

MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- March 11, 2013

APPROVED-----March 19, 2013

Chairman Ammendolia, Selectmen Tinio & Goddard are present.

Chairman Ammendolia opened the regular session at 6:00 p.m. **Selectman Tinio made and Selectman Goddard seconded a motion to enter into Executive Session (M.G.L. c30A Sec 21 (2)) to conduct collective bargaining and contract negotiations with the Town Hall Union. We'll reconvene into regular session. Roll call vote is needed. Tinio-aye, Ammendolia-aye, Goddard-aye.**

Chairman Ammendolia reconvened the regular meeting at 7:40 p.m. and led the pledge.

Bob Poxon addressed Selectmen for approval for proposed road name of Pond Street of the Pond Meadow Estates off of George Street. Pond was one of the original owners. **Selectman Tinio made and Selectman Goddard seconded a motion to accept Pond Street for subdivision of Pond Meadow Estates presented by Robert Poxon. The motion carried unanimously.**

Isaura Noemi Brito asked Chairman Ammendolia if she can obtain a Hawkers/Peddlers license for a mobile farm stand. *Action: Selectman Tinio will research how a mobile stand would be licensed.*

Selectmen re-signed the Class I License for Truck and Trailer World LLC to correct business name as requested by licensee.

Chairman Ammendolia read and signed the public hearing notice for a transfer of an All Alcoholic Beverages Package Store License for Pop N Kork on April 8 2013 at 7:45 p.m.

Selectman Tinio made and Selectman Goddard seconded a motion to open the hearing to consider the application for a Wine & Malt Beverages Only Package Store Alcohol License by Uxbridge Road LLC at Imperial Gas LLC, 1 Millville Street, Mendon, MA 01756. The motion carried unanimously. Selectman Tinio read the hearing notice. Mr. Ferrucci, abutter, has no problem with the business. **Selectman Tinio made and Selectman Goddard seconded a motion to close the hearing to consider the application for a Wine & Malt Beverages Only Package Store Alcohol License by Uxbridge Road LLC at Imperial Gas LLC, 1 Millville Street, Mendon, MA 01756. The motion carried unanimously.** **Selectman Tinio made and Selectman Goddard seconded a motion to grant a Wine & Malt Beverages Only Package Store Alcohol License to Uxbridge Road LLC at Imperial Gas LLC, 1 Millville Street, Mendon, MA 01756 pending the return of a positive routing slip. The motion carried unanimously.**

Members agreed to have the Hampshire Council attend the Selectmen's meeting on March 25.
Action: D. Willoughby to invite them to attend them.

Chairman Ammendolia read the request of the Mendon Troop 44 for their can and bottle drive. Selectman Tinio made and Selectman Goddard seconded a motion to allow Troop 44- Mendon Boy Scouts of America to hold their can and bottle drive from 9:00 a.m. to 2:00 p.m. on Saturday April 6, 2013 in the Town Hall parking lot. They shall also be allowed to hang a banner sign on the metal railing in front of the Town Hall parking lot for one week prior to the event. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to approve the Mendon Junior Baseball Opening Day Parade on Saturday, April 27, 2013 beginning with the assembly at 9:30 a.m. on Kelly Road with the parade route beginning at 10:00 a.m. at the intersection of Kelly Rd and Millville St. The parade shall progress south on Millville St. and turn into the parking lot at Pezzella Field where the parade will conclude. During the parade the Police Department shall to assist stop traffic on Millville St. prevent traffic from travelling on Kelly Rd. from 9:30 am until the conclusion of the parade. The rain date will be Sunday, April 28th. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion appoint Margaret Tetreault of 55 Millville Street to the Board of Registrars with a term to expire March 31, 2016. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to approve the issuance and details of the bonds and notes to be issued to the Massachusetts Water Pollution Abatement Trust for Loan No. T5-11-0203. The motion carried unanimously. Selectmen, Town Clerk & Administrative Assistant signed the documents.

Selectman Tinio made and Selectman Goddard seconded a motion to open the hearing to consider the request of Massachusetts Electric Company to locate manholes, wires, and ducts, including the necessary sustaining and protecting fixtures, along and across the public way of Northbridge Street, Mendon, MA and for National Grid to install a new handhole 6-4, 50 feet west across the street of handhole 6-3 to serve a new customer at house #39 Northbridge Street. The motion carried unanimously. Selectman Tinio read the hearing notice. Bruce Cut , National Grid, explained the hand hole is on Forest Park Drive. There is a new structure being built on owner's property. There is no road cut and is behind the curb Alan Tetreault had no concerns. Roger Boulanger, owner, explained he wants to attach a structure to an existing structure. Selectman Tinio made and Selectman Goddard seconded a motion to close the hearing to consider the request of Massachusetts Electric Company to locate manholes, wires, and ducts, including the necessary sustaining and protecting fixtures, along and across the public way of Northbridge Street, Mendon, MA and for National Grid to install a new handhole 6-4, 50 feet west across the street of handhole 6-3 to serve a new customer at house #39 Northbridge Street. The motion carried unanimously. Selectman Tinio made and Selectman Goddard seconded a motion to allow Massachusetts Electric Company to locate manholes, wires, and ducts, including the necessary sustaining

