

**Taft Library Building Committee**  
**Meeting Agenda**  
Taft Public Library  
Wednesday, November 4, 2015  
7:00 p.m.

**RECEIVED**

*By Mendon Town Clerk at 8:35 am, Nov 02, 2015*

7:00 p.m. Call to Order

- a. Approval of Agenda
- b. Approval of Meeting Minutes October 13, 2015

7:10 p.m. Construction Update

- Change orders
- Project Schedule

7:25 p.m. Financial Update

- a. Fund Raising
  - a. Updated targeted donation list
  - b. Plaque/naming rights update
- b. Budget Review
- c. Invoice Approvals
- d. Chair/OPM Spending Authorizations
- e. Approval of Additional Funds for OPM Services

7:35 p.m. Public Water Supply Update – Library Policy on Water Use

7:35 p.m. Review Open Items on Decision Action Log

1. BVT support for counters in circulation areas – Moritz
2. Sale of vintage square pendant lights at former church – Don
3. Plans for engaging flooring donor to prepare for installation – Paul/Mary
4. Check to see if the \$6000 OATA grant has been completely received by LPA – Mary
5. Look at the shelving and take pictures to understand what will be needed to move it and have it assembled – Moritz/Andrew
6. Look into potential MLS grants, Tech Soup, Edge and local consortium members for computers – Andrew
7. Check with David to ensure that the cut sheets for the HVAC system have been approved and are ready for release to Bill McHenry so he can share them with DOER as part of the Green Communities Grant reimbursement process. – Mary

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.

8. Provide Bill with the information on the new windows to show that they are more efficient than ordinary windows and that they are more than \$21K more expensive, making them eligible for the grant. – Mary & Moritz

7:45 p.m. Plans for Moving Items from Current Library to Future Library

7:50 p.m. Items not reasonably anticipated 48 hours prior to meeting

8:00 p.m. Next Meeting Date, Time, and Agenda

Adjournment

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