

MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- July 10, 2012

APPROVED-----July 16, 2012

Meeting called to order at 7:30 p.m. Chairman Michael Ammendolia and Selectman Michael Goddard are present.

Pledge

Selectman Goddard made a motion to approve meeting minutes from June 4, June 18, and June 26, 2012 as written. Chairman Ammendolia stepped down to second. Unanimous vote.

A date of September 25, 2012 was set for a Special Town Meeting. The selectmen also will meet next Monday, July 16, in order to vote on the wording of the ballot questions to be placed on the November 6, 2012 ballot.

Kevin Rudden, the town's ADA coordinator, gave a review of the report he compiled on the status of buildings in town. The Board of Selectmen must decide if they want anything changed or corrected in the report. The selectmen want this item put on an agenda later in August. Chairman Ammendolia stated we are working to correct any issues and that training of town personnel is important.

Town Clerk, Margaret Bonderenko, came forward to discuss staffing in her office. The Assistant Town Clerk has resigned and this position needs to be filled. It is a 9-hour/wk position, and has been funded for this year. The selectmen asked the Town Clerk to put together a one-page job description and to move forward with posting and advertising of this position.

The next item discussed by the Selectmen was staffing for the BOS office. Interim Town Coordinator, Ernie Horn has put together a job description for the position needing to be filled. The next step is to post and advertise for the position. It was suggested that any information be sent to Selectman Tinio for his approval. It was also suggested to forward any information to Ernie as well as the Finance Committee so both are well informed.

The paving and sidewalk issues of Freeman Place was the next item on the agenda to be discussed. Highway Surveyor, Alan Tetreault, informed the BOS 125 feet of the sidewalk is not on town property. Alan suggested the easiest thing to do might be to remove the sidewalk and plant grass. Alan also would like to pave as he feels the binder is satisfactory to allow the paving to take place. Resident, Ric Bonnell, came before the BOS to talk about his concerns regarding monies from the bond being returned to the contractor before all issues were resolved. Mr. Bonnell also talked of his concerns that the retention pond was not installed or working correctly. Resident, Michelle Graham, also spoke of her concerns regarding the sidewalk issue.

Chairman Ammendolia suggests the sidewalk should be moved and the road paved. Alan states the road cannot be paved before the sidewalk issue is resolved. The BOS will follow up and obtain documentation on how this issue was initially handled. The Planning Board will also be informed of the issues. Chairman Ammendolia wants this item to be added to the agenda in August.

A citizen's complaint regarding an incident on North Avenue was next discussed. The incident took place on June 8, 2012. However, a report was not filed with the Police Department until June 13, 2012. The Police determined the pothole in question was not a road hazard to the motorcycle involved. Highway Surveyor, Alan Tetreault, stated he was never informed of this complaint. Selectmen suggested Town Council should be contacted for advice on this issue.

Selectman Michael Goddard made a motion to approve a Common Victualer License for Donald and Steven Handley DBA Pop's Popcorn, 82 North Avenue, Mendon, MA., pending routing slip approval from both the Fire Department and Conservation Committee. Chairman Ammendolia stepped down to second. Unanimous vote.

Chairman Ammendolia read a letter from Lenny Izzo, Mendon's Health Agent. The new owners of Dino's Two Pizza are operating illegally. The new business is to be named Nona's Pizza and the BOS recommends not to issue a license until all issues have been addressed. The Selectmen suggest this item be tabled.

Uber Cafe is under new management and the new owner provided completed paperwork. Diane will print a license for the Selectmen to sign at their next meeting.

The Finance Committee has not recommended who should be appointed to fill the vacancy on their board. The BOS will wait to make this appointment until they get a formal recommendation from the FinCom.

The BOS are scheduled to meet with the Town Coordinator Role Committee on July 17, 2012.

Chairman Michael Ammendolia requested a letter of thanks be sent to the following people for their service to the town: Richard Lareau, Amy Dewitt, Gary Smith, Joyce Gilmore, Michael Lochhead, Francis Niro, Liana Moore, and Paul Pironti. These individuals have either resigned from their committees or opted not to be re-appointed.

Chairman Ammendolia suggested the Senior Tax Abatement Program be tabled until sometime in August. He would like to have Selectman Tinio present for any discussion regarding this issue.

Chairman Michael Ammendolia, as a member of the ConCom, formally informed the BOS of an Active Enforcement Order being issued to a party concerning property on Morrison Drive. Fred Lapham, engineer for the party involved will file a Notice of Intent

for work done prior to getting permits. He also stated the applicant is one hundred percent behind getting this issue into complete compliance. Resident Brian Bridges came forward to state there were definite wetland issues and he left photographs with Selectman Goddard to view. Selectman Goddard suggested that repetitive behavior seems to be an issue.

