

MENDON SELECTMEN MINUTES OF MEETING----- August 3, 2015
APPROVED-----August 24, 2015

Chairman Reil, Selectmen Schofield and Burke are present in the Upper Town Hall, Mendon.

Chairman Reil called the meeting to order at 7:00 p.m. and led the pledge.

Selectman Schofield made and Selectman Burke seconded a motion to approve the regular session meeting minutes of June 20, July 13, 20 and 28 and the executive session minutes of July 13 and 20, 2015 not to be released. The motion carried unanimously.

Chairman Reil announced Chief Horn's son, Josh, is being deployed. He extended his thanks to him and his family, as well as others who are serving, and offered the town's services.

Selectman Schofield read a portion of the award letter announcing the matching allocation of \$30,000 from the Mass. Historical Commission Massachusetts Preservation Project Fund for a survey of the Town Hall, old Fire Station and existing Library.

Ms. Willoughby gave an update of the Tower Road cable issue. The Selectmen confirmed they still want to go forward with Charter's limited license.

Selectman Schofield made and Selectman Burke seconded a motion to amend the motion made at the July 13, 2015 meeting to allow Kimberly Newman to sign the contract with Historic Gravestone Services for the repair and restoration of the Joy Fountain to "allow the Selectmen" to sign said contract. Ms. Willoughby explained that the original vote authorized Kim to sign the contract. However, the contract as written had signature lines for the Selectmen. This vote will change signature authority to the Selectmen. **The motion carried unanimously.**

Ms. Newman explained the town has funded the replacement of the old voting machine with a new machine for approximately \$6,000. A vote is needed to discontinue use of the old voting machine. **Selectman Schofield made and Selectman Burke seconded a motion to discontinue using the current Accuvote Voting Machine and to purchase and use the DS200 Digital Scanner Tabulator in all future elections. The motion carried unanimously.**

Kerry Miller, Mendon Upton Youth Soccer Association, joined Selectmen to explain a fundraiser being held on October 3. Although, as a non-profit they cannot 'stockpile' funds, they would like to acquire additional field space. The fundraiser will be adult only with professionals serving malt beverages, beer and wine. They are looking at having music, as well. **Selectman Schofield made and Selectman Burke seconded a motion to grant a special license to Kerry Miller to serve wine and malt beverages only on October 3, 2015 from 5:00 p.m. to 11:00 p.m. at Memorial Field pending approval from the Parks and Recreation Department. The motion carried unanimously.**

Selectman Schofield made and Selectman Burke seconded a motion to grant special licenses to sell wines and malt beverages only on August 22 and 27 from 12:00 p.m. to 4:00 p.m., August 29 from 1:00 p.m. to 7:00 p.m. and September 19 from 1:00 p.m. to 5:00 p.m. at the event center at Southwick's Zoo, 5 Southwick Street. Mr. Reil explained that the zoo plans to apply for an annual license in the fall and confirmed that they cannot have an open application and sell alcohol. Chairman Reil abstained. The motion carried by majority vote.

Selectman Schofield made and Selectman Burke seconded a motion to sign a memorandum of agreement with the Mendon Coalition of Police. Selectman Schofield confirmed with Ms. Newman and Attorney Moss that everything agreed to is in the memorandum. **The motion carried unanimously.**

Selectman Schofield made and Selectman Burke seconded motion to establish a Police Department Canine Unit. Chief Horn explained he is seeking the Selectmen's support. Their vote is not needed. A three-year grant and donations have already been received. He had approached Selectmen individually and gained their support. A Mendon Veterinarian has agreed to donate routine care services. As required, he posted the position for a handler. Officer Pichel was the only applicant. Officer Pichel gave a presentation explaining community policing, narcotic searches, officer safety and financing of the K9 Unit. He will be on call when a K-9 is needed. They will work with other departments for coverage. Chief Horn stated we would need to get an insurance rider for the dog. Officer Pichel would not receive an increase in pay. To comply with FLSA he would work a seven-hour day to compensate for the time it takes to care for the dog including exercise. The Chief recommends establishing a gift account. The Chief's goal is to not have it impact his budget. After the grant, collars, leashes, food would need to be funded. Massachusetts Vest-a-Dog could also provide funds. Chief Horn introduced Mr. Shilale who volunteers for Vest-a-Dog. He is publishing a Massachusetts Police K-9 book. He hopes to include a story on Mendon's dog. **Selectman Schofield made and Selectman Burke second a motion to amend the original motion to support the establishment of a Police Department Canine Unit. Selectman Burke seconded.** All members voiced their support. **The motion carried unanimously.**

Building Inspector Tim Aicardi said there have not been any requests for inspections at 31 Hartford Avenue East. The building permit was issued in 2002. Mr. Stewart said there was an electrical inspector on the property three years ago. He thanked the Board for being accommodating. The project hasn't gone as planned. The old house is not healthy to live in. He is wrapping up a custom home in Natick which has had delays. He feels confident once that is completed, he will take four to six months off to finish this project. The funds will be available. Chairman Reil noted that there has been no progress made since Mr. Stewart came before the Board last June. Mr. Aicardi said the permit process for an old permit is null and void. Normally, the building official can extend it up to 180 days. Unless there is any activity, it's going to be void. Chairman Reil said a deadline was set last year and was not in favor of extending then nor is he now. Selectman Schofield agrees. He said Mendon has a history of doing that in the past. He isn't confident that the project will get done. He wants one of the structures to come down. Mr. Stewart doesn't mean to disrespect the town. There have been problems over the years. Selectman Burke said there are by-laws in place and he needs to take the old house down. Chairman Reil referred to the Affidavit signed in 2002 saying a demolition permit will be taken out and existing living quarters structure will be removed from the site by no later than December 10, 2003. Mr. Stewart asked if the Selectmen would be willing to do a new affidavit. Selectman Schofield said the Mr. Stewart was missing the point that there are two buildings on the same lot which is not allowed. Attorney Moss said the town has the option to order the house to come down with a deadline and/or go to court to order the house to come down. Selectmen said they will be in contact with the owner.

