



TOWN OF MENDON

BOARD OF SELECTMEN

20 Main Street, Mendon, MA 01756

Tel: 508-478-8863 Fax: 508-478-8241

Notice of Meeting

March 26, 2018

Mendon Town Hall

6:30 PM

Board Members

Christopher Burke, Chairman

Mark W. Reil, Jr.

Richard W. Schofield Jr.

Board of Selectmen

Meeting Minutes

March 26, 2018

Open Meeting & Pledge

A regular Board of Selectmen meeting was called to order at 6:30 PM. Present: Chris Burke, Mark Reil, Rich Schofield and Kim Newman. Mr. Burke led the Pledge of Allegiance.

Adoption of Previous Meeting Minutes

- 12/18/17 Regular Session Minutes
- 1/22/18 Regular Session Minutes
- 2/5/18 Regular Session Minutes

Mr. Reil made a motion to approve and adopt the minutes of 12/18/17, 1/22/18 and 2/5/18. Second by Mr. Schofield. The motion passed unanimously.

Correspondence to the Board

Consider Granting Yard Sale Permit for the Friends of Mendon Elders Progressive Yard Sale on Saturday June 9, 2018. Rain date, June 10, 2018. And Waiving Permit Fees.

Mr. Reil made a motion to grant a yard sale permit for the Friends of Mendon Elders Progressive Yard Sale on Saturday, June 9, 2018, with a rain date of June 10, 2018, and to waive permit fees. Second by Mr. Schofield. The motion passed unanimously.

Consider Approving the Opening Day Parade for Nipmuc Youth Softball and Mendon Junior Baseball on Saturday, April 21, 2018 at 10:00 AM. Rain Date, April 22, 2018.

Mr. Reil made a motion to approve the Opening Day Parade for Nipmuc Youth Softball and Mendon Junior Baseball on Saturday, April 21, 2018 at 10:00 AM with a rain Date of April 22, 2018. Second by Mr. Schofield. The motion passed unanimously.

Consider Approving Troop 44 – Mendon, Boy Scouts of America request to hold a can and bottle drive from 9:00 a.m. to 2:00 p.m. on Saturday, April 28, 2018 in the Town Hall parking lot.

Mr. Reil made a motion to approve Troop 44 – Mendon, Boy Scouts of America to hold a can and bottle drive from 9:00 a.m. to 2:00 p.m. on Saturday, April 28, 2018 in the Town Hall parking lot. Second by Mr. Schofield. The motion passed unanimously.

Consider Snow and Ice Deficit Spending

Mr. Reil made a motion to approve Snow and Ice Deficit spending up to \$100,000. Second by Mr. Schofield. The motion passed unanimously.

Discuss FY19 Budget with the Finance Committee

Finance Committee members: Brian Guzman, Nicholas Ciantra and Heather Allcock were present to address the Board.

Ms. Newman provided a recap and stated that there are a couple of additions to the budget. There were \$700K of requests. We have a level service budget with a couple of additions that the Fin-Com has discussed. There is a part time maintenance person, a School Resource Officer with benefits and \$30K additional in overlay. The rest is level service.

Mr. Schofield requested to change a number of things and include the \$100K of debt reduction for the Police Station that was promised to the residents of Mendon, which equates to about .12 cents to the tax rate with an average of \$220 per year. Mr. Schofield presented his modified budget. Mr. Schofield took out the maintenance position and additional maintenance money. Mr. Schofield stated that his budget contains the School Resource Officer. Superintendent Maruszczak has offered the town an additional \$15K to fund a full time School Resource Officer. Decreased the levy headroom created over the last few years from \$168K to \$123K. Mr. Schofield further stated that over the last 3 years we have gotten further away from the levy limit and recommends scaling back \$45K of the limit to pay for the School Resource Officer.

Mr. Reil stated that he agreed with Mr. Schofield on the \$100K and had to take the Maintenance person out. He stated that these buildings are in need of attention they need repairs.

Ms. Newman stated that the maintenance person would be more of an everyday position.

