



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Mike Merolli, Chairman
Brian Guzman, Vice Chairman
Mike Ammendolia
Heather Allcock
Norm Round
John Hodgens
Nicholas Ciantra

MEETING MINUTES

Meeting Date: Friday, May 03, 2019
Time Called to Order: 6.37 PM
Time Adjourned: 10.38 PM
Location: Miscoe Hill Auditorium
Meeting Chair: Mike Merolli
Recorder: Heather Allcock

<u>Member:</u>	<u>Present</u>	<u>Remote</u>	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Jean Davoren	<input type="checkbox"/>	<input type="checkbox"/>	Norm Round	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Heather Allcock	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Hodgens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Ammendolia	<input type="checkbox"/>	<input type="checkbox"/>	Nicholas Ciantra	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name	Motion to allow Chairman to approve budget transfers for the remainder of the fiscal year.
Summary:	Motion made by Brian Guzman, seconded by Norm Round, to allow FinCom Chair to approve and sign budget transfers on behalf of the FinCom for the remainder of the 2019 Budget year.
Decisions Made:	Unanimously approved
Actions to be Taken:	make necessary transfers to balance the budget for the remainder of the current fiscal year.
Related Documents or Exhibits:	Agenda

Topic Name:	Motion to approve inter departmental transfers by Vice Chair Brian Guzman and 2nd by Norm Round
Summary:	FINCOM wants to authorize transfers for monies from healthcare and reserve for salary negotiations to fund deficits (benefits, COLA, Salary Increases, and lights and building maintenance) in the amount of \$4911.42
Decisions Made:	Unanimously approved
Actions to be Taken:	Make necessary transfers to balance the budget

Related Documents or Exhibits:	Agenda and Interdepartmental transfer form
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Topic Name:	Motion by Brian Guzman and Seconded by Norm Round to approve Fire Department Transfers
Summary:	There is a deficit in overtime wages and an overage in full time wages. The Fire chief proposes moving monies from full time wages to call wages. Also need to pay bills with remaining monies
Decisions Made:	Passed unanimously
Actions to be Taken:	Make transfers to balance the budget
Related Documents or Exhibits:	Agenda

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve Police Department Transfers
Summary:	Due to deficits in overtime wages the police chief proposes transfers from 2% COLA and Quinn Bill Excesses into overtime wages. Grant Funding is paying for some wages and once budget is passed monies will return to FINCOM Reserve.
Decisions Made:	Passed unanimously
Actions to be Taken:	Make transfers to balance the budget
Related Documents or Exhibits:	Agenda

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve CPC funding for articles 18 and 19 in the Annual Town Meeting Warrant
Summary:	CPC proposes funding title work on the Pleasant Street through a transfer from the Land Use Budget
Decisions Made:	Passed by Majority
Actions to be Taken:	Make transfers in Land Use budget to pay for title work
Related Documents or Exhibits:	Agenda

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 1-Funding Source for proposed changes to budget (FINCOM Book)
Decisions Made:	Passes unanimously
Actions to be Taken:	

Related Documents or Exhibits:	ATM Warrant
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Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 2-Fixed salaries and compensation of elected officials
Decisions Made:	Passes unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 3-Raise and Appropriate Funds
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant and FINCOM Book

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 4-8 Consent Calendar
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 9-Vote to take out a debt exclusion to pay for increased Police Station budget; discussion was held, and Q & A ensued
Decisions Made:	Passes Unanimously to borrow monies through a debt exclusion
Actions to be Taken:	Incur debt exclusion in the amount needed not to exceed \$520,000
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 10 & 11-Establish Water Enterprise Fund and fund accounts
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 14-Transfers from FINCOM Reserve to Planning Board in the amount of 1605.85
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 15-Transfers from Assessors Salary to Assessors Update Valuation in the amount of \$3500
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 15-Transfers from Assessors Salary to Assessors Update Valuation in the amount of \$3500
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 16-Transfers from \$24,000 Ambulance Reserve Fund and \$35,000 from Cap EX to purchase or lease/outfit an ambulance
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 17/18-Transfers from \$3000 Landbank (CPC) to funding title work for Pleasant Street Property
Decisions Made:	Passes Majority
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 19-Transfers from \$3000 Landbank (CPC) to funding title work for Blanchard Property
Decisions Made:	Passes Majority
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 20-Transfers from \$2500 from Landbank to fund forestry plan on the Meadow Brook Woods Property (100 Park Street and 39 Asylum Street)
Decisions Made:	Passes Majority
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 21-Transfer \$2000 from Mendon Landbank to find open space priorities
Decisions Made:	Passes Unanimous
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 22-Transfer \$1500 from CP Historic Preservation to purchase and install winder in the Olney Cook Shop
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 23-
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 24-Transfer \$8302 from CPC Reserve Account to fund shortfall of the FY Fino Debt
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 25-Transfer \$33,100 from CPC Budgeted Reserve and \$65,000 from CPC Open Space to fund FY20 Fino Debt
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 26-Transfer \$10,505 from CPC Budgeted Reserve and \$90,000 from CPC Historical Preservation to fund FY20 Police Station Debt Exclusion
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

Topic Name:	Motion by Brian Guzman and seconded by Norm Round to approve the warrant at the Annual Town Meeting for all FINCOM Articles
Summary:	Article 27-Transfer \$20,000 from CPC Affordable Housing to fund part time affordable housing coordinator
Decisions Made:	Passes Unanimously
Actions to be Taken:	
Related Documents or Exhibits:	ATM Warrant

END OF NOTES