Mike will contact MURSD to look into volunteers to support the effort over the next year (man booths, door to door, Facebook support(?) etc)

- c. Agreed we need to invite potential district residents to an upcoming meeting to solicit their input into what will be incorporated into the rules/regs, etc
 - 1. Agreed that a standing communication PPT be drafted for this meeting and for on-going communication meetings (BoS, Planning Board, CPA, etc)
- d. Discussed / brainstormed potential events / groups the committee should engage/attend:
 - 1. Strawberry Festival
 - 2. Lions Country Fair
 - 3. 350th Events (coordinate with K. Rudden)
 - 4. Planning Board - will invite Bill Ambrosino to an upcoming meeting for initial discussions
 - 5. BoS - plan to provide an outline / update to the Selectmen
- e. Agreed the listings/addresses for residents in the potential districts by pulled from Town Hall in order to initiate contact/invite to a meeting (?)
- 4. Review/Discuss MGL40c Exemption List (by-law): Focus on establishing the objectives and guidelines for the by-law:
 - a. Agreed primary focus for these districts is preservation - prevent demolition of the structures and maintain the architectural styles of them
 - b. Agreed need to balance practicality with preservation in order to gain agreement at the ATM
 - c. Discussion continued regarding the role of the by-law and that of the Historic Distric Commission (required as an outcome of the process)
 - 1. By-law will outline what is exempted from review by the commission versus what will be reviewed (everything else)
 - a. Agreed the by-law should require review by the commission within a reasonable timeframe (30 days)

- b. Continued discussion as to what exemptions should be in the by-law (ex. solar panels - allowed or does that interfere with the integrity of the architectural style?)
 - 1. Agreed that we would use existing by-laws (Uxbridge, Amherst, Andover, etc) and the MHC template to draft a framework for the committee to review
- 5. Other Topics Not Reasonably Anticipated 48 Hours Prior to Meeting
- 6. Adjournment