

Mendon Cultural Council
MEETING MINUTES
August 30, 2016

Joyce Firth-Chair
Kathleen Murphy-Secretary
Marty Fletcher-Treasurer
Debbie Perro- Publicity
William Moffett
Mary Walling

CALL TO ORDER:

- A. The regular meeting of the Mendon Cultural Council was called to order at 7:00PM at the Mendon Senior Center.
- B. All members were present.

NEW MEMBERS:

- A. New members, Mary Walling and Bill Moffett were introduced and welcomed. Both members had previously been sworn in and provided with introductory materials by the Town Clerk.
- B. In the absence of a BOS secretary, both new members were directed to see the Town Administrator to be assigned MendonMa.gov/Town email addresses.
- C. All members were reminded to take Conflict of Interest Law training online every 2 years at www.muniprogram.state.ma.us

ACCEPTANCE OF MINUTES:

- A. Minutes for April 2016 and June 2016 were accepted without changes.

TREASURER'S REPORT:

- A. The Treasurer, Marty Fletcher, submitted a TOWN OF MENDON General Ledger Report showing our balance as \$4,556.25.
- B. There had been no activity on the accounts since our last meeting, however, 3 reimbursement requests from Leslie Havens/Quintessential Brass for \$250.00; Mark Mandville/Music at Daniels Farmstead for \$309.00; and Christian Barnett/Historic Mendon Art Classes for \$500.00 were signed at this meeting and will be submitted for payment to the Town Accountant.

VOTING:

- A. The ballot for the voting in of officers was as follows:
 - Joyce Firth for Chair position,
 - Kathleen Murphy for Secretary,
 - Marty Fletcher for treasurer,
 - Debbie Perro for Publicity
- B. None of the seats were challenged.
- C. The officers were voted in unanimously by the membership.

OLD BUSINESS:

- MODIFICATION REQUEST- A. A modification request of a previously awarded grant from Diane Edgecomb was discussed. Ms. Edgecomb's Storytelling event at the Taft Library scheduled for August 4, 2016 had been cancelled due to lack of attendance. Ms. Edgecomb requested rescheduling the event to October 26th and linking it with another Library event.
- B. The membership unanimously voted to approve this request with receipt of confirmation from the Taft library of the new date and venue.

305TH ANNIVERSARY INVOLVEMENT:

A. To date one applicant, Simeon Morrow, has responded to our call for a Choral Director/Conductor.

1. That application/resume will be forwarded on to Wayne Ward, accompanist for the event , and Bill Moffett for review and professional input.
2. The Council will rely heavily on this input for the decision making process.

B. Funding possibilities for the 350th Anniversary Choral event were discussed:

-Suggestion from the Mass Cultural Council is to consider the new Council Initiated Programs initiative. If approved, this will only award 15% of our annual allocation-about \$650.00.

-Submit to the 350th Committee for some assistance from the \$25,000 "Governor's Funds" earmarked for Mendon's 350th, *if the Town actually receives this funding*.

-Approach the Brother's of the Brush for front money and reimburse from event admission.

- Have select participants apply to "Children" towns for CC funds.

NEW BUSINESS:

A. Changes within the Massachusetts Cultural Council website/application/contact were reviewed and discussed.

1.Mendon's Cultural Council contact person at the State House, Jennifer Atwood, has left. Our new contact is Lisa Simmons. All members should have received this contact information from Mass-Culture.org.

2.The deadline for grant applications this year is October 17th, rather than October 15th. Changes to the date will be made to our banner which is hung in front of Town Hall. Kathleen Murphy will also send an email out through the school email system to let teachers know this important change.

3. The Massachusetts Cultural Council has changed its policy to now accept only online applications. The Local CC has agreed, as a convenience to our applicants, to accept paper applications for one more grant cycle, the 2017 grant cycle, only. After which, only online applications will be accepted.

4. Mendon has updated its membership list, funding priorities and guidelines on the mass-culture.org site. A handout of this updated information was provided to the membership and may be modified after membership review and discussion at our next meeting.

5. The new Cultural Council application was reviewed and discussed. Members were directed to destroy all old copies, and print off a new copy from the mass-culture.org site to have available should a potential applicant request it. Members will check the Library and Town Hall for old grant applications and will replace with the new version.

B. Joyce Firth will attend the Open meeting training session on September 20, 2016 as directed by the Town.

ITEMS NOT ANTICIPATED FOR DISCUSSION:

A. Specific dates for granted events are needed for promotional purposes. Debbie Perro will promote events if the dates are known in advance. It was suggested that we add to our acceptance package Debbie's contact information so that grantees may provide her with specifics that she can publish via our FB page or in the newspaper.

B. Kathleen Murphy shared a membership recruiting flyer she created to encourage residents to join the council. She will post this on our webpage and distribute it around town.

C. It was suggested that the Mendon Cultural Council have a presence in the Town 350th parade in May 2017. Joyce Firth will explore this possibility with the 350th committee.

NEXT MEETING DATE;

A. The next meeting of the Mendon Cultural Council is set for Tuesday, September 27, 2016.

ADJOURNMENT

A. The meeting was adjourned at 8:00PM.

Respectfully submitted,
Joyce Firth/KM

Att:
membership flyer
MCC Council Priorities page