



Town of Mendon
Board of Health
18 Main Street
Mendon, MA 01756

MINUTES APPROVED

By Board of Health on
FEBRUARY 28, 2024

Board of Health • Meeting Minutes | Wednesday – September 27, 2023

BOARD OF HEALTH	ATTENDANCE	ATTENDED	
Alan Greenberg • Chairman	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Remote	
Tom Fichtner • Vice-Chairman	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Remote	
Joyce Gilmore • Member	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Remote	
Jack McLellan – Inspectional Svcs. Office Coord. Health Admin.	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Remote	
Colleen Strapponi – Health Agent	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Remote	
MEETING LOCATION		START TIME	END TIME
<input checked="" type="checkbox"/> Microsoft Teams		7:00 PM	8:23 PM
<input checked="" type="checkbox"/> Mendon Town Hall – Upper Meeting Room • 18 Main Street, Mendon MA			

At 7:00 PM, BOH Meeting has been called to order by Chairman Greenberg and begins with the 1st Item on tonight's agenda.

1st Item on Agenda

2024 Permit Application Updates

Jack updates the Board that before the new calendar year begins, he'll look at other Board of Health Forms from other municipalities to see what they collect and don't collect for information on their permit applications to see if Mendon would want to go that route. Jack came across one that has the reasons for a Board of Health permit denial, suspension, or revocation, and thought it would be good to incorporate those reasons into the Mendon Board of Health Permit Applications and wanted to get the Board's opinion. Joyce said it would be great as it covers everything that could potentially cause the Board of Health not to approve a Permit Application. Tom Fichtner thought it was a great idea and agrees that it should be a part of the Permit Application process.

Chairman Greenberg calls for a motion to incorporate the Reasons for BOH Permit Denial, Suspension and/or Revocation.

Joyce makes the motion to incorporate the Reasons for BOH Permit Denial, Suspension and/or Revocation for all BOH Permit Applications to start January 1, 2024. Tom Fichtner seconds the motion. The motion is passed. **Roll call vote: Greenberg-Aye, Fichtner-Aye, Gilmore-Aye.**

Chairman Greenberg thanks Jack and moves on to the 2nd Agenda Item.

2nd Item on Agenda

Tobacco Regulations Updates

Jack updates the Board that with new State Laws regarding Tobacco Regulations, that the Town Tobacco Regulations needed to be updated to reflect these new laws. Jack provided a copy of the updates to the Board for their review and comments. After discussion, Chairman Greenberg would like a copy of the proposed updates to the Town Tobacco Regulations be sent to Town Counsel for their review before the Board votes on them. Jack said he would forward them along to Town Counsel for their review. Chairman Greenberg thanks Jack and moves on to the 3rd Agenda Item.

3rd Item on Agenda

BOH Brochure for Review and Discussion

Jack updates the Board that he created a 4-Panel Brochure for the Mendon Board of Health that he would like made available for the public informing them of the Sharps Disposal Program, Water Quality Testing for Private Wells, Safe Prescription Drug Disposal and How to Keep and Maintain Septic Systems, and having the brochures available at the BOH Office, the Town Clerks Window, the Town Collector's Window, the Senior Center, and the Town Library.

Chairman Greenberg calls for a motion to incorporate the new BOH Brochure as part of BOH Public Information Collateral.

Joyce makes the motion to incorporate the new BOH Brochure as part of BOH Public Information Collateral. Tom Fichtner seconds the motion. The motion is passed. **Roll call vote: Greenberg-Aye, Fichtner-Aye, Gilmore-Aye.**

Chairman Greenberg thanks Jack and moves on to the 4th Agenda Item.

4th Item on Agenda

Health Agent's Report

Colleen updates the Board that the BOH Office received the septic pumping records from 10 Northbridge Street and 40 North Avenue. They both are due for another septic pumping next month and will continue to monitor the progress of the septic systems on the property.

Colleen updates the Board that 8 Cape Road has been brought up to code regarding the housing issues, and a Final Inspection is scheduled to close the case out.

Colleen updates the Board that 9 Blackstone Street, Sun Rise Apartments, there have been no further complaints about beg bugs. Colleen is still in touch with the Property Manager and continues to monitor the progress.

Colleen updates the Board that her and Jodie from the Tobacco Alliance will start the Educational part of their visits to all Tobacco Establishments in Mendon next month.

Colleen updates the Board that she is working with the Blackstone Valley Partnership for Public Health, in providing a Narcan Training to all Department Heads in Mendon to be scheduled and held in the Mendon Town Hall and will let the Board know of the Date and Time.

Colleen updates the Board that she is working with Amy Wilson, from the Mendon Senior Center, about doing an Emergency Preparedness presentation to the Seniors at the Senior Center on November 7th at 11 am.

Chairman Greenberg thanks Colleen and moves on to the 5th Agenda Item.

5th Item on Agenda

Board of Health Minutes Review & Approval

Jack has presented the Board with the Meeting Minutes for 11/02/2022, 11/16/2022, 11/29/2022, and 12/14/2022 for their review and approval.

Chairman Greenberg calls for a motion to accept the minutes as presented.

Tom Fichtner makes the motion to Meeting Minutes for 11/02/2022, 11/16/2022, 11/29/2022, and 12/14/2022 as written and presented. Joyce seconds the motion. The motion is passed. **Roll call vote: Greenberg-Aye, Fichtner-Aye, Gilmore-Aye.**

Chairman Greenberg thanks Jack and moves onto the last topic on the Agenda.

6th Item on Agenda

Topics Not Anticipated Within 48 Hours

Chairman Greenberg wanted to update the Board that he did meet with a representative from Atlas, who provides the monitoring services for the Old Mendon Landfill. During the onsite visit, Chairman Greenberg was shown where all the monitoring wells are on the property and what the purpose of the wells are for. Chairman Greenberg said it was a very educational visit and has a much better visual of the property and monitoring sites.

Jack updates the Board that he did speak with the Chairman of the Finance Committee about getting on their Agenda about the Revolving Account and have a date of October 10th at 7 pm and asked to see if that date and time was good for the BOH to attend. The Board all agreed that they could attend.

The Board set its next meeting for Wednesday – October 11th at 7:00 pm.

Chairman Greenberg calls for a motion to adjourn tonight's meeting.

Joyce makes the motion to adjourn tonight's BOH Meeting. Tom Fichtner seconds the motion. The motion is passed.

Roll call vote: Greenberg-Aye, Fichtner-Aye, Gilmore-Aye.

Meeting is ended at 8:23 PM.