



# MEETING MINUTES

BOARD/COMMITTEE NAME: Local Historic District Study Committee

DATE OF MEETING: Tuesday April 4, 2017

TIME OF MEETING: 6:30 P.M.

LOCATION OF MEETING: Town Hall

1. Meeting called to order 6:40PM
2. Discuss Communication Plans- Focus on upcoming Resident's meeting, public hearing and ATM
  - a. Reviewed current state of the draft report
    1. maps still require minor edits (Tom) - report to include both GIS and non-GIS versions (4 in total)
    2. Bylaw edits complete & will be sent to the Town Administrator for inclusion in the Warrant without maps (Lynne)
  - b. Discussion shifted to the resident's meeting scheduled for 4/12
    1. Reviewed the meeting invitation / flyer - Lynne and Janice to address and mail to residents
  - c. Received permission to post the notice for the public hearing to the Town Website (main page) - Lynne to forward electronic copy to Tom and Dan Byer
  - d. Single motion made to approve the flyer(s) and take action on the mailing and posting to the Town website (Lynne motioned, Tom Seconded, unanimous approval)

- e. Mike will begin preparing a ppt for the residents meeting and ATM
- 3. Discuss Resident Feedback/Questions - general discussion on outstanding questions we have or might hear at the upcoming meetings
  - a. Solar, Vinyl Siding, use of CPC funds, how long for the AG to approve/ review the bylaw
- 4. Other Topics Not Reasonably Anticipated 48 Hours Prior to Meeting
- 5. Adjournment
  - a. Meeting adjourned 8:15PM (Janice motioned, Tom seconded, unanimous approval)

***The Chair reserves the right to call items on the agenda out of order. The times that are listed for items are approximate times, and items may be reached earlier or later than the posted times. The listing of items is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.***