

Selectmen Schofield and Burke are present in the Upper Town Hall, Mendon.

Selectman Schofield called the meeting to order at 7:00 p.m., in the absence of Chairman Reil, and led the pledge.

Selectman Schofield made and Selectman Burke seconded a motion to approve the regular session meeting minutes of Septembers 26, October 19, October 28 and November 9 as written and the executive session minutes of October 28, 2015 as written not to be released. Selectman Burke requested that the minutes of September 26 be held until Chairman Reil is in attendance as he did not attend that meeting. **Selectman Schofield amended the motion to approve the regular session meeting minutes of October 19, October 28 and November 9 as written and the executive session minutes of October 28, 2015 as written not to be released. The motion carried unanimously.**

There were no citizen statements or petitions.

Dyan Mezzone, representing Uxbridge Road LLC, explained the request to operate a parked trailer to sell gift cards on the gas station property from 7:00 a.m. until 7:00 p.m. until Christmas Eve. **Selectman Schofield made and Selectman Burke seconded a made motion to grant a Hawker's, Peddler's, Transient Vendors License to Uxbridge Road LLC and Kevin P. Meehan to sell holiday gift cards from a trailer on 1 Millville Road from 7:00 a.m. to 7:00 pm from November 27 through December 24, 2015. Trailer must be removed from the site December 26, 2015. License will be issued pending return of positive departmental routing slips.** Selectman Schofield said he has no problem with the fact that the trailer is already on the site. He wanted to stress that things need to be taken in the proper order. He gets feedback that people are treated differently in town. Next time he will not vote favorably if things are not done in the proper order. Mr. Skinner, resident, wanted to know if traffic can be mitigated in that area and this is adding to the traffic problem. The State would need to handle the issue as it is a State road. Mark Mortimer, resident, asked if they were already selling the cards. Ms. Mezzone replied, people have been coming on the property but no sales have been made to date. Receipts were taken today, however. Selectman Schofield said as soon as it was brought to the town's attention, it was addressed. **The motion carried unanimously.**

Selectman Schofield announced and read details contained in the Eagle Scout Proclamations. *Action: Ms. Willoughby to correct grammar issues.* **Selectman Schofield made and Selectman Burke seconded a motion to sign proclamations for Eagle Scouts Zachary David Schofield, Conor William Sweet, Matthew Gerard O'Brien and Jonathan Michael O'Brien. The motion carried unanimously.**

Selectman Schofield mentioned he received a resignation letter for Maximillian Carbone, Animal Inspector. Ms. Willoughby explained the Board of Health is accepting resumes until January 4, 2015.

Selectman Schofield made and Selectman Burke seconded a motion to grant Phat Brothers, LLC dba Mendon Twin Drive-In, 35 Milford Street, a License for Public Entertainment on Sunday for November 1 through December 27, 2015 as requested pending return of positive routing slips. Ms.

Willoughby explained that she noticed their existing movie license was only valid through October. Evan Katsoudas, General Manager, said they will only be showing movies on Sunday. There are no events scheduled between now and the end of the year. Selectman Schofield said that this is the normal part of business and should be considered for next year. **The motion carried unanimously.**

Alan Tetreault, Highway Surveyor, joined Selectmen to discuss the Chapter 90 Requests. He explained the \$40,195.34 for crack sealing is for various roads. He reviewed and explained four requests for chip sealing including an amended project request. The drainage on Bates Street was approved by the State for \$40,880. The bill hasn't been paid yet; therefore, he will be bringing another reimbursement to the Selectmen. The ending balance for FY16 reimbursement is \$66,515.66. *Action: Going forward Selectman Schofield asked to see a running list of expenditures and the balance. Surveyor Tetreault agreed to do so.* He is hoping to get Bates Street reclaimed (ground up) and possibly add binder with the balance of funds. **Selectman Schofield made and Selectman Burke seconded a motion to approve the Chapter 90 Project Amendment Request for Pleasant Street and the Reimbursement Requests for Pleasant Street, Park Street, Southwick Street and 'various streets.** Mr. Mortimer asked about Pleasant Street being only six years old and requiring chip sealing. Mr. Tetreault explained that instead of putting top pavement on top of the binder, he finds that he gets more longevity using two coats of binder. He is hoping to get a road manager plan which would show ratings of all roads. Selectmen signed the requests.

