

Taft Library Building Committee
Meeting Agenda
Taft Public Library
Tuesday, September 1, 2015
7:00 p.m.

RECEIVED

By Mendon Town Clerk at 8:28 am, Aug 27, 2015

7:00 p.m. Call to Order

- a. Approval of Agenda
- b. Approval of Meeting Minutes August 6, 2015

7:10 p.m. Construction Update – Mary

- Change orders
- Proposal for load test on wall system fasteners

7:25 p.m. Financial Update

- a. Fund Raising
 - a. Updated targeted donation list
 - b. Plaque/naming rights update
- b. Budget Review
- c. Invoice Approvals
- d. Chair/OPM Spending Authorizations

7:35 p.m. Review Open Items on Decision Action Log

1. BVT support for counters in circulation areas – Moritz
2. Sale of vintage square pendant lights at former church – Don
 - Need for Special Town Meeting warrant article
3. Plans for engaging flooring donor to prepare for installation – Paul/Mary
4. Posting of Construction Progress Pictures on Town Website – Moritz
5. OATA Grant Update (after HVAC specs received) – Bill M/Moritz
6. Set up a meeting where he and Moritz will meet with Linda Hawkes (Town Treasurer/Collector) to discuss time needed for requests to pay invoices for large expenditures. – Moritz/Don
7. Finalize the schedule of spending to the general contractor and will send it to Don, who will share it with the Mendon Treasurer / Collector Linda Hawkes to allow her to properly plan for future payments. – Mary/Moritz

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.

8. Contact the Board of Health to inquire about approval to use the existing septic system plans to perform the necessary repairs. – Don
9. Contact Bill McHenry to inquire about how the Committee will obtain funding from the Green Communities Grant. – Don
10. Relay the results of the Committee discussion regarding the abutter to the property to Andrew so he can follow up with them. – Don

7:50 p.m. Items not reasonably anticipated 48 hours prior to meeting

8:00 p.m. Next Meeting Date, Time, and Agenda

Adjournment