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By Mendon Town Clerk at 8:30 am, Jun 04, 2015

Taft Library Building Committee

Meeting Agenda

Taft Public Library

Thursday, June 11, 2015

7:00 p.m.

7:00 p.m. Call to Order

- a. Approval of Agenda
- b. Approval of Meeting Minutes May 14, 2015

7:05 p.m. OATA Grant Update

7:10 p.m. General Contractor Status – is contract signed?

7:15 p.m. Financial Update

- a. Fund Raising
 - a. Updated targeted donation list – Andrew
 - b. Plaque/naming rights update – Mary
- b. Budget Review – Don
- c. Invoice Approvals
- d. Chair/OPM Spending Authorizations

7:25 p.m. Posting of Construction Progress Pictures on Mendon Town Website

- What process do we want to follow?

7:35 p.m. Review Open Items on Decision Action Log

1. Community grant update from Friends (Lowe's, Home Depot, etc.) - Amy
2. Availability of PC's from Regional School District – Don
3. BVT support for counters in circulation areas – Moritz
4. Sale of vintage square pendant lights at former church – Don
5. Use of rectory in lieu of construction trailer by GC – Mary/Don
6. Plans for engaging flooring donor to prepare for installation – Paul/Mary
7. Availability of lighting rebates to replace florescent fixtures on lower level – David
8. Validate that existing water supply will be sufficient for the new library – Mary
9. Town readiness to receive the \$6K grant for OATA work to ensure proper payment to LPA, who will then in turn pay Abacus – Don

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.

10. Donation of excess counters or other materials from Koopman Lumber – Dan
11. Ground breaking ceremony with local elected officials – Don

7:50 p.m. Future Meeting Agendas

- How involved does the committee want to be in the project?
- How often should the full committee meet?
- What needs to be discussed?
 - Progress against construction schedule
 - Field issues encountered
 - GC submittals, RFI's, change orders

8:00 p.m. Items not reasonably anticipated 48 hours prior to meeting

8:10 p.m. Next Meeting Date, Time, and Agenda

Adjournment