Mr. Schofield stated he recommends lowering the Fire Chief line item from \$100K to \$60K. Currently, the Fire Chief is part time. Mr. Schofield stated that he does not feel we can get a full time Fire Chief before the November Town Meeting.

We have a very conservative Assessor, we are better with a level service budget for the annual town meeting and put in additions when we know what the year's receipts are and then make the maintenance person position a priority in November.

Mr. Reil stated we have been without a maintenance person, more time may not be the worst thing but this should be a priority, we have an obligation to upkeep town buildings.

Mr. Burke agreed with the \$100K and stated that we want to stay true to the residents. The School Resource Officer is very important. Mr. Burke suggest doing one of two things, we can fund the School Resource Officer and take your plan or do a part time School Resource Officer for now and then part time building maintenance person. Mr. Schofield stated that he recommends making the maintenance person in November.

Mr. Newman agrees with Mr. Schofield but stresses that the maintenance person be approved in November.

Mr. Guzman asked about Mr. Schofield's version of the budget, including the School Resource Officer. Mr. Guzman stated that the math works and that Fin Com will discuss the changes at their meeting next week.

Mr. Schofield made motion to approve and recommend to the Finance Committee the budget as presented in the submission document with the two changes from \$41K to \$31K reserve for salary negotiations and an increase of assessors overlay from \$130K back up to \$140K. Second by Mr. Reil. The motion passed unanimously.

Discuss Annual Town Meeting Warrant

Ms. Newman stated that Town Counsel reviewed the articles and reviewed them one at a time. Ms. Newman also stated she invited any Board or Commission that had an article to tonight's meeting to speak to their article.

Council on Aging members Mr. Kevin Rudden and Ms. Amy Wilson-Kent (COA Director) addressed the Board regarding Article 13 for the replacement of the Senior Center furnace. Mr. Rudden stated the 27 year old furnace had a catastrophic breakdown recently. Mr. Reil stated that he spoke to Bill McHenry about Green Communities funding. Mr. Rudden stated that Mr. McHenry advised that the Senior Center was not eligible for a furnace replacement by Green Communities funds. Mr. Reil clarified about the Green Communities funds. He stated that sometime in 2013 or 2014, when the first audit was done, the furnace was not eligible at that time the reasoning was the benefit of efficiency was not great enough to do the replacement. Things may have changed.

Mr. Burke stated we should replace the furnace. Mr. Schofield agreed.

Mr. Jay Byer, Director of Finance and Operations, Mendon- Upton Schools addressed the Board regarding Article 14 to establish a stabilization account for the School

Department. He stated that there are 2 years of MSBA Reimbursements from the Nipmuc-Miscoe project and the school would like to put that money in that account for future Capital projects.

Mr. Allan Kent, Mr. Kevin Rudden and Mr. Dan Byer of the Water Commission addressed the Board regarding Article 19, seeking to establish an enterprise fund. Mr. Rudden stated the purpose of this is to set aside funds for repairs should the system ever expand this would be the proper way to handle betterment fees. Mr. Schofield stated that he has an issue with enterprise funds and prefers not to have this article. Mr. Rudden stated that without an enterprise fund account the Water Commission will never have the funds to expand the system. The DOR recommends the establishment of an enterprise fund. Mr. Schofield stated that if we had more financial flexibility than we do now he would be for it. Mr. Reil stated that he can see both side and feels this article should be left on. Mr. Burke stated that he is in favor of leaving this article on.

Article 22, transfer a sum of money from the Community Preservation Historical Preservation Account to fund the FY19 Police Station Debt Exclusion was removed per Anne Mazar.

Article 23 was removed for electrical improvements to the rectory building.

Highway Surveyor, Mr. Alan Tetreault addressed the Board stating that he requested articles for a wood chipper, replacement truck with plow, replacement of the salt shed roof and a trackless. Mr. Burke asked Mr. Tetreault to prioritize his requests. Mr. Tetreault put these requests in the following order of importance. Truck, roof and the wood chipper. Mr. Burke stated that he was in favor of the truck replacement because the one that is used right now doesn't have a floor and it is from 1999. Mr. Burke stated that in his opinion the salt shed roof needs to be replaced. Mr. Reil stated he is in favor of the truck and the roof. Mr. Schofield stated that if we had the Capital Planning Committee functioning as it is supposed to, we would have a larger view. The Board decided to keep the truck replacement and salt shed roof articles on the warrant, the others would be removed from the warrant.

