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By mtetreault at 1:21 pm, Sep 08, 2016

TOWN CLERK STAMP:

NOTICE OF MEETING

BOARD/COMMITTEE NAME: Taxation Aid
Committee

DATE OF MEETING: 9-13-2016

TIME OF MEETING: 10 AM

LOCATION OF MEETING: Mendon Town Hall

AGENDA

1. Call to order
2. Clerk's report (approve minutes)
3. Update from Treasurer on status of donations to Tax Aid Fund
4. Continue discussion of application procedure for receiving aid from the Tax Aid fund, with goal to finalize the form.
5. Discuss planned new page giving overview of all Tax Aid programs
 - a) Discuss content and format of page
 - b) Discuss where on Town website the page will be
6. Unfinished Business
7. New Business
8. Plans and next steps
9. Adjourn

NOTE: Notices and agendas are to be posted 48 hours in advance of the meetings **excluding** Saturdays, Sundays, and legal holidays. Any meetings that are to be held on Monday or Tuesday need to be posted by Thursday as the Town Clerk's office is closed on Fridays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time.

We kindly ask that all meetings and agendas for the following week be posted by **Thursdays at 3:30pm** in order to be included on the Committee Meeting List that is distributed.

*Per changes to the Open Meeting Law effective 7/1/10, "A listing of topics that the chair reasonably anticipates will be discussed at the meeting" are to be listed on the agenda.