The selectmen tabled discussion on the update of water testing at 133 North Avenue.

Resident Jane Lowell came forward to give an update on the Olney Cook project. She stated Vareika Construction had been called and all information requested is in the package they mailed. Chairman Ammendolia thanked Mrs. Lowell for all her work on this project.

The annual Tri-State Trek bicycle ride for ALS will be passing through Mendon between July 20th and July 22nd. There will be about three hundred riders. This is the 9th year of this event. We do have a certificate of liability insurance from this organization. Chairman Ammendolia requested Police Chief Ernie Horn and the Fire Department be informed of this event.

ISO classification was passed over. Interim Town Coordinator, Ernie Horn, is working on this item.

The Taft Property Request for Proposal was the next item discussed. Town Council has drawn up and reviewed brokerage and development services. Selectman Goddard would like to see some positive FY14 revenue. He recommends a 30-day turnaround if possible. Selectman Goddard wants Interim Town Coordinator, Ernie Horn's opinion of whether this is possible. If not, Selectman Goddard suggests Ernie adjust dates as needed. Chairman Ammendolia thanked Selectman Goddard for all his hard work on this item.

Shirley Smith came forward to discuss the Town Forest Committee. She suggests a three-member board with alternating terms. She also suggests any monies realized be put into a revolving account for the Town Forest Committee. Selectman Goddard expressed concern with the possible overlapping of committees. He also stated he is not in favor of revolving accounts. This item will be put on an August agenda so all three selectmen are able to make a decision.

Chairman Ammendolia read a citation for Eagle Scout Zackery Gaskill of Mendon Boy Scout Troop 44. Eagle Scout Gaskill, under the leadership of Michelle Lee, Scout Master Troop 44, worked with the Mendon Land Use Committee to stabilize a steep trail in Meadowbrook Woods.

The Blackstone Valley Chamber of Commerce Tourism Association sent an e-mail inquiring whether they need a permit to hold a family festival at Southwick Zoo.
Selectman Goddard made and Chairman Ammendolia stepped down to second a motion to allow the Blackstone Valley Chamber of Commerce Tourism Association

to hold a Family Fall Festival pending input from Interim Town Coordinator Horn regarding Permits. The motion carried unanimously.

Chairman Ammendolia read a notice informing the public that Lycott Environmental Inc. will be conducting an aquatic plant management program on Friday, July 20, 2012 at Nipmuc Lake in Mendon, Ma. The following restrictions will be in effect; drinking for three days until July 23, 2012, irrigation for five days until July 25, 2012; livestock watering for one day until July 21, 2012; there are no restrictions on swimming, boating or fishing.

Chairman Ammendolia read a letter from Blackstone Valley Regional School District concerning a feasibility study relating to possible Science Lab renovations. They intend to self fund this study.

Chairman Ammendolia reopened the request from the Blackstone Valley Chamber Of Commerce Tourism Association concerning a family festival at Southwick Zoo.

Selectman Michael Goddard made a motion to allow Blackstone Valley Chamber of Commerce Association to hold a family festival without alcohol at Southwick Zoo, pending conformation from the Interim Town Coordinator. Chairman Ammendolia stepped down and seconded. Unanimous vote.

Library Trustee, Susan Darnell, came forward to ask a personnel policy question regarding longevity bonuses. She wants to know if part time employees not covered by collective bargaining are eligible for the longevity bonus. Selectman Goddard wants to get a ruling on this from Town Council. Chairman Ammendolia would like the personnel policy updated.

Selectman Goddard made a motion to adjourn the meeting. Chairman Ammendolia stepped down and seconded. Unanimous vote.

Respectfully submitted,

Carol Cook

Documents discussed located in Administrative Secretary's Office:

- BOS meeting minutes from June 4, June 18 and June 26, 2012
- Town of Mendon, MA, ADA Self-Evaluation and Transition Plan, Updated June, 2012 (Draft)
- Citizen complaint email from Nick Sannicandro dated June 8, 2012
- Common Victualer License for Pop's Popcorn, 82 North Avenue
- Vareika Construction documents
- Letter from Vanessa Plant, Tri-State Trek for ALS, dated March 15, 2011

- Town of Mendon Request for Proposals for the Provision of Consulting and Brokerage/Development Services (Taft property RFP)
- Notification of Aquatic Treatment, Nipmuc Lake, Mendon from Lycott Environmental, Inc.
- Town Forest Committee Description
- Eagle Scout Citation for Zachary Gaskill
- E-mail from Blackstone Valley Chamber Of Commerce Tourism Association dated June 4, 2012
- Letter from Dr. Michael F. Fitzpatrick, Blackstone Regional School District, dated June 28, 2012
- Town of Mendon Personnel Policy as amended through January 22, 2003