Mr. Aicardi, Andrew Jenrich, Library Directory, and Amy Fahey, Library Trustee, joined the Selectmen. Chairman Reil explained he wants to make sure staff and programs can be supported at the new library. He would like to consider potentially regionalizing with Millville. This is the first step to look at the option. Millville is spending a lot of money maintaining their building. They would also be interested in a regional Building Inspector. They don't have a lot of building in Millville to support their own

Inspector. Ms. Fahey said two communities have regionalized libraries successfully. The Massachusetts Board of Library Commissioners suggests similar towns with similar budgets are best suited to regionalize. Selectman Reil feels, if all Selectmen agree, the next step would be to have a meeting with The Town Administrator, Library Director and Library Trustees and bring the results to the Board. Mr. Aicardi is willing to consider regionalization.

Ms. Newman announced Mendon received a \$50,000 grant for the new library. The check presentation will be August 12 at 5:30 p.m. Mrs. Fahey agreed not to spend the money until the fundraising is complete. Fundraising is up to \$65,000. Ms. Hawkes said the money from the override has already been received.

Selectman Reil explained an Economic Development Committee would look at commercial property and potentially bring in new business. Ms. Newman has worked with this type of committee which had members with commercial background. She feels it is important to attract the right type of businesses. The Committee would ideally have residents, staff and interested parties in the business world. Selectman Burke would want a clear charter and realistic goals. *Action: Ms. Newman will research related laws governing and examples of Economic Development Committees in towns of similar size.* Selectmen would like to form a committee at the next meeting. Selectman Schofield would like the committee to determine if water and sewer were impediments. All agreed a committee like this would be beneficial Chairman Reil announced if anyone is interested, to contact the Selectmen's office.

Chairman Reil noted that the Selectmen have not received comments from other committees regarding 31-1 Miscoe Road.

Chairman Reil intended to look into the Global Jewish Advocacy Committee which is asking to sign an anti-Semitism Statement. **Selectman Schofield made and Selectman Burke seconded motion to authorize Chairman Reil to sign the statement on anti-Semitism.** Selectman Schofield explained the purpose. Selectmen were skeptical that it would have positive results but agreed to sign it. **The motion carried unanimously.**

Selectman Schofield made and Selectman Burke seconded a motion to sign the HR Audit Contract with the Edward J. Collins, Jr. Center for Public Management for \$7,000. The motion carried unanimously.

Selectman Schofield made and Selectman Burke seconded a motion to sign the contract with Historic Gravestone Services for repairs of the Old Cemetery, 1 Providence Street. .Ms. Willoughby explained that this contract was also written requiring the Selectmen's signatures. **The motion carried unanimously.**

Selectman Schofield made and Selectman Burke seconded a motion to issue common victuallers licenses to Miscoe Hill School, 148 North Avenue, and Clough School, 10 North Avenue, pending return of positive routing slips. Ms. Willoughby explained that schools, like any other business in town which sells food and beverages, need a common victualler license. **The motion carried unanimously.**

Ms. Newman thanked the Historic Commission members who worked hard to get the grant for the Town Hall Campus study. She will be attending a meeting required to secure the funding. Ms. Newman added

that we are wrapping up renovation of the basement and the furniture is arriving. The project will be completed this week. Sixty seven thousand dollars of the project was paid for with Historic funds.

Chairman Reil made and Selectman Schofield seconded a motion to enter executive session at 8:45 p.m., under Purpose 3 to discuss strategy with respect to litigation as an opening meeting may have a detrimental effect on the litigating position of the Board of Selectmen. We will reconvene only to adjourn. A roll call vote is needed. Schofield-aye, Reil-aye, Burke-aye.

Chairman Reil made and Selectman Schofield second a motion to adjourn at 10:19 p.m. The motion carried unanimously.

Respectfully submitted,



Diane Willoughby
Administrative Assistant

Documents Discussed located in 'Administrative Secretary's' Office:

Letter from William Francis Galvin dated July 29, 2015 re: Harrison Hall, Union Chapel, Mendon Fire Station, Mendon, MA, MPPF #4048

Regular Session Meeting Minutes of June 20, July 13, 20 and 28, 2015

Executive Session Minutes of July 13 and 20, 2015

Applications for Special Licenses, Justine Brewer, 2 Southwick St., August 22, 27 & 29 and September 19, 2015

Notices of Approval of Special Licenses, Justine Brewer, 2 Southwick St., August 22, 27 & 29 and September 19, 2015

Application for Special License, Kerry Miller, 4 Wood Street, Upton, October 3, 2015

Notice of Approval of Special License, Kerry Miller, 4 Wood Street, Upton, October 3, 2015

Clough School, 10 North Avenue, Common Victualler's License

Miscoe Hill School, 148 North Avenue, Common Victualler's License

Model Budget for Establishment of Mendon K9 Unit w/Massachusetts K-9s- An Inside Look (working title) David Shilale Photography

Affidavit of Duncan L. Stewart Signed August 1, 2002