



Town of Mendon
18 Main Street
Mendon, MA 01756
(508) 634-2656

BOARD OF HEALTH MEETING MINUTES

Wednesday – May 11, 2022 | 7:00 PM

In Attendance: Alan Greenberg – BOH Vice-Chairman
Tom Fichtner – BOH Member
Jack McLellan – Inspectional Svcs. Office Coord. | Health Admin.

MINUTES APPROVED

By Board of Health on
FEBRUARY 01, 2023

Not Present: Andy Fiske – BOH Chairman

Meeting Location: Town Hall Upstairs Meeting Room – 20 Main Street and also;

[REMOTE VIA MICROSOFT TEAMS](#)

At 7:00 PM, BOH Meeting has been called to order by Vice-Chairman Greenberg and begins the meeting.

1st Item on Agenda Welcome new Inspectional Services Coordinator/Health Administrator
Alan and Tom welcome Jack to the Board of Health.

2nd Item on Agenda Discuss/Review BOH processes
Alan tells Jack that if there is anything he needs help with, as he gets situated, to reach out to the Board Members at any time. Tom said he has been with Jack in the office, showing Jack the process of how the BOH runs. Alan and Tom know that there will be a lot of catch up as the BOH Office has been basically closed without an Administrator for the past few months. Alan and Tom explain the applications, time frames, processes that the BOH office would do.

3rd Item on Agenda Discuss Trash/Recycle billing
Tom has some documentation in relation to calculating the subscription rate for Town Residents. Tom has gone over past years Tonnage Rates from Wheelabrator. Tom has also broken out the number of subscribers of standard rate vs. senior rate.

4th Item on Agenda Update on Tobacco enforcement
Alan recommended to wait until Chairman Fiske is available to be part of the discussion and Board Vote. Tom agrees. Alan moves on to the next topic.

5th Item on Agenda Update on Hazardous Waste Day
Alan states that the Hazardous Waste Day was not going to happen due to scheduling availability with Clean Harbors. Board will need to try and lock down date for FY2024.

6th Item on Agenda Discuss contract extension E.L. Harvey
Jack updated the Board that the Contract Extension Approval Letter has been sent to EL Harvey for moving forward. Alan would like to have EL Harvey work on the upcoming Fiscal Years Contract since this is the last extension for the current contract. Jack will reach out to Mike Szczepan from EL Harvey to see if he could join the next BOH Meeting to discuss further.

7th Item on Agenda

Discuss VNA Contract

Alan asked if there were any updates to the new VNA Contract with Mendon. Tom reached out to Michele McGovern, the Executive Director of Salmon VNA, yesterday, but has not heard back yet.

The Board has set its next meeting date for Wednesday, May 25th at 7 PM.

Vice-Chairman Greenberg calls for a Motion to adjourn tonight's BOH Meeting:

Alan steps down and makes the motion to adjourn the BOH Meeting. Tom seconds the motion. Motion passed.

Roll call vote: Greenberg-Aye, Fichtner-Aye.

Meeting is adjourned at 9:57 PM.