***MINUTES OF MEETING------------------------------------------------------AUGUST 25, 2020***

*Meeting called to order at 5:00 P.M. via Zoom. Roll Call taken: Kevin Rudden, Ken O’Brien and Jean Berthold are present. Susan Edmonds is absent.*

*Motion made by Ken and Kevin steps down as Chairman to second appointing Susan Edmonds as the Assessors Clerk. Roll call taken: Ken, aye and Kevin, aye. Motion carries.*

*Motion made by Ken and Kevin steps down as Chairman to reaffirm the signing authorization given to Principal Assessor Jean Berthold for documents including but not limited to end of month reports and warrants. Roll call taken: Ken, aye and Kevin, aye. Motion carries.*

*The Board discusses the field work being completed and presently being entered in the data system.*

*The Board discusses scheduling an upcoming in person meeting for September. An email will go out next week requesting available dates from the members.*

*Motion made by Ken and Kevin steps down as Chairman to adjourn the meeting at 5:45 P.M. Roll call taken. Ken, aye and Kevin, aye.*

*Respectfully submitted,*

*Jean M. Berthold, MAA*

*Principal Assessor*

*MINUTES APPROVED: 9/22/2020*