Selectman Schofield explained that the Mendon Police Civilian's Union is the dispatchers' union. **Selectman Schofield made and Selectman Burke seconded a motion to sign the Memorandum of Agreement with the Mendon Police Civilian's Union. The motion carried unanimously.**

Selectman Schofield made and Selectman Burke seconded a motion to authorize Chairman Reil to sign the Agreement By & Between the Central Massachusetts Regional Planning Commission and the Town of Mendon "Mendon Master Plan" Amendment No. 1. Mark Mortimer and Bill Ambrosino, Master Plan Committee members, explained the background. Mr. Ambrosino said CMRPC is working with the Master Plan Committee to develop a comprehensive Master Plan. Mr. Mortimer added they are hoping a draft will be ready in January for CMRPC to review. It is funded by an account funded by a builder to develop the plan. This document is needed to only extend the performance period for CMRPC. The plan should be completed next year. Mr. Ambrosino speculates they will not need the entire \$36,000 - \$39,000 that is in the account as CMRPC isn't providing as much staff as originally planned. Selectman Burke wants to make sure the money is still in the account. Mr. Ambrosino said the money was put into a special article account and is only used for this purpose. He feels they do need more people to get involved on the Master Plan Committee. He doesn't want the group to be homogenous. Anyone interested should contact Gail Wellman. **The motion carried unanimously.**

Selectman Schofield made and Selectman Burke seconded a motion to authorize Chairman Reil to sign the Green Communities Annual Report for July 1, 2014 through June 30, 2015. The motion carried unanimously.

Selectman Schofield explained the contract with Mr. Jenrich needs to be signed in open session. Negotiations, however, occur in executive session. He would be surprised if this is not a quick session. He doesn't feel the meeting needs to be recorded after returning to regular session.

7:40 p.m. Selectman Schofield made and Selectman Burke seconded a motion to enter into Executive Session under M.G.L. C.30A Sec.21 to conduct contract negotiations with Library Director Andrew Jenrich. We will reconvene into regular session. Burke -aye, Schofield aye

7:58 p.m. Selectman Schofield made and Selectman Burke seconded a motion to sign the Employment Contract between Andrew Jenrich, Library Director, and the Taft Public Library Trustees. The motion carried unanimously. Selectmen signed the contract.

8:00 p.m. Selectman Schofield made and Selectman Burke seconded a motion to adjourn. The motion carried unanimously.

Respectfully submitted,



Diane Willoughby
Administrative Assistant

Document Discussed located in Town Administrator's Office:

Memorandum of Agreement between the Town of Mendon and the Mendon Police Civilian Dispatch Association, Massachusetts Coalition of Police, AFL-CIO, Local 188A (885708v1)

Agreement By & Between the Central Massachusetts Regional Planning Commission and the Town of Mendon "Mendon Master Plan" Amendment No. 1

Employment Contract between Library Director and Taft Public Library Trustees (July 1, 2015 - June 30, 2016)

Documents Discussed located in 'Administrative Secretary's' Office:

Regular Session Meeting Minutes of September 26, October 19, October 28 and November 9, 2015

Executive Session Meeting Minutes of October 28, 2015

Hawkers, Peddler's, Transient Vendors License, Uxbridge Road LLC and Kevin P. Meehan

License for Public Entertainment on Sunday, Phat Brothers, LLC dba Mendon Twin Drive-In, 35 Milford Street

Eagle Scout Proclamation for Zachary David Schofield, Conor William Sweet, Matthew Gerard O'Brien and Jonathan Michael O'Brien

Chapter 90 Reimbursement Requests for Pleasant Street, Park Street, Southwick Street and 'various streets'

Chapter 90 Chapter 90 Project Request, Amendment to Original Project Request, FY16 Allocation, Pleasant Street

Green Communities Annual Report for July 1, 2014 through June 30, 2015