***MINUTES OF MEETING--------------------------------------------------NOVEMBER 15, 2023***

*Meeting called to order at 5:30 P.M. Assessor Chairman Kevin Rudden and Assessor Clerk Kenneth O‘Brien are present. This meeting is being held in person, remote and being recorded. Roll call vote, Rudden, aye, O’Brien, aye.*

*Since Assessor Susan Edmonds has resigned, the board cannot approve the minutes of the May 24, 2023 meeting, as Ken was not present for that meeting. Invoking the “rule of necessity,” Kevin asks Ken to make a motion to approve those minutes. Motion made by Ken and seconded by Kevin to approve the minutes of the May 24, 2023 meeting. Roll call vote, Ken, aye, Kevin, aye.*

*Motion made by Ken and seconded by Kevin to approve the minutes of the September 6, 2023 meeting. Roll call vote, Ken, aye, Kevin, aye.*

*Kevin asks Ken if he wants to discuss anything related to the Tax Classification Hearing. Ken says all decisions at that hearing are made by the Select Board.*

*Kevin says the board will be adjourning its meeting to attend the Select Board’s meeting, and then will return to public session for the sole purpose of signing Department of Revenue forms electronically. Motion made by Ken, seconded by Kevin, to adjourn the meeting at 5:37PM in order to attend the Select Board meeting. Roll call vote, Ken, aye, Kevin aye.*

*Kevin and Ken resume the board meeting at 6:30PM at the Select Board meeting and present information to that board. After the Tax Classification Hearing, they return to the Assessors’ Office and electronically sign the LA-4 form and page one of the Tax Recap form.*

*Motion made by Ken and seconded by Kevin to end the meeting at 7:55PM. Roll call vote, Ken, aye, Kevin, aye.*

*Respectfully submitted,*

*Kenneth O’Brien, Clerk*

*MINUTES APPROVED: 1/17/2024*