

**MINUTES OF MEETINGS-----DECEMBER 15,  
2015**

*Meeting called to order at 6:00 P.M. in the Assessor's office at the Town Hall. Assessor Chairman Bruce Tycks, Assessor Ken O'Brien, Assessor Kevin Rudden and Principal Assessor Jean Berthold were present.*

*Motion made by Kevin and seconded by Ken to approve the minutes of November 23, 2015. Unanimous vote.*

*The Board signs the end of month Motor Vehicle Abatement Reports.*

*The Board signs the Assessor's Notice to all Persons Subject to Personal Property Taxation in the Town of Mendon. This notice will be publicly displayed.*

*Assessor Chairman Bruce Tycks advises that he wishes to step down as Chairman.*

*Motion made by Kevin and seconded by Bruce to appoint Ken O'Brien as Chairman of the Board of Assessors. Ken can now take an active role in the newly formed Taxation Aid Committee.*

*Motion made by Bruce and Ken steps down as Chairman to appoint Kevin Rudden as Clerk to the Board of Assessors.*

*The Board discusses the Sylvan Springs subdivision abatement issue. Principal Assessor Jean Berthold advises the Board that all parties are attempting to schedule a meeting date for January 5<sup>th</sup> to discuss the case.*

*Motion made by Kevin and seconded by Bruce to adjourn the meeting at 7:05PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden  
Clerk*