

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- July 23, 2012

APPROVED----- August 6, 2012

Meeting called to order at 7:30 p.m. Chairman Michael Ammendolia, Selectman Goddard and Lawney Tinio are present.

Pledge

Carolyn Barthel, Mendon Community Solar Coach, Solarize Mendon, gave Selectmen an update. Solarize Massachusetts process allows fees to be taken for building and electrical permits. The Building Department Secretary submitted a letter to the Board of Selectmen recommending their fees at \$5 per \$1,000 value with \$100 minimum. The Building Inspector is requiring a structural analysis for the PV installations which will be done by Solar Flair's engineer. A report will be given to the Building Inspector who will sign off on it. The Electrical Inspector recommended his fee at \$75.00. These fees shall be voted upon at the August 6, 2012 meeting. *Action: Chairman Ammendolia to confirm the rates one more time.* To date there is one signed contract for nine kilowatts and six that are close to signing that will total 50 kilowatts. Carolyn provided a synopsis from the Mass Clean Energy Center (CEC) of what different communities are doing. Mendon is in line with the participation rate of other towns. Solar Flair made approximately 200 initial contacts and their homes have been evaluated. Solar Flair has hired six new people to expedite the process. Fifty homes are needed to qualify for the best pricing. (Lawney Tinio joined the meeting.) An event is scheduled for the beginning of September to promote the program and ads will be placed in the newspaper. Carolyn received a letter from Mass CEC regarding a company in Lowell that goes door-to-door targeting streets that are good candidates for the systems. Yards signs will be placed in peoples' yards soon. The program ends September 30. It is up to Solar Flair whether they want to extend it. Carolyn has offered to assist Solar Flair to answer questions. Carolyn will see if Solar Flair can provide more information packets to Town Hall for residents. (Lawney Tinio excused himself from the table.)

Town Clerk, Margaret Bonderenko joined the Selectmen. **Michael Goddard made and Chairman Ammendolia stepped down to approve the September 6 State Primary Warrant as written (Lawney Tinio returned). Discussion followed. Chairman Ammendolia read the warrant. The motion carried unanimously.**

**Selectman Tinio moved and Selectman Michael Goddard seconded the motion to open the warrant for a Special Town Meeting to be held at the Miscos Hill School Auditorium at 7:00 p.m. on Tuesday, September 25, 2012. The warrant will close Thursday, August 20, 2012. Selectman Tinio amended and Selectman Goddard seconded the motion to close the warrant on Monday, August 20, 2012. The motion carried unanimously. The selectmen will sign the warrant Monday, August 27.**

Chairman Ammendolia announced that Mrs. Bonderenko posted a job for clerical help in her office. The posting is officially closed today. The job has been posted in Town Hall for 10 days. She received 11 applications and three resumes. She will make copies of the applications for the selectmen to review. She will contact the interested candidates who only sent resumes and see if they would like to fill out an application. Mrs. Bonderenko will choose candidates to interview to narrow candidate pool. The selectmen will meet again with her on August 6 to get her recommendation and take a vote. Mrs. Bonderenko will add the topic to their agenda as well as the vote for setting the electrical and building permit fees for the solar projects.

Chairman Ammendolia didn't think the Interim Town Coordinator had time to post opening in the Selectmen's Office as he has been on vacation. Selectman Tinio said he would like the job posted for ten days in the Town Hall. It will also be posted externally in the newspaper and possibly the Central Register. Mrs. Bonderenko said she wasn't prepared for the cost of advertising the position in her office. To run an ad in the Milford Daily News costs over \$200 on a Saturday. It would have been over \$400 for a Sunday. Selectman Tinio said he would like the position in his office posted as soon as possible.

#### Open Forum:

Selectman Tinio discussed e-mail he received regarding bringing the water line down to the Town Beach. It will cost under \$4000 for digging the trench and connecting the line. He suggested discussing it with the Finance Committee and the Parks Department. A decision needs to be made of how to fund it. This topic shall be put on the August 6 agenda, as well.

Selectman Tinio presented his idea to provide a temporary, low-cost air conditioning to the Planning Board Meeting Room, Board of Health Office and Parks Department/Conservation Commission Office. He estimates it would cost \$1200 for units plus another \$300 for condensation pumps. *Action: Selectman Tinio will go to Home Depot to see what is available. He will also see what money is available in the budget.*

**Selectman Tinio made and Selectman Goddard seconded a motion to adjourn the meeting at 8:15 p.m. The motion carried unanimously.**

Respectfully submitted,

Diane Willoughby  
Administrative Clerk  
Board of Selectman

Documents discussed located in Administrative Secretary's Office:

- Solar Fees Email from Gail, Wellman, Building Department July 18, 2012
- State Primary Warrant for September 6, 2012
- Letter from Timothy Watson, Certified Water Operator, dated July 20, 2012

Massachusetts Clean Energy Synopsis (Not to be released per Mass CEC)