

## COA Meeting Notes

February 10, 2016

Kevin called the meeting to order at 10:35 am. Members present: Kevin Rudden, Earl Pearlman, Carol Kotros, Mary Ann Hopkins, Peg Nogueira, Ann Vandersluis and Director, Amy Wilson-Kent. Absent: Bob Carlson. Carol left at 10:45 am. Friends members present: Dick Skinner and Diana Carter.

The Secretary and Treasurer's reports were unanimously approved. Amy explained the delay in completing the Director's report was due to unforeseen emergencies at the center. She will have it ready for us in a few days. Friends meeting was cancelled due to snow, so no report.

### Old Business

Food Pantry—Carol reported nothing new. Everything going along well.

FY 2017 Budget—the main budget is for the same amount with line item adjustments. Our special requests are on a list of top priorities and could be granted if enough money is available. The FinCom will not raise Amy's hours from 35 to 40 without BOS approval. Kevin said we will need to write a letter to the BOS. All COA members in agreement.

Tax Abatement Program—the tax assessors overlay budget will have a separate line item for \$15,000 in FY17 budget for the program. Amy reported six abatement workers are nearly reaching their \$750 max. There is one new abatement worker and a few others have taken out paperwork to apply for the program.

Policy Review—Dick Skinner and Sue Carlson have been unable to meet to discuss the travel policy. Dick is willing to continue the review with our blessing. Amy would like a contact from the COA board. Kevin volunteered.

### New Business

Kevin introduced Janet Hubener, the new part time outreach worker at the outset of the meeting. We all introduced ourselves and welcomed her aboard. She will work Wed and Thurs and Beverly Mon and Tues.

350<sup>th</sup> Anniversary Merchandise—Kevin asked if we could have a posterboard with pictures of items for sale displayed at the senior center along with order forms. Or he could set a date to be here with actual merchandise. Amy suggested a table at the April Book Fair.

Volunteer Appreciation—date set for Wed. May 4, 2016. Cultural Council approved entertainment but only partially funded this year. Friends will cover the shortfall. Amy will get a few quotes from area caterers.

Building Repair—Kevin reiterated what was said at last month’s meeting that the senior center is badly in need of new windows. He suggested asking the Friends to look at options to get donations or discounts.

New Town Email Addresses—postponed until after the meeting is adjourned so Amy can give us instructions.

Meeting adjourned at 11:40 am.

Respectfully submitted,

Ann Vandersluis

Secretary