



BOARD/COMMITTEE NAME: Local Historic District Study Committee

DATE OF MEETING: Wednesday February 24, 2016

TIME OF MEETING: 7:00 P.M.

LOCATION OF MEETING: Town Hall

### **Meeting Minutes**

1. Open Meeting / Review Agenda (7:00PM)
  - a. Michael Goddard opened the meeting (Lynne Roberts present) and reviewed the agenda
  - b. Lawney Tinio joined the meeting at 7:10 PM
2. Organize Committee
  - a. Discussion had regarding the nomination of a Chairperson for the committee
    1. Lynne motioned/nominated Michael Goddard, Lawney seconded the motion and both voted in favor
3. Review process to establish a local historic district
  - a. The committee proceeded to review documents regarding the process (Timeline, National Registry docs)
    1. Agreed opportunity might lie on consolidating some of the meetings outlined in the notional timeline
    2. Discussed the need to coordinate with other efforts underway (Master Plan, Planning Board, 350th Committee)

3. Agreed first action/decision for the committee is to identify the boundaries of the district
4. Set future meeting schedule and agendas
  - a. Michael Goddard will reach out to D. Grady to invite him to an upcoming meeting to provide historical context for Mendon - use that in helping to decide the parameters of the district
  - b. Michael Goddard will contact the State (MHC) to invite them to an upcoming meeting (a step in the process)
  - c. The committee will begin review of the structures identified in the National Registry for consideration to be included in the LHD
5. Adjournment (7:55PM)
  - a. Lawney made the motion to adjourn, Lynne seconded