and protecting fixtures, along and across the public way of Northbridge Street, Mendon, MA and for National Grid to install a new handhole 6-4, 50 feet west across the street of handhole 6-3 to serve new a customer at house #39 Northbridge Street. The motion carried unanimously.

Department Heads and the Finance Committee joined the Selectmen to discuss the quarterly budget. Claudia Cataldo distributed an overview. She does not see a problem receiving estimated receipts of \$85,000-\$90,000. Penalties and interest may not meet estimates. \$47,269.24 will be coming in from Millville. Highway was allowed to deficit spend \$60,000. Alan said he has already spent \$53,000. He expects to spend over \$60,000. Diesel gas and oil expenses will be cut close to what Alan budgeted. Chief Horn explained he is over budget on overtime, uniform, and vehicle maintenance expenses. Building maintenance is an issue in the Fire Department—epoxy floor is pulling up on apparatus area. Carpet in Police Station needs to be addressed. *Action: D. Willoughby to put discussion with Capital Planning Committee of maintenance issues on next agenda.* Chief Horn suggested a facilities manager to oversee the town buildings. He suggested Alan Tetreault as he is qualified. The position would need to be funded. Chief Horn recommended leasing another ambulance. The \$11,000 dog officer budget has not been spent yet because Uxbridge has not billed us. Board of Health has no changes. Amy Wilson-Kent, COA Director, discussed an oil containment wall which was recommended by the insurance company. Insurance company also wanted lighted exit signs installed. *Action: D. Willoughby to get the Selectmen a copy of the MIA risk analysis survey.* Andrew Jenrich, Library Director, reported expenses are on target. He should be able to complete all recommendations by the insurance company. Fuel, lights, and insurance for the building expenses are coming out of state aid. Linda Hawkes, Treasurer/Collector, has no issues with her expenses. Interim Coordinator Horn reported BOS office is running smoothly. Michael Ammendolia would like to see training for the Conservation Commission and Highway Department Clerk. Chief Horn reported that Police and Board of Selectmen's office are short staffed.

Chairman Rich Schofield, Finance Committee, presented level budget for FY14 except for the Admin. Assistant's hours in the BOS office, which will be increased by eight hours. He was able to decrease the amount of increase which the regional school district was asking. Health insurance increase will be 7.5 percent as opposed to the 11 percent which was originally estimated. BVT is requesting an additional \$ 2.9 million in debt service. Mr. Schofield expects insurance for the new library to be taken out of state aid for FY14. **Selectman Tinio made and Selectman Goddard seconded a motion to allow deficit spending of the snow and ice removal account to be increased from \$60,000 to \$90,000. This is increase of \$30,000 for our vote in February. This expires June 30, 2013. The motion carried unanimously.**

Chief Horn explained his shortage of officers. He currently has 12 officers including him. Because midnight shift only has two officers, he has to use overtime if someone wants to take a day off. Training days, vacation, holidays also cause overtime. An officer is being deployed to

Africa. It will cost \$42,854 to replace him. His salary is approximately \$60,000. The school will restore \$20,000 for a school safety officer. A dispatch officer is also leaving. He recommends restoring two positions. One is his clerical position for 32 hours at an estimated \$20 per hour. <paused for new DVD > This can be accomplished within the budget except for insurance expenses. The Finance Committee will review the estimates.

Selectman Tinio made and Selectman Goddard seconded a motion to open the May 3, 2013 Annual Town Meeting Warrant. The motion carried unanimously. The warrant will close March 26.

Members agreed to put Town Coordinator and Financial Director discussion at the beginning of their March 25 meeting.

Selectman Tinio made and Selectman Goddard seconded a motion to enter into Executive Session under (M.G.L.c30A, Sec.21 (3)) to discuss strategy relating to collective bargaining with the Fire Department and Police Dispatch Unions. We will reconvene only to adjourn. A roll call vote is needed. Tinio-aye, Ammendolia-aye, Goddard-aye.

Respectfully submitted,

Diane Willoughby

Documents Discussed Located in the Administrative Secretary's Office:

Public Hearing notice for Transfer of All Alcohol License for Pop N Kork
Accountant FY13 Overview
Draft Only 2014 Budget dated March 11, 2013
Letter from Kevin Rudden dated March 11, 2013