



Town of Mendon
Water Commission
Meeting Minutes for
Monday, February 13, 2012

Meeting called to order by Chairperson, Dwight Watson at 7:30 P.M.

Vincent Cataldo, Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Rich Schofield, Chairman of the finance committee attended the meeting.

Rich told the commissioners that he had contact Hopedale water and sewer for meter readings. He ran those figures with the commissioners. They discussed some issues there are with the bills from Hopedale. They have requested that the rates and reading be placed on the bills that we receive from Hopedale.

Rich had asked about the possibility of going to Bellingham for water. Vinnie gave Rich the history of the two towns since Dwight and he had been on the commission. They had gone to Bellingham twice and both times it was defeated. And the last time was at the request of purchasing water came from the Bellingham selectmen. Rich believes they should go back to Bellingham for a third try.

The Commissioners discussed with Rich a possible rate increase of 30 cents. This is to cover some increases we have received from the Town of Hopedale.

Bob made a motion to hold a public hearing to increase the water rates from \$9.60 per hundred cubic feet to \$9.90. Vinnie seconds the motion. All members agreed. Motion carried.

Also a letter needs to be sent to Jean Berthold the Assistant Assessor regarding estimated receipts. The amount will be \$145,020.00 this increase is due to the increase of the water rates.

The commissioners agreed to have the public hearing on Monday, March 5, 2012 in the lower town hall. They will also make amendments to their rules and regulations.

The Commissioners will ask Tim to go to 4 Talbott Farm Drive to look at the meter and cross connections and to find out if they are going to stay on if not shut off the water at the street.

Vinnie made a motion to adjourn the meeting. Bob seconds the motion. All members agreed. Motion carried. Meeting adjourned at 9:45 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
Monday, March 5, 2012

Meeting called to order by Chairperson, Dwight Watson at 7:30 P.M.

Vincent Cataldo, Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Rich Schofield, Chairman of the finance committee and Jessica Trufant of the Milford Daily News attended the meeting.

Vinnie made a motion to open the public hearing. Bob second the motion. All members agree. Motion carried.

Vinnie then made a motion to suspend the hearing for 10 minutes to allow time since no water users were present. Bob seconds the motion. All members agreed.

The commissioners discussed 30 Talbott Farm Drive and their frustration that they cannot shut the water off because of the bankruptcy laws. The department is listed as one of the creditors on the bankruptcy but town counsel informed the office that they can't shut off the water until the current owner does not own the property anymore.

Vinnie made a motion to reconvene the public hearing. Bob seconds the motion. All members agreed.

Dwight would read what the current regulations states and then read what the proposed changes would be. They would discuss any questions or concerns anyone might have. When it came to those entities who took water either by permission or not they would receive an estimated bill. He wanted to know how they would estimate the water. Vinnie explained if Alan took water for his work or if a hydro seeder took water, it would be the size of the tank on the truck. If it's a 500 gallon truck you bill them for 500 gallons worth of water.

Other changes were the late fee went from \$5.00 to \$25.00. Interest went from 1% per month to 14% interest per annum. Delinquent accounts will receive a 30 day past due letter, 45 past due letter and \$50.00 administrative fee and 90 days due a shut off letter. For those customers who come off the system and hook back in without permission of the Water Commissioners a new fine of \$2,500.00.

Bob made a motion to approve the new regulations as highlighted and amended by discussion. Vinnie seconded the motion. All members agreed. Motion carried. Copies of the new regulations are in the water department office.

The next portion of the hearing is to discuss a rate increase.

Bob made a motion to raise the rates based on the rate increase from Hopedale in August of 2009 from \$9.60 per hundred cubic feet to \$9.90 per hundred cubic feet to

go into effect for the next billing cycle. Vinnie second the motion. All members agreed. Motion carried.

That concluded the public hearing.

Vinnie made a motion to close the public hearing. Bob seconds the motion. All members agreed. Motion carried. Public hearing closed at 8:22 p.m.

The next meeting will be March 26, 2012 at 7:30 p.m. They also signed bills

Vinnie made a motion to adjourn the meeting. Bob seconds the motion. All members agreed. Motion carried. Meeting adjourned at 8:45 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
May 17, 2012

Meeting called to order by Chairperson, Dwight Watson at 5:30 P.M.

