



# MEETING MINUTES

BOARD/COMMITTEE NAME: Local Historic District Study Committee

DATE OF MEETING: Monday June 27, 2016

TIME OF MEETING: 6:00 P.M.

LOCATION OF MEETING: Town Hall

## Minutes

1. 6:00 p.m. Open Meeting / Review Agenda
2. Discuss LHD Parameters
  - a. Map Review
  - b. Inclusion of Single Structure Districts
    1. Agreed to continue to pursue both Maple/Hastings/Main and Gaskill/George/Providence triangles
    2. Agreed to incorporate single structure districts as part of the plan
      - i. Single structure districts may be an alternative to a contiguous anchor district if residents are split on the idea of a local historic district
3. Review/Discuss By-Law Framework
  - a. Focus discussion on exclusions
  - b. Draft pulled together based on review of Amherst, Uxbridge and Andover by-laws

- c. Need find a balance for the oversight process
  - 1. Should materials be dictated - current thinking is no but can we incent use of better materials(?)
  - 2. Agreed color would not be included for review
  - 3. Need to determine how Solar will be handled as it is visible from the street
- 4. Community Outreach
  - a. Strawberry Festival Feedback
    - 1. Lynne provided a quick update on the outreach at the Strawberry Festival
      - a. Generally positive feedback, curious as to what it means
  - b. Review / Discuss PPT draft
    - 1. Short discussion discussing what needs to be included
  - c. Facebook Content - not discussed
  - d. Other options
- 5. Review / approve 5-31 Meeting minutes
  - a. minutes approved (Tinio motioned/Roberts seconded/unanimous approval)
- 6. Discuss / Prepare agenda items & schedule for upcoming meetings
- 7. Other Topics Not Reasonably Anticipated 48 Hours Prior to Meeting
- 8. Adjournment

***The Chair reserves the right to call items on the agenda out of order. The times that are listed for items are approximate times, and items may be reached earlier or later than the posted times. The listing of items is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.***