

MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- October 9, 2012

APPROVED-----October 22, 2012

Chairman Ammendolia called the meeting to order at 7:37 p.m.

Pledge

Chairman Ammendolia read the announcement for the Fire Department Open House scheduled for Thursday, Oct. 11 from 5:00 p.m. To 9:00 p.m.

Members reviewed minutes from the last meeting. **Selectman Tinio made and Selectman Goddard seconded a motion to accept minutes of September 25, 2012. The motion carried unanimously.**

Historical Commission Chairman, Wagner and member, Tony Willoughby joined selectmen and presented their report on the Housing Authority Barn. Mr. Willoughby outlined steps in Demolition Delay By-Law that need to be taken in an emergency situation before a building is demolished. Members want to make sure Mr. Aicardi, Interim Building Inspector, and clerks are aware of the process. They also want to make sure old forms are removed from circulation. *Action: Interim Town Coordinator Horn will have a procedure for review at the next meeting.* Three thousand six hundred dollars was paid to architect. Sixteen thousand dollars was returned to the CPA which was to be used for the roof. Selectman Tinio asked the Historical Commission to review the procedure with the Planning Board who should make including the application for a demolition permit part of their regulations.

Mr. Wagner informed members that he was asked by Sharon Cutler to look at cleaning up head stones in Old Cemetery. Permission is needed from the Board of Selectmen and families of people who have stones before cleaning can begin. Mr. Wagner wants to make sure people go through the Historical Commission before any work is done to ensure work is done properly.

Chairman Ammendolia announced that Mr. Art Holmes passed away. Mr. Tinio read the obituary.

Anne Mazar explained that CPA funds were used to hire Bill McHenry as the Affordable Housing Coordinator. Mr. McHenry provided an update. He explained that it is not tenement or low-income housing. Must meet criteria of 80 percent of the area's median income which is \$82,500 for Mendon. It could be used for tax taking, dilapidated properties, etc. Bill's challenge is to assess what town needs. He has been using outside sources to gather data. He is also working with Planning Board and Master Plan Committee. Town By-laws will need to be updated. A needs assessment is the first step

done by an outside consultant. The town currently has 2.5 percent affordable housing. State's goal for communities is ten percent which is approximately another 145 units.

Jenn and Matthew Webb of 57 Blackstone Street and Sue from Animal Control approached the Selectmen. Jenn stated that on Labor Day she was across from 106 Millville Road when a dog left barn and crossed the street. She was bitten and knocked to the ground. She went to the emergency room where she got two stitches. She spoke to animal control officers. She learned the first offense of nuisance barking or a bite is \$20. A parking ticket in Cambridge is \$25. She has heard of other instances that this dog has bitten. She has had other dogs come on her property. She has seen other dogs in other areas that have chased her while running. She would like the by-laws changed--increased fines. Animal control suggested looking at owner incidents as opposed to just individual dogs who have bitten. Sue gave incidents reports at 106 Millville to the Selectmen. There are two dogs on the property. Jenn acknowledged that she is not sure which of the two bit her Chief Horn stated he met with the owners in 2009 and told them dogs need to be kept under control.

Jenn Webb wants owner brought in to a dog hearing. Chief Horn explained the process and that witnesses can attend. *Actions: He will have information ready for selectmen's next meeting so they can set a date. Animal Control will provide wording of area towns' by-laws.*

Mosquito Control Tim Deschamps with Central Mass Mosquito Control and Andy Fiske, Jack Grenga and Tom Fichtner, Board of Health members joined selectmen. Tim distributed scope of services which includes monitoring wetlands, pick up of tires to eliminate standing water in yards, ditch maintenance, mosquito traps to guide spraying, public education through school system and senior citizens. Residents can schedule or decline spraying. The services cost \$42,000 per year and is paid for through an assessment off the cherry sheet--not through raising and appropriating the money. Tim stated it takes approximately six months to get a baseline of wetland areas and a year to educate the public. *Action: Interim Town Coordinator Horn to look into notification requirements for schools.*

Selectman Goddard would like to see an article on the Annual Town Meeting warrant. Finance Committee members joined meeting. The Board of Health wants to sponsor an article on the November Special Town Meeting Warrant. Chairman Ammendolia suggested that Tim meet with the Finance Committee.

