

Mendon Cultural Council
MEETING MINUTES
January 16, 2018

Joyce Firth-Chair
Debbie Perro-Secretary
Tina Jankauskas
Mary Walling
Ellen Gould
Michael Fater

1. CALL TO ORDER: The regular meeting of the Mendon Cultural Council was called to order at 7:02PM in the lower level of the Town Hall.

- A. The above mentioned members were present.
- B. Alison Chu, Treasurer and Bill Moffitt were absent.

2. ACCEPTANCE OF MINUTES:

- A. Minutes for November 1, 2017 were read and were accepted without changes.
- B. New members, Ellen Gould and Michael Fater were introduced and welcomed.

3. TREASURER'S REPORT:

- A. No Ledger Report was submitted, however reimbursements from December and January were reviewed.
- B. FY 2017 approvals and reimbursements were reviewed showing only two grants outstanding: #1. Cathy Frairy for Math Play which we were informed, 1/17, would not be used for lack of interest in the field trip. #2. Mendon 350th Anniversary Committee for Mother Mendon Sings, where apparently, there is no tax ID available to claim the grant award. This situation was discussed at length within the Committee. The MCC guidelines relevant to this situation were shared with the 350th Secretary and Brothers of the Brush members via an earlier email, and with the committee:
 - a. Only those who applied for and were awarded a grant may claim it.
 - b. Terms of the grant must be met.
 - c. A reimbursement form with tax ID must be presented, along with

proof of other MCC guideline requirements, for payout.

- d. Reimbursement request must be received by December 31, 2017.
- C. Regretably, the 350th was not able to submit the necessary requirements in time, and therefore they forfeited the grant. They have not submitted a request for an extension or consideration of a reimbursement at a later date. It is the Committee's understanding that the funds remain in the LCC account for later granting, as the MCC guidelines dictate.

4. OLD BUSINESS:

- A. The MCC user name and password were shared with new members.
- B. The Mendon Council has relinquished their PO Box as of 12/31/17, and is using the Town Hall as the official mailing address.
- C. Changing address, membership, and 2018 grantees information on the MCC site, the Town site and Face Book page were discussed.
 - a. Ellen Gould has volunteered to take over the Face Book page.
 - b. Debbie Perro and Joyce Firth will meet with Dan Byer to learn how to change information on the Town website.

5. ITEMS NOT ANTICIPATED

- A. The MCC Institute on March 17, 2018 at the DCU center in Worcester was discussed. That information will be sent via email to members so that anyone interested in attending may register to do so.
- 6. Deb Perro will write a FY2018 grantee award announcement for the local newspapers.
- 7. **NEXT MEETING FEBRUARY 20TH,2018 7:00PM** in the Town Hall, if available.
- 8. **AJOURNMENT** The meeting was adjourned at 8:16PM.

Respectfully Submitted,

Joyce Firth/DP, Secretary