Vincent Cataldo, Dwight Watson and Dean D'Alessandro were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Selectmen Tinio was also in attendance.

Vinnie made a motion that Dwight continue to be Chairman. Dean seconds the motion. Both members agreed. Motion carried. Dwight accepted the position.

The reason for the meeting was to talk with the one of the Selectmen about the certified water operation position. Lawney explained that there are buildings the town owns that have private well. They are not hooked up to town water. They are considered to be public water supplies under DEP's requirements.

Therefore the town is required to hire their own certified water operator. Tim Watson is the water departments' operator currently. The Selectmen approached Tim to see if he would be interested in being their operator as well. And Tim is willing to take on the position as long as he can be considered a special employee and receive a weekly paycheck.

The commissioners did not have a problem with the idea but thought it might be best to meet with Tim and Rich Schofield, Chairman of the Fincom. They decided to meet again on June 4th at 7:30 p.m. Tim is currently on vacation and will be back.

Vinnie made a motion to adjourn the meeting. Dean seconds the motion. All members agreed. Motion carried. Meeting adjourned at 6:40 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
June 7, 2012

Meeting called to order by Chairperson, Dwight Watson at 5:30 P.M.

Vincent Cataldo, Dwight Watson and Dean D'Alessandro were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Rich Schofield, Chairman of the finance committee, Selectman Mike Ammendolia and certified water operator Tim Watson attended the meeting.

This meeting was to continue the discussion of the commission last meeting on May 17, 2012. Tim was on vacation so he was not available to let the commissioner know what exactly he was asking and what he was doing. He is willing to be the certified operator for not only the water department but for the selectmen. His only condition would be that he be placed on the weekly payroll.

Tim is willing to start the paperwork and the sampling process as soon as he knows that he will be on the weekly payroll. Mike Ammendolia said that the selectmen will appoint Tim at their next selectmen's meeting. There was a discussion as to where the funds for the testing will come from. The water commissioners did not have a problem with it coming out of their budget as long as the town reimbursed the department. Rich and Tim discussed the cost of testing and how much testing is to be done. The selectmen will sign paper work but point of contact will be the water department.

The commissioners signed any bills, commitment and abatements that need to be done. They did not set another meeting.

Dean made a motion to adjourn the meeting. Vinnie seconds the motion. All members agreed. Motion carried. Meeting adjourned at 6:41 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
June 7, 2012

Meeting called to order by Chairperson, Dwight Watson at 5:30 P.M.

Vincent Cataldo, Dwight Watson and Dean D'Alessandro were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Rich Schofield, Chairman of the finance committee.



Town of Mendon
Water Commission
Meeting Minutes for
September 18, 2012

Meeting called to order by Chairperson, Dwight Watson at 7:00 P.M.

Vincent Cataldo, Dwight Watson and Dean D'Alessandro were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance.

The Commissioners reviewed the bills for the water line from Memorial Park to the town beach well. They did question a portion of the Olimpia bill in the amount of \$800.00 for additional material. The Commissioners asked Missy to check with Tim at to what that was for.

15 Cape Road – The Commissioners reviewed the request from Bethany Assembly of God about one of their bills. The metered amount of water was 18,600 cubic feet. There was no sign of the meter not working properly therefore, Vinnie made a motion that the bill stands as is with no penalty or interest. Dean seconds the motion. All members agreed. The bill must be paid by September 25, 2012 in full.

Vinnie made a motion to open the public hearing at 7:30 p.m. for water rates. Dean seconds the motion. All three members agreed. Motion carried.

Vinnie made a motion to lower the rate from \$9.900 per hundred cubic feet to \$8.90 per hundred cubic feet. Dean seconds the motion. All three members agreed. Motion carried.

Vinnie made a motion per the contract if the Town of Hopedale purchases water from another source, for that quarter Mendon users will have to pay old rate of \$9.90 per hundred cubic feet. Dean seconds the motion. All members agreed motion carried.

