

MEETING MINUTES

BOARD/COMMITTEE NAME: Mendon Economic Development Committee

DATE OF MEETING: September 25, 2019

TIME OF MEETING: 6:30pm

LOCATION OF MEETING: Mendon Town Hall, Upper Floor

Members Present: Tom Merolli (Chair), John Danielson, Tim Persson, Anthony Genna

Meeting called to order by Tom Merolli at 6:40pm

- Motion to accept minutes from June 12, 2019 and June 19, 2019 EDC and joint EDC, Planning Board, BoS, and Historic District Committee respectively.
 - Motion: Tim; 2nd: John; unanimous in favor
- Discussion of proposed New Business Welcome Letter that would be sent to all new businesses in Mendon. Several edits suggested.
 - Motion to approve letter subject to edits: John; 2nd: Tim; unanimous in favor
- Discussion of remaining committee member opening. Tom informed the committee that Matthew O'Brien (Chair of Capital Planning Committee and Commissioner on Water Commission) is interested in the vacancy. A request will be made for Matthew to attend a future meeting in order for the committee to meet/vet him.
- Food Trucks – Lisa Vandervalk (not present) has concerns about the difficulty of the food truck permitting process. She would like to have food trucks on the Vandervalk property during events. Tom reviewed the permitting processes of other local towns and stated that some (Hopedale) are just as simple as showing the most recent inspection certificate.
 - Tom suggests that the EDC members could review the Town of Mendon's permitting documents and processes for each department. The review would include a comparison to other local towns and a review of ease-of-use.
 - Tom: Building Dept., Planning Board, and Zoning Board
 - John: Conservation and Highway Dept.
 - Tim: Board of Health and Fire Department
 - Anthony: Town Clerk and Board of Selectmen
 - Departments not listed: TBD
- Planning Board and EDC have discussed a future joint meeting.
- Town owned parcels: Town put out an RFP for a commercial appraiser, no interest shown as of yet. Tom to follow up.
- Next meeting: October 23, 2019 at 6:30pm
- Motion to Adjourn at 7:25pm: Tom; 2nd: Tim; unanimous in favor