



Town of Mendon  
Board of Health  
Minutes for  
March 16, 2020

Alan Greenberg – Vice-Chairman called the meeting to order at 9:04 a.m.

Present: Alan Greenberg -Vice Chairman, Tom Fichtner - BOH Member, Missy Kakela-Boisvert, Sr. Administrative Assistant to BOH, Ann Labonte – BOH Public Health Nurse, Mark Bucchino – Emergency Management Director, Dan Byer – Parks Director, Andrew Jenrich – Library Director, Kim Newman – Town Administrator, Ellen Agro – Town Clerk, Joseph Maruszczak -Superintendent of the MURSD, Alan Tetreault – Highway Supervisor, Amy Wilson-Kent – Director of the Senior Center and others.

Location – Select Board’s Meeting Room in Town Hall.

The Board meet with different departments do discuss the ongoing issue of COVID-19 and the Governor’s Executive Order from March 10, 2020. Each department present discussed how they will be handling things. For example. Town Administrator Kim Newman will be discussing Town Hall staffing with the Select Board. The Senior Center and Library should be closed. Emergency Management Director Mark Bucchino will help support Police, Fire, and Senior Center. He is also willing to coordinate volunteers. Town Clerk Ellen Agro will be working day-to-day in the Town Hall and will be working on how to handle the Annual Town Meeting & the Town Elections. Both of these are currently slated to take place in May.

Alan made a motion to close town property including playground to the public until further notice. Tom seconds the motion. All members agree. Motion carried.

It was brought up that further meetings should be done in a remote manner, as opposed to having in-person meetings. Town Officials will work on a way for departments to have meetings without being in person.

The Board thanked everyone for their time and to stay healthy and safe.