

Allan Kent
Chairman



Dean D'Alessandro
Kevin Rudden

TOWN OF MENDON WATER COMMISSION

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DEP Public Water Supply (PWS) ID #217900

mendonma.gov/water

Meeting Date: 10/6/2017

Meeting Location: Water Commission Office, Town Hall, 20 Main St. Mendon

Minutes Approved: 11/7/2017

Members Present: Allan Kent, Dean D'Alessandro, Kevin Rudden

Water Clerk: Dan Byer

Others:

The meeting was called to order at 7:03pm.

Kevin made a motion to approve the minutes of the 6/7, 6/27, and 8/1 meetings, Dean seconded, and all approved.

Kevin updated the commission on the status of the meter replacements. He has spoken with someone from the Milford Water Company and they are interested in working with us. They are also interested in the Dig Safe mark outs. Kevin will continue to talk to them and get more info.

The commission discussed the meter reading. Kevin explained he drafted an article for the November Town Meeting to request additional funds to pay Dan 1 additional hour to read the meters. The Board of Selectmen discussed the proposal and were not interested. They suggested Dan contract directly with the Water Dept. Dan explained he feels that would be an ethics violation. Dean says they have made these deals before and set precedent. The commission will continue to look for a solution.

Kevin updated the Commission on the proposal for a new connection from New England Football Club (33 Cape Rd.). He spoke with the contractor and the state needs a letter from us approving the project before they can get the info for permitting. Kevin said he will draft a letter. Dan sent Alan the Hopedale Regulations and Specifications and he Alan will review them.

The commission discussed the Hydrants. Alan has reviewed the system and thinks they are all accounted for. He suggested Dan and him meet some time to review the info he has.

The commission discussed the abatement request from Carole Morley for 7 Talbott Farm Dr. The commission had initially refused their request at their 8/1 meeting. Kevin explained he since met with the owners and got more info. They initially claimed they paid on time and a review of our records indicated they did not. After further discussion it was determined they never received an initial bill and made an effort to pay as soon as they received their late notice.

Kevin made a motion to sign the abatement for 7 Talbott Farm Dr (\$25 late fee, \$25 Admin Fee, \$2.12 interest), Dean Seconded, and all approved.*

Dan explained there was a billing error for 6 Joseph Rd. He was asked to perform a final reading and discovered we had overbilled the customer. Their last bill had been estimated when in face the property was vacant and there was no water use.

Kevin made a motion to sign the abatement for \$114 for 6 Joseph Rd, Dean seconded, and all approved.*

**all signed abatements on file in the Water Dept. Office.*

The commission discussed the past due water accounts. There is a process to transfer past due balances to the property tax bills and have the Assessor's office collect on them. Kevin explained this would allow the Town to follow the tax-title process to collect on the bills. The commission discussed the process. The commission discussed and agreed to transfer all past due balances more than 90 days old to the tax bills. Dan will send out a certified letter to these accounts as well as a memo to the Assessor's Office.

Kevin made a motion to transfer the following 6 accounts' past due balances to the Assessor's Office.

**51 Cape Rd.
20 Edward Rd.
17 Bates St.
145 Hartford Ave E
41A Bates St
33 Edward Rd.**

Dean seconded and all approved.

The commission discussed the estimated receipts for FY18. Dan received an email from Jean asking the commission to estimate their receipts for the current Fiscal Year. Jean's email stated we had estimated \$136,000 for FY17 and brought in \$133,702. The commission discussed and agreed to use \$133,000 as the FY18 estimate. Dan will respond to Jean.

The meeting was adjourned at 9pm.