



Town of Mendon  
Board of Health  
Minutes for  
May 20, 2020

Andy Fiske, Chairman, called the meeting to order at 7:04 p.m.

Present: Alan Greenberg -Vice Chairman Tom Fichtner - BOH Member, Missy Kakela-Boisvert, Sr. Administrative Assistant to BOH, Mark Bucchino – Emergency Management Director, Lawney Tinio Select Person, Dan Byer – Parks Director, Andrew Jenrich – Library Director Kim Newman – Town Administrator and others.

Location – Join Microsoft Teams Meeting +1 347-467-1434 United States, New York City  
(Toll) Conference ID: 817 463 238#

Missy explained that there is a lot of information that is being sent out to local Boards of Health concerning the reopening phases of the State. Some things people should know

Business do not have to submit reopening plans to the board of health  
Business do not have to have a reinspection done by the board of health  
Most enforcement actions will be initiated by a complaint from a customer or employee.  
Complaints can be sent to the local board of health, Department of Labor Standards (DLS) or the Department of Public Health (DPH)

- The goal of enforcement should be to educate and promote compliance but if necessary, there is an order in which local Boards of Health, DLS and DPH must follow.

|                                   |   |
|-----------------------------------|---|
| Verbal consultation & redirection | Up to 1 time before escalation to next level  |
| Written redirection               | Up to 1 time before escalation to next level  |
| Fines up to \$300                 | Up to 3 times before escalation to next level |
| Cease & Desist letter             | Up to 1 time                                  |

Mark Bucchino told the Board that he is working on acquiring more PPE for public safety, but things were going ok at this time.

Parks Director Dan Byer talked about his ideas about opening the Parks Department along with the reopening phases that is allowed in the Governor's guidance and orders. Dan asked about maintenance employees riding in the same truck. There could be as many as 5 in one truck. Missy said she talked with Health Agent Lenny Izzo about this. Lenny would prefer that not all 5 were to sit in the same truck but if they must, they have to wear a mask at all times.

Alan made a motion to rescind the prior BOH vote that was made back on March 16, 2020 closing Town properties and to follow the guidance given by Governor Baker as far as reopening. Tom seconds the motion. All members agree. Motion carried.

Library Director Andrew Jenrich said he would not be ready to open for curbside drop off until June 1<sup>st</sup>. He did ask about books. Do they need to be in a box in a vacant room for 72 hours? Missy was not sure, but she will as Lenny.

Town Administrator Kim Newman added that the Town buildings and properties will reopen at our own pace

Missy added that she would like to work with Dan on the Town's website. She explained that with all the information out there regarding reopening, she would like to add a section to the COVID-19 information for business reopening information. Lawney suggested that links be used so when information is updated at the State level, it will be updated on the town's site also.

Dan did mention to the Board that the Parks Department will not be spraying for mosquitoes this year. It was not cost effective.

Alan made a motion to accept minutes for April 1<sup>st</sup>, 8<sup>th</sup>, 22<sup>nd</sup> and 29<sup>th</sup>. Tom second the motion. All members agree. Motion carried.

Alan made a motion to adjourn the meeting. Tom seconds the motion. All members agreed. Meeting adjourned at 8:30p.m.

**Approved October 7, 2020**