



TOWN OF MENDON

TREASURER/COLLECTOR

Mendon Town Hall
20 Main Street
Mendon, Massachusetts 01756
Telephone: (508) 634-2413
Fax: (508) 478-8241
treasurer@mendonma.gov

Linda J. Hawkes,
Treasurer/Collector
Jenn Welch, Asst. Collector
Sharlene Harris, Finance Clerk

SURPLUS PROPERTY FOR SALE

The Town of Mendon offers the following for sale by written bid:

1. Ten (10) pendant lights. Hand crafted, with chunk glass set in epoxy. Original hand work. Length of entire fixture is 68". Pendant is approx. 10X10X32. Located at a secure site in Mendon, inspection of the lights is by appointment.
2. One (1) 1985 International F2574 10-wheel truck in fair condition

Pictures and additional information are located on the Treasurer's website at www.mendonma.gov. Terms of sale are cash or certified bank check only; delivery is NOT included in price. Bid packages are available electronically from the Town Clerk's office (townclerk@mendonma.gov), the Treasurer's office (treasurer@mendonma.gov), the Highway Department (highwaydpt@mendonma.gov) or the Board of Selectmen's office (BOSAdmin@mendonma.gov). Purchasers will be required to sign a Non-Collusion Certificate and a tax attestation.

The Town of Mendon reserves the right to reject any or all bids. Bids will be accepted until 2:00 pm on August 20, 2015. Bid opening will be Thursday, August 20, 2015 3:00 pm at the Town Hall, 20 Main Street, Mendon, MA. Please direct questions to Linda Hawkes, Treasurer, 508-634-2413.

BID DOCUMENTS

1. Instructions to Bidders
2. Specifications – Truck
3. Specifications – Antique Lights
4. Bid Form
5. Non-Collusion and Tax Attestation
6. Certificate of Authority (if needed)

INSTRUCTIONS TO BIDDERS

Sealed bids are requested by the Town of Mendon, for surplus property, as outlined in the specifications. All bids must be submitted on forms furnished by the Town and must be placed in a sealed envelope marked "**SURPLUS PROPERTY – TRUCK**" or "**SURPLUS PROPERTY – LIGHTS**". All bids will be sealed and appropriately marked. Bids must be received by 2:00 PM on Thursday, August 20, 2015 at the office of the Treasurer/Collector, Town of Mendon, 20 Main Street, PO Box 11, Mendon, MA, 01756, OR at either the office of the Board of Selectmen or Town Clerk, 20 Main Street, Mendon.

The bids will be opened at 3:00 PM on Thursday, August 20, 2015, at the Mendon Town Hall, 20 Main Street, Mendon, MA. Official awards will be made immediately, unless extended by agreement.

NO BID WILL BE ACCEPTED AFTER THE SPECIFIED TIME AND DATE

Bids that are incomplete, not properly endorsed, signed or otherwise contrary to these instructions may be rejected as unresponsive. **CONDITIONAL PROPOSALS CANNOT BE ACCEPTED.** The bidder shall sign all bids. If the bidder is a corporation, the bidder shall include a Certificate of Authority.

A **Good faith deposit** in the amount of 5% of the bid price will be required with the bid. Upon awarding the bid, the deposit will be returned to ALL bidders, including the successful bidder.

The winning bidder must submit cash or a certified bank check in the amount of the bid by Thursday, August 27, or the award will be forfeited to the next highest bidder, assuming all other requirements are met.

The surplus equipment must be removed from Town property by Thursday, August 27, unless mutually agreed otherwise by both parties. Failure to do so will constitute default and the Town will look to the next highest bidder.

The Town of Mendon, through any of its designees, reserves the right to accept or reject any or all bids, to waive any informality, or to accept any bid or part thereof which is deemed in the best interest of the town of Mendon.

Linda J. Hawkes
Treasurer/Collector

July 20, 2015

Received by:

(print name)

(bidder/authorized signature)

(Company name)

SPECIFICATIONS – ANTIQUE LIGHTS

Quantity – Ten (10) long lights, One (1) short light

Age – approximately 50 years old

Description - Hand crafted, with chunk glass set in epoxy. Original hand work. Overall length of entire fixture is 68". Pendant is 9.75W" X 9.75D" X 31.5H"; short pendant is 12"W X 12D" X 10"H. The short pendant is missing one side panel. Pictures and additional information is located on the Treasurer's website at www.mendonma.gov.

Appraised at over \$4,000 each.

Can be purchased individually or as a group.

May be inspected by appointment at the storage facility in Mendon. Please contact Linda Hawkes at 508-634-2413.

SPECIFICATIONS – TRUCK

1985 International F2574

10 Wheel 58,000 GVW

8,205 hours

146,856 miles

Cummins NTC 300HP engine

9 speed Fuller transmission

Runs and drives well

Good rubber all around

Rear spring replaced this year

Has plow frame for front

Power angle and wing on truck

Frink plow (poly) power angle

Passes emission test with no issues – the only fail for inspection would be the brakes

Sold as is, as shown, with no guarantee or warrantee expressed or implied by the Town of Mendon or its employees.

May be inspected by appointment only at the Mendon Highway Department during normal business hours, 66 Providence Street, Mendon. Please speak with Alan Tetreault or Paul Marville at 508-473-0737.

Needs:

Brake work (all around)

Dump body

Body work on cab

Wing plow

BID FORM

1. Antique Lights Quantity _____ Price EACH \$ _____

TOTAL bid \$ _____

2. 1985 International F2574 Price \$ _____

SIGNED BY: _____

DATE : _____, 2015

TITLE : _____

COMPANY : _____

ADDRESS : _____

PHONE : (_____) _____ FAX : (_____) _____

NON-COLLUSION

The undersigned hereby certifies under the penalties of perjury that this bid in all respects is bonafide, fair and made without collusion or fraud with any other person. As used in this subsection, the word " person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

By _____

Title _____

TAX CERTIFICATION ATTESTATION

Pursuant to M.G.L. Chapter 62c, Section 49A, I certify that I, to my best knowledge and belief, have filed all state tax returns and paid all state and local required under law.

By _____

Title _____

Bidder _____

Federal I.D. No. _____

Address _____

Telephone _____

Fax _____

CERTIFICATE OF AUTHORITY

I, _____, Clerk of _____, hereby certify that, at a meeting of the Board of Directors of said Corporation duly held on _____, at which a quorum was present and voting throughout, the following vote was duly passed and is now in full force and effect:

"Voted: That _____ be and hereby is authorized, directed and empowered for, in the name of and on behalf of this Corporation, to sign, seal with the corporate seal, execute, acknowledge and deliver all contract, bonds and other obligations of this Corporation: the execution of any such contract, bond or obligation by such (Name of Officer) _____ to be valid and binding upon this Corporation for all purposes, and that a certificate of the Clerk of this Corporation setting forth this vote shall be delivered to the Town of Mendon; and that this vote shall remain in full force and effect unless and until the same has been altered, amended or revoked by a subsequent vote of such directors and a certificate of such later vote attested by the Clerk of this Corporation is delivered to the Town of Mendon."

I further certify that _____ is the duly elected _____ of said corporation.

Signed: _____
(clerk-secretary)

Place of business: _____

Date of contract: _____

AFFIX CORPORATE SEAL

Countersignature: _____
(Name and title of officer)

In the event that the Clerk or Secretary is the same person as the Officer authorized to sign that contract or other instrument for the Corporation, this certificate must be countersigned by another officer of the Corporation.