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By M. Bonderenko Town Clerk at 8:30 am, May 26, 2016

**Taft Library Building Committee
Meeting Agenda**
Taft Public Library
Tuesday, May 31, 2016
6:00 p.m.

6:00 p.m. Tour of Future Taft Library Construction Site

Take recess to drive to current library for meeting

7:00 p.m. Call to Order

- a. Approval of Agenda
- b. Approval of Meeting Minutes May 11, 2016

7:05 p.m. Construction Update

- Change orders
- Project Schedule

7:15 p.m. Financial Update

- a. Fund Raising
- b. Budget Review
- c. Invoice Approvals
- d. Chair/OPM Spending Authorizations

7:30 p.m. Review Open Items on Decision Action Log

1. Counters in Circulation Areas – Moritz/Mary
2. Flooring Update (carpeting, VCT, tile) – Paul/Mary/Moritz
3. Green Communities Grant Update – Bill M./Don/Mary
4. Shelving / Move Update – Andrew
5. PC Availability – Don/Andrew
6. Check the Library Plans to Understand Landscaping – Moritz
7. Contact the Milford Daily News, the Town Crier and WMRC radio to update them on the potential dates for a soft opening in June and a Grand Opening later in the summer to be determined by the Library Trustees. – Moritz
8. Contact the Board of Selectmen and ask that they meet with the President and owner of GTC along with our OPM and Architect – Moritz

7:45 p.m. Items not reasonably anticipated 48 hours prior to meeting

7:55 p.m. Next Meeting Date, Time, and Agenda

Adjournment

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.