



# TOWN OF MENDON

Finance Committee  
[fincomm@mendonma.gov](mailto:fincomm@mendonma.gov)

Mike Merolli, Chairman  
Brian Guzman, Vice Chairman  
Mike Ammendolia  
Heather Allcock  
Norm Round  
John Hodgins  
Nicholas Ciantra

## MEETING MINUTES

**Meeting Date:** Wednesday, November 20, 2019  
**Time Called to Order:** 6.03 PM  
**Time Adjourned:** 10.15 PM  
**Location:** Miscoe Hill Auditorium  
**Meeting Chair:** Mike Merolli  
**Recorder:** Jeanne Davoren

<u>Member:</u>	<u>Present</u> <sup>1</sup>	<u>Remote</u> <sup>2</sup>	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Jean Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Norm Round	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Heather Allcock	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Hodgins	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Ammendolia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nick Ciantra	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Topic Name</b>	<b><u>Approval of Minutes</u></b>
	No minutes approved at this meeting
<b>Summary:</b>	
<b>Decisions Made:</b>	
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	Free Cash Information
<b>Summary:</b>	Per Chairman Merolli, Free Cash has been certified at \$438,000
<b>Decisions Made:</b>	
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<sup>1</sup> If "Present" contains an "x" that person was physically present.

<sup>2</sup> If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) a through e as approved by the Meeting Chair.

<b>Topic Name:</b>	<b>STM Warrant Articles</b>
<b>Summary:</b>	Motions were made for the following articles and these votes will take precedence over the votes taken at the November 3, 2019 Fin Com Meeting.
<b>Decisions Made:</b>	
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 1</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$25,000 from Free Cash to pay Bills of a Prior Year. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 2</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$119,000 from Free Cash to the Stabilization Account. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 3</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$100,000 from Free Cash to the Capital Expenditure Account. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 4</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$24,000 from Free Cash to OPEB, Other Post-Employment Benefits Liability Trust Fund. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 5</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$72,000 from Free Cash to Fire Dept Leave Accrual for the payout of leave time balances accumulated by Fire Dept employees prior to July 1, 2019. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 6</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$60,000 from Free Cash to 151B Legal to settle litigation. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 7</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$6200 from Free Cash to establish and maintain a Regional Substance Abuse Program. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 8</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$30,000 from Free Cash to pay for Fire Turnout Gear. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 9 &amp; 10</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to set up a revolving account for the Fire Dept to fund cisterns. Fire Chief requests Account be opened for \$50,000. Article 10 is a request to set the limit of spending at \$10,000 from this account per year. These two articles were voted as recommended in the Nov 13, 2019 Fin Com meeting.
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 11</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, John seconded to recommend that the Town vote to set aside for later spending a total of \$105,157 from CPC Fund Balance. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 12</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Nick seconded to recommend that the Town vote to transfer \$500 from Free Cash to pay for Archival Sleeves and boxes for historic documents. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 13-14</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	These are CPA articles which the Fin just got today and has not had time to fully vet the information and therefore will not be recommending these articles this evening.
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 15-16</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	These were passed over for later recommendation
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	

<b>Topic Name:</b>	<b>ARTICLE 17</b>
<b>Summary:</b>	
<b>Decisions Made:</b>	Brian moved, Heather seconded to recommend that the Town vote to transfer \$500 from Free Cash for Postage and Printing for Public Hearings for demolitions notices for historic homes. VAU
<b>Actions to be Taken:</b>	
<b>Related Documents or Exhibits:</b>	