***MINUTES OF MEETING-----------------------------------------------------FEBRUARY 3, 2020***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office at the Mendon Town Hall. Assessor Ken O’Brien, Assessor Kevin Rudden and Principal Assessor Jean Berthold were present. Assessor Chairman Susan Edmonds was absent.*

*Motion made by Ken and seconded by Kevin to approve the minutes of January 13, 2020. Motion carries.*

*The Board signs Motor Vehicle Excise Warrant #2020-01, 2019-07 and 2019-08.*

*The Board signs the end of month Motor Vehicle Excise Abatement Reports.*

*The Board signs the end of month Real Estate Tax Exemption Report.*

*The Board signs the end of month Real Estate and Personal Property Abatement Report.*

*The Board signs a Revised FY2020 Real Estate Tax Commitment Warrant for a property located at 10 Bellingham Street in the amount of $772.50.*

*The Board discusses the four FY2020 Real Estate Tax Abatement Applications received. One application is for a property located at 62 Uxbridge Road. Kevin advises that he visited the property and found the land has a drainage area that prevents that area of the property any utilization. Further, there is a second building on the property currently being assessed as a house that has been condemned and should only be assessed as a shed. Motion made by Kevin and seconded by Ken to approve the abatement. Motion carries.*

*The second Real Estate Tax Abatement Application is for a property located at 156 Uxbridge Road. An engineer has submitted a letter on behalf of the owner advising that the property is unbuildable due to an existing brook on the property that would prevent building due to the Wetlands Protection Act. Motion made by Ken and seconded by Kevin to approve the abatement. Motion carries.*

*The other two applications will require a personal visit so appointments will be made.*

*Motion made by Ken and seconded by Kevin to adjourn the meeting at 7:00PM. Motion carries.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED: 3/9/2020*