



TOWN OF MENDON

BOARD OF SELECTMEN
20 Main Street, Mendon, MA 01756
Tel: 508-473-2312 Fax: 508-478-8241

Notice of Meeting

**January 9, 2020
Mendon Town Hall
7:00 PM**

Board Members

**Christopher Burke, Chairman
Mark W. Reil Jr.
Lawney Tinio**

Meeting Minutes

At 7:00 PM a regular Board of Selectmen meeting was called to order. Present: Chris Burke, Lawney Tinio and Kim Newman. Absent: Mark Reil and Laura St.John-Dupuis.

Mr. Burke led the Pledge

Mr. Burke wanted to acknowledge today is the National Law Enforcement Acknowledgement Day and wanted to acknowledge Chief Kurczy and the Police Department for all that they do in the community to keep everyone safe.

Correspondence to the Board- Discuss/Consider Street Name for Brookview Estates.

Mr. Tinio made a motion to approve Brooke View Lane as the name of the street for Brookview Estates. Step down second by Mr. Burke Second. The motion passed.

Discuss/Consider Marijuana Host Agreements

Ms. Newman stated Town Counsel and Planning met and talked about the nuances of this process. The Select Board's role is solely to craft host agreements. The Board is not taking a position on the validity or any of the details related to the project. We are granting them to move forward based on the terms we think are reasonable for the community. The applicant will still have to go through the traditional process. The Planning Board will determine if the project is viable. Ms. Cindy Amara, Town Counsel, stated that all the Select Board can do is provide a Host Agreement.

KN we have 2 jobs host agreements so that people can apply. And the Planning Board will determine if the project is viable to

Ms. Newman stated since passage at November Town Meeting. Several businesses have asked for host agreements. They are aware of the Town's cap and everything they must do to get things finalized.

a. JDM Sales, Inc.

Mr. Tinio made a motion to authorize the Town Administrator to enter into a Marijuana Host Agreement with JDM Sales, Inc., modeled after the existing Green Era LLC Marijuana Host Agreement with the Town of Mendon. Step down second by Mr. Burke. The motion passed.

b. High Hopes LLC

Mr. made a motion to authorize the Town Administrator to enter into a Marijuana Host Agreement with High Hopes LLC, modeled after the existing Green Era LLC Marijuana Host Agreement with the Town of Mendon. Step down second by Mr. Burke. The motion passed.

c. United Mass Wellness

Mr. Tinio made a motion to authorize the Town Administrator to enter into a Marijuana Host Agreement with United Mass Wellness, modeled after the existing Green Era LLC Marijuana Host Agreