



## MEETING Minutes

BOARD/COMMITTEE NAME: Local Historic District Study Committee

DATE OF MEETING: Tuesday May 17, 2016

TIME OF MEETING: 6:30 P.M.

LOCATION OF MEETING: Town Hall Meeting Room

1. Prior to meeting opening - discussed Uxbridge experience with Mike Potaski, Uxbridge Local Historic Commission
  - a. Items for consideration:
    1. Strong relationship with the Building Inspector/Department which helps with coordination with permitting
    2. Agrees with community outreach being required - multiple forums with residents
    3. Take care with by-law wording - considers Uxbridge too lax
    4. Take care with initial exemptions (no going back)
    5. Suggested looking at Salem (very restrictive) and Andover for examples
2. Lawney Tinio arrived at 7pm and the meeting was opened
3. 4-26 Meeting Minutes were not available for review/approval - pushed to the next meeting
4. Discuss LHD Parameters (con't from 3-28)
  - a. Reviewed current map(s) - agreed to get electronic copies to "mark up"

- b. Lawney has software available to create the district boundaries for the report & communication opportunities
- 5. Discuss / Formulate Community Outreach Plan
  - a. Discussed creation of a Facebook page - recommending a Historic Commission site with a focus on the LHD effort
    - 1. Considering volunteers to establish and maintain the site (Honor Society?)
    - 2. Lawney will coordinate creation of an email account to support the committee and site
  - b. Agreed we need to begin identifying and meeting with stakeholders:
    - 1. Residents of the proposed district
    - 2. Planning Board
    - 3. 350th Committee
    - 4. By-law (initial discussion completed)
    - 5. TBD
- 6. Adjourned 7:35 (Tinio motioned, Goddard seconded)