



## Town of Mendon

18 Main Street  
Mendon, MA 01756  
(508) 634-2656

# BOARD OF HEALTH MEETING MINUTES

Wednesday – February 09, 2022 | 6:00 PM

**In Attendance:** Andy Fiske – BOH Chairman  
Alan Greenberg – BOH Vice-Chairman  
Tom Fichtner – BOH Member  
Missy Kakela-Boisvert – Sr. Administrative Assistant to BOH

**MINUTES APPROVED**

By Board of Health on  
NOVEMBER 02, 2022

**Not Present:** N/A

**Meeting Location:** [REMOTE VIA MICROSOFT TEAMS](#)

---

At 6:00 PM, BOH Meeting has been called to order by Missy Kakela-Boisvert. Missy takes rollcall with full Board in attendance. Also in attendance, Selectman Lawney Tinio, and possibly later Ron Boulanger.

**1<sup>st</sup> Item on Agenda** Discuss and voting on the last year extension of the E L Harvey contract  
Chairman Fiske wants to start with the EL Harvey Contract. Missy states that she needs a formal vote on the 1-year extension that would run July 2022 through June 2023. Chairman Fiske asks Tom for his thoughts. Tom is ok with going ahead with the extension. Chairman Fiske thanks Tom and asks Alan for his input. Alan is onboard with the extension. Chairman Fiske calls for a Motion.

Alan makes the motion to extend the EL Harvey Contract with the Town of Mendon as written for the 1-year extension. Second by Tom Fichtner. The motion is passed.

**Roll call vote: Fiske-Aye, Greenberg-Aye, Fichtner-Aye.**

**2<sup>nd</sup> Item on Agenda** Discuss who will represent the BOH for Region 2 Emergency Preparedness  
Missy stated she was representing the Town of Mendon BOH, and if unavailable, Lenny Izzo was designated to fill in. The Board will need to designate a new person for representation.

**3<sup>rd</sup> Item on Agenda** Discuss who will represent the BOH for the Blackstone Valley Partnership for Public Health  
Missy stated she also represents the BOH for Mendon for the 8 Town collaborative. Again, the Board will need to designate Missy's replacement. Alan and Tom offered to be the representatives for both, alternating each month until a permanent replacement is made.

**4<sup>th</sup> Item on Agenda** Discuss operations of the office since Missy has resigned  
Missy stated that tomorrow is her last day, and has invited Selectman Tino, who is responsible for Worldband Communications regarding Town Email and Voicemail, to help with that aspect. Lawney will forward any emails sent directly to Missy, to automatically forward to the General BOH email address, in which will go to all 3 Board Members email. Also, any voicemails left on the BOH phone, will also be emailed to the General BOH email address. Anyone interested in Septic Plans will reach out directly to the Board's Professional Engineer, Tom Ryder, directly by email. Anyone interested in Inspections, will reach out directly to Steve Donatelli by phone. Any other issue will be handled directly by one of the Board members and delegate accordingly. Also, Trash Stickers will still be available for purchase with Gail in the Building Dept., Jody at the Treasurer's Office, and

also available at the Metal Recycling Center on Saturday's during operating hours. Trash Services, will be handled by Dan Byer, from Parks & Recreation. Missy also suggests making a designated person for the View Point approval.

**5<sup>th</sup> Item on Agenda**     Continue the process of reviewing and updating the private well regulations  
***AGENDA ITEM NOT DISCUSSED DURING THIS MEETING***

**6<sup>th</sup> Item on Agenda**     Continue to discuss dumpster regulations  
***AGENDA ITEM NOT DISCUSSED DURING THIS MEETING***

**Chairman Fiske calls for a Motion to end tonight's BOH Meeting:**

Alan Greenberg makes the motion to adjourn the BOH Meeting. Second by Tom Fichtner. The motion is passed.

**Roll call vote: Fiske-Aye, Greenberg-Aye, Fichtner-Aye.**

Meeting is adjourned at 7:03 PM.