Recess at 9:11 p.m. to change DVD

Chairman Ammendolia read Verizon Settlement letter he received via e-mail from the Assessor's office. A payment of \$29,344.72 can be made from the town's FY 09 overlay account for the Fiscal Year 2009 Verizon abatement settlement. An additional eight percent interest payment is also owed in the amount of \$8216.52. *Action: Selectmen's office will send copy of the e-mail to the Finance Committee.*

Chairman Ammendolia read an e-mail from Anne Mazar regarding the lease of the Inman Hill property. Chairman Ammendolia wants to know how much revenue is made from hay and the costs associated with mowing it. *Action: Interim Town Coordinator Horn will get that information from Anne Mazar who had that information from when lease was originally granted.*

Chairman Ammendolia read DOR blog entry regarding Certificate of Good Standing requirement. Selectman Tinio wondered whether this information would only be required for establishments with liquor licenses or from all businesses who pay sales tax. He doesn't feel they should be singled out. *Action: BOS office to forward information to the Assessor's Office for their advisement.*

Members reviewed Assessor's cards for the dilapidated properties, 71 Uxbridge Road and 16 Cape Road. *Action: BOS office to get Board of Health input.*

Chairman Ammendolia read an email from Penny Bentley representing the "Trees for Hope" Committee. **Selectman Tinio made and Selectman Goddard seconded a motion to allow the non-profit, "Trees for Hope" Committee to place signs in Mendon to advertise their "Trees for Hope" Festival being held at St. Gabriel's Parish in Upton on December 1 & 2, 2012. The 36" X 36", free-standing signs may be placed at the following locations on November 18 and remove on December 3:**

- **Island at intersection of North and Milford Street (Route 16)**
- **Island at intersection of Millville Rd. and Route 16**
- **Island at intersection of Providence Street and Hartford Avenue East**

Resident Mike Watson voiced his concern with public safety and line of site. Chief Horn said he will have them repositioned if they are a problem. **The motion carried unanimously.**

Chairman Ammendolia read the St. Gabriel's Knight's of Columbus donation drive request from David Allaire. **Selectman Tinio made and Selectman Goddard seconded a motion to allow the Knight's of Columbus to hold their Tootsie Roll drive at the traffic light at the intersection of Route 15/Hastings Street and North Avenue on Saturday, October 13 from 8:30 a.m. to 12:00 p.m. The motion carried unanimously.**

Action: D. Willoughby to send out a reminder that warrant for the November 20 Special Town Meeting closes October 19.

Members opened and accepted RFP for Brokerage & Consulting Services. *Action: Interim Town Coordinator Horn will provide a .pdf for Selectman Tinio and hard copies for the Finance Committee. The topic will be added to the agenda for the next Selectmen's meeting.*

Award of Boiler/Furnace Contract: Anne Mazar explained that the Green Communities money was available for energy efficient boilers/furnaces for Town Hall, Fire Department and the Highway Department Office furnace. **Selectman Tinio made and Selectman**

Goddard seconded a motion to award the contract to Commercial Industrial Boiler Services of Medway, MA to perform the installation of the boilers and furnaces as stated in the "Town of Mendon Green Communities Invitation to Bid for the Town Hall Boilers, Fire Station Furnace & Burner and Highway Department Office Furnace & Burner Installation," which were due on September 26, 2012, the price as stated in the Commercial Industrial Boiler Services proposal and to direct the secretary to the Mendon Board of Selectmen to send out an award letter confirming this award and to authorize Mr. Michal Ammendolia as Chairman of the Mendon Board of Selectmen to sign the contract on behalf of the town. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to accept the resignation of Carolyn Peterson from Library Board of Trustees effective immediately. The motion carried unanimously. Selectman Tinio made and Selectman Goddard seconded a motion to accept the resignation of Bill McHenry from Library Trustees effective October 24, 2012. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to appoint Amy Fahey as a Library Trustee with a term to expire May 4, 2013. The motion carried unanimously.

Interim Coordinator distributed Union Contracts to be voted upon in open session.

Selectman Tinio made and Selectman Goddard seconded a motion to accept the Agreement Between the Mass. Coalition of Police, Local 188A, on Behalf of the Mendon Police Civilian Employees Association and the Town of Mendon Contract One-Year Contract. Motion carried unanimously.

Mike Watson asked how town employees cannot have a raise for several years but the school district can hire new employees, give raises and have a surplus of \$730,000. Selectman Goddard replied that there was override money in their budget and \$700,000 is in their E & D account/stabilization account. Selectman Tinio stated this is not a decision the selectmen make.

Bill McHenry stated that 63 Uxbridge Road may be a Habitat for Humanity site.

Selectman Tinio made and Selectman Goddard seconded a motion to accept the contract as written between the Town of Mendon and Ernest Horn Director of Public Safety Acting as Police Chief and Fire Chief for the term of one year. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to accept the contract between the town of Mendon and the Massachusetts Coalition of Police, Local 188, AFL-CIO July 1, 2012 to June 30, 2015 The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to accept the agreement as written between the Mendon Town Hall Employees represented by Local Union 1116 of the Massachusetts Laborers District Council of the Laborer's International Union of North America, AFL-CIO on behalf of the Mendon Town Hall Employees and Town of Mendon July 1, 2012 through June 30, 2013. This includes personal days and longevity clause and position of Assistant Assessor to Principal Assessor. The motion carried unanimously.

Selectman Goddard gave a multi-board update. Ken Picard is the chairman. There is now a mission statement. There is a meeting next week. Selectman Goddard asked resident, Mike Watson to send him his questions. The board would like state representatives to attend a future meeting in November. They are looking for statutory relief ideas. Mr. Goddard stated the multi-board is looking for the town's capital plan. It may have been part of the Long Range Financial Plan. The school district used online auctioning to get rid of the surplus equipment. Jay Byer has information on specific sites that Mendon may also be able to use.

Selectman Tinio made and Selectman Goddard seconded motion to accept contract between Mendon Firefighters Union and Mendon from July 1, 2012 to June 30, 2013. The motion carried unanimously. Chairman Ammendolia asked for hard copies in a binder and Selectman Goddard would like in a .pdf. Selectman Tinio wants one in .doc format so it can be edited for the next version of the contract.

Members agreed to hold a quarterly financial review at their next meeting on Monday, October 15. *Action: BOS office will confirm attendance of Finance Committee and will invite all department heads. Any other time sensitive items can also be added to the agenda.*

Selectman Tinio made and Selectman Goddard seconded a motion to enter into Executive Session under M.G.L. Chapter 30A Section 21(3) collective bargaining. Reconvene into open session to possibly sign contract and adjourn. Selectman Tinio- aye, Selectman Goddard-aye, Chairman Ammendolia-aye.

Selectman Tinio made and Selectman Goddard seconded a motion to reconvene. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to accept the Inter-Municipal Agreement for Regional Dispatch Services By and Among the Towns of Mendon and Millville for a term of five years. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Diane Willoughby
Administrative Assistant

Documents Discussed Located in Administrative Secretary's Office:

Meeting Minutes of September 25, 2012

Historical Commission's letter dated September 12, 2012

Letter from Dave Allaire, Grand Knight Council 12897 to Chief Horn

Art Holmes Obituary Published in Milford Daily News on October 8, 2012 via E. Horn's email dated October 9, 2012

Town of Mendon – Fiscal Year 2013 Preliminary, Key 985 & Key 1263 Assessor's Cards

Central Mass Mosquito Control Program Scope of Services

Membership in the Central Mass. Mosquito Control Project Flyer

Verizon Settlement E-mail from Assessor's Office dated September 25, 2012

Trees for Hope Sign Request Email dated October 4, 2012

Email from Carolyn Peterson dated October 4, 2012

Award Letter and Contract for Commercial Industrial Boiler Services

Contract between Town of Mendon and Ernest Horn, Director of Public Safety Acting as Police Chief and Fire Chief July 1, 2012 to June 30, 2013

Agreement between Public Employees Local Union 1116 of the Massachusetts Laborers District Council of the Laborer's International Union of North America, AFL-CIO on behalf of the Mendon Town Hall Employees and Town of Mendon July 1, 2012 through June 30, 2013

Contract between the Town of Mendon and the Massachusetts Coalition of Police, Local 188, AFL-CIO July 1, 2012 to June 30, 2015

Inter-Municipal Agreement for Regional Dispatch Services By & Among the Towns of Mendon and Millville

Agreement Between the Mass. Coalition of Police, Local 188A, on Behalf of the Mendon Police Civilian Employees Association and Town of Mendon, One-Year Contract (June 30, 2012- July 30, 2013)