Mr. Schofield asked Ms. Newman about getting the Capital Planning Committee up and running. Ms. Newman stated that there was one recommendation for the Capital Planning Committee. Mr. Schofield stated that he would work with Ms. Newman to get the Capital Planning Committee moving

Board of Health members Mr. Andy Fiske, Mr. Alan Greenberg, Mr. Tom Fichtner and Sr. Administrative Assistant Ms. Melissa Kakela-Boisvert addressed the Board regarding enterprise funds and the articles related to the Board of Health. Ms. Newman stated that Article 33, to establish revolving accounts must pass, unless it passes we cannot have any revolving accounts per the state. The Board of Health has asked to have a revolving account established. Mr. Greenburg stated that the BOH needs an additional revolving account for spending limits. Ms. Newman stated she will have the language added to include the Board of Health. Mr. Schofield stated the justification is

to determine how much money the Board of Health is spending on trash/recycling and to bill the residents accordingly.

Ms. Newman discussed Article 32 for turn out gear for the Fire Department. Fire Chief Harris addressed the Board stating that the term of the turnout gear has expired. The article will remain.

Planning Board chairman, Mr. Bill Ambrosino addressed the Board regarding the moratorium of marijuana, article 35. Ms. Newman stated that at the STM the moratorium was passed, unfortunately, a report and recommendation was not made at the meeting. Mr. Ambrosino addressed the Board and stated that he was not at Town Meeting and thought the report was supposed to be read into the public meeting minutes at Town Meeting. Ms. Newman stated the recommendation from Town Counsel is that the Planning Board issue a report and recommendation at this Town Meeting and redo the public hearing to be on the safe side. Ms. Newman stated the moratorium is ineffective because the Planning Board did not issue a report and recommendation on the floor of Town Meeting. Mr. Ambrosino stated that he thought the report can be made verbally or written, he stated he gave instructions for the report to be read at Town Meeting. Town Clerk, Ms. Margaret Bonderenko, stated that she was not given a report or a recommendation. Mr. Ambrosino was not aware of this and will run the public hearing again and deliver a report at Town Meeting.

Mr. Schofield made a motion to accept the warrant as amended as approved by Town Counsel and accept the Ballot Language "Shall the Town to vote to have its elected Town Clerk become an appointed Town Clerk of the Town, yes or no. Shall the town vote of have its elected DPW Director become an appointed DPW Director of the Town yes or no. Second by Mr. Reil. The motion passed unanimously.

Discuss Upcoming Meeting Dates

The Board agreed to meet on 4/9/18, Mr. Schofield will participate remotely and 4/23/18. The Annual Town Meeting is on 5/4/18.

Executive Session - Purpose 3 for Executive Session, M.G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares- Mendon Town Hall Union Local 272, Mendon Highway Department Union Local 272, Mass. Coalition of Police Union AFL-CIO Local 188, Mendon Police Civilian Dispatch Union Local 188A and Mendon Permanent Firefighters Union Local 4936 I.A.F.F.

Mr. Burke made a motion to enter into Executive Session, Purpose 2 under M.G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares- Mendon Town Hall Union Local 272, Mendon Highway Department Union Local 272, Mass. Coalition of Police Union AFL-CIO Local

188, Mendon Police Civilian Dispatch Union Local 188A and Mendon Permanent Firefighters Union Local 4936 I.A.F.F. The Board will reconvene to adjourn. Second by Mr. Reil. The motion passed unanimously.

Roll call vote: Burke-aye, Reil-aye, Schofield-aye

Adjournment

Mr. Reil made a motion to adjourn. Second by Mr. Schofield. The motion passed unanimously.

Submitted by: Laura St.John-Dupuis

Approval Date: May 7, 2018