Vinnie made a motion that a letter be sent to the water customers explaining the rate change for the next billing cycle. Dean seconds the motion. All members agreed. Motion carried.

Vinnie made a motion to close the hearing. Dean seconds the motion. All members agreed. Motion carried. Hearing closed at 7:40 p.m.

The commissioners agreed to meet next October 9, 2012. They signed any bills. They also discussed the once the hydrant meter is in to schedule a meeting with fire and highway about the use of the meter.

Vinnie made a motion to adjourn the meeting. Dean seconds the motion. All members agreed. Motion carried. Meeting adjourned at 8:00 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
October 16, 2012

Meeting called to order by Chairperson, Dwight Watson at 7:02 P.M.

Dwight Watson and Dean D'Alessandro were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Rich Schofield, Chairman of the finance committee attended the meeting. Vincent Cataldo did not attend.

The Commissioner reviewed a letter from Water & Water Pipe Testing, Inc. concerning the leak detection they did on the system. According to the letter they found no unaccounted water. The Commissioners are at a loss as to where the water is going. The Commissioners asked Missy to contact Tim and ask him if the area near Town of Bellingham where Mendon use to purchase their water many years ago was tested.

The Commissioners discuss with Rich about how much money they would need to backfill their account for the money that has been spent for the town's public water supply wells which are the Town Hall, Senior Center the Town Beach and Memorial Field wells. They also discussed how these items would be budgeted for the FY 2014. Rich would like to get from Tim the best number for testing of these wells so the most accurate amount is asked for at the November Special Town Meeting.

The Commissioners discussed inviting Abe Rosenfeld to attend a meeting on October 30, 2012. This to discuss the water line that services the Talbott Farm Drive area of the system. The line was never conveyed to the town. This would be the only thing on the agenda.

Dean made a motion to adjourn the meeting. Dwight step down as Chairman and second the motion. Both members agreed. Motion carried. Meeting adjourned at 7:55 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
October 30, 2012

Meeting called to order by Chairperson, Dwight Watson at 7:00 P.M.

Dwight Watson and Dean D'Alessandro were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Abe Rosenfeld was present. Vinnie was unable to attend.

The Commissioners asked Mr. Rosenfeld to attend the meeting because they noticed his property at 21 Cape Road was up for sale. To date the water line has not been conveyed to the town. Abe told them that he can't convey the water line until he knows what is going on with the property.

Abe told the Commissioners that he will convey the water line right before the property is sold. He explained that he wants connections for business not residential. There have been no takers on the property. He would be more than happy to come in a talk to the commissioners when the time comes.

The Commissioners sympathized with Abe but reminded him that Mendon does not control the water and who gets connections. That would be up to the Town of Hopedale.

The Commissioners thanked him for his time and looked forward to talking to him again when the time comes.

Dean made a motion to adjourn the meeting. Dwight steps down as Chairman and seconds the motion. Both members agreed. Motion carried. Meeting adjourned at 7:32 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
November 27, 2012

Meeting called to order by Chairman, Dwight Watson at 7:01 P.M.

Dwight Watson, Vinnie Cataldo and Dean D'Alessandro were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance.

The Commissioners reviewed two requests from the owners of 6 Dudley Road and 16 Dudley Road. The owners had requested that the late fees be abated. 6 Dudley Road explained in an email that they have a problem with mail delivery. 16 Dudley Road admitted they over looked the bill and paid the bill as soon as they received the reminder notice. Dean made a motion that the late fees and interest stand and will not be waived. Vinnie second the motion. Both members agreed. Motion carried.

Dean made a motion to accept the minutes from September 18, 2012. Vinnie seconds the motion both members agreed. Motion carried.

October meeting minutes will have to wait until the next meeting since Vinnie was not in attendance for those meetings.

The Commissioners would like new bills from the Town of Hopedale. The capital impact fee should be billed at \$30.82 not \$28.73.

Vinnie would like Missy to look into signature stamps for the commissioners.

They will meet again the second Tuesday in January 2013.

Dean made a motion to adjourn the meeting. Vinnie seconds the motion. Both members agreed. Motion carried. Meeting adjourned at 7:30 p.m.