

MINUTES OF MEETING-----AUGUST 1, 2017

Meeting called to order at 5:00 P.M. in the Assessor's Office. Assessor Chairman Ken O'Brien, Assessor Kevin Rudden, Assessor Susan Edmonds and Principal Assessor Jean Berthold were present.

Motion made by Susan and seconded by Kevin to approve the minutes of July 11, 2017. Unanimous vote.

The Board signs the end of month Motor Vehicle Abatement Reports.

The Board signs the #2017-04 Excise Commitment Warrant.

The Board discusses an email received from Ameresco Solar Company advising that the solar field located at 36 Milford Street is fully operational. They are requesting to be invoiced quarterly. The Assessors discuss the fact that this is a PILOT agreement and therefore, not charged as tax. As this office is only capable of processing tax billings the invoicing cannot be completed by our office. PA Jean contacted Town Counsel Brandon Moss who agreed that this should be completed by the Selectmen's Office as this will be treated as an estimated receipt for tax rate setting purposes. An email will be forwarded to the Town Administrator and the BOS advising them of the situation. Motion made by Susan and Ken steps down as Chairman to second to advise the Selectmen that the Assessor's Office will not be involved in the billing.

The Board discusses Assessor approval prior to Occupancy or Completion Permits are issued. Ken advises that he had a lengthy conversation with the Building Inspector Tim Aicardi as the Assessors were not being contacted on anything other than new residential construction. Ken explained to the Inspector that we wish to be included on all permits. Ken and Jean will meet with Tim tonight to look at a commercial property.

The Board discusses the upcoming UMASS Amherst schooling the week of August 6th. Ken, Kevin and Jean will be attending for the week.

Motion made by Kevin and seconded by Susan to adjourn the meeting at 7:00 PM. Unanimous vote.

Respectfully submitted,

Kevin Rudden, Clerk
