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**Town of Mendon  
Board of Health  
18 Main St. Mendon  
Minutes for  
August 14, 2019**

Alan Greenberg -Vice Chairman, called the meeting to order at 7:05 p.m.

Present: Tom Fichtner - BOH Member and Margaret Burchard of Nipmuc Youth Baseball

Not Present: Andy Fiske, Chairman

Location – Board of Health Office– 18 Main Street, Mendon, MA 01756

Margaret Burchard of Nipmuc Youth Baseball came to talk to the board about getting a temporary food permit for this weekend's Mendon fest. Alan at that point stopped the conversation. He explained that he is co-chair for the Mendon fest committee and his daughter's foundation is also have a booth at this event. He felt that he needed to abstain from the conversation and left the room. With Andy not at the meeting not action could be taken. Tom did entertain a conversation with Ms. Burchard.

Missy sent a letter to the application of 138 Blackstone Street requesting him to attend this meeting. The applicant did not contact the office or attend the meeting. No action taken.

Missy asked if the board would be willing to send letters out to the septic installer's in town. The letter would remind installer's they cannot start installing septic systems until a septic plan has been approved by BOH engineer Tom Ryder. Missy would send a draft letter to Tom F. for him to look over. The board agreed.

Missy asked the board if they would be ok with send the Title V Inspection letters out by certified mail. The reason is so the office has some kind of proof that the new owner received the letter. Tom made a motion to approve the request. Alan seconds the motion. Both members agreed. Motion carried.

Tom and Missy had a conversation one day in the office regarding the charge for trash stickers. Missy told Tom that it has been a good 10 years since the trash stickers went from \$1.50 to \$2.00. Missy sent Tom figures for the past three years. Tom and Alan had some discussions and decided not to change the sticker fee at this time.

The office received a request from school to attend the documents shred day on August 24<sup>th</sup>. Alan and Tom agreed that they needed to know how many boxes of documents they needed to get rid of. They were concerned if it was a large volume, it would have to be done in staged to assure the residents would not be turned away. They also needed to make sure it did not violate the contract with Harvey.

Missy has received some senior trash discount applications. The applicants had asked why they were not notified before of the discount. Missy realized these applicants had not filled out a current census form with the Town Clerk, therefore they would not be on the list that Missy receives from the Town Clerk. So, Missy requested that seniors applying for the discount must have a current census form on file with the Town Clerk in order to receive the discount. This will also help verify the senior is indeed a Mendon resident. The Board thought it was a good idea. Tom made a motion to grant the request. Alan seconds the motion. Both members agreed. Motion carried.

Next meeting will be August 28, 2019.

Tom made a motion to adjourn the meeting. Alan seconds the motion. Both members agreed. Motion carried. Meeting adjourned at 9:20 p.m.

**Approved November 13, 2019**