

**MINUTES OF MEETING-----JULY 11, 2017**

*Meeting called to order at 5:00 P.M. in the Assessor's Office. Assessor Chairman Ken O'Brien, Assessor Kevin Rudden, Assessor Susan Edmonds and Principal Assessor Jean Berthold were present.*

*Motion made by Kevin and seconded by Susan to approve the minutes of June 20, 2017. Unanimous vote.*

*The Board signs the end of month Motor Vehicle Abatement Reports.*

*The Board signs the #2017-95 Excise Commitment Warrant.*

*The Board discusses a motor vehicle excise application submitted by Richard Michel for two 2013 motor vehicle excise bills. Mr. Michel had moved to Maryland in 2012 but had failed to cancel his Mass motor vehicle registration, therefore, two 2013 motor vehicle excise bills were formulated and forwarded to his address in Maryland. They were left unpaid and unrecognized by the registrant. Mr. Michel has returned to Mass and was forced to pay the bills in order to register his vehicles. The 2013 excise bills were paid and Mr. Michel has filed for abatements.*

*Motion made by Kevin and seconded by Susan to deny these abatements as Mr. Michel failed to cancel his Mass registration and failed to contact our office after receiving not only the bills, but past due notices and warrants. Unanimous vote.*

*The Board discusses the ongoing field work and its completion. Ken to finish this evening and proceed with the Personal Property.*

*Assessor Ken O'Brien advises that he engaged Building Inspector Tim Aicardi in a discussion regarding the Assessor's ability to access structures with building permits prior to issuance of an Occupancy Permit. It was agreed that prior to the issuance of an OP, the Assessor's Office will need to sign off on the Building Permit. This will allow the Assessor's access to structures in order to properly assess the improvements.*

*Motion made by Kevin and seconded by Susan to adjourn the meeting at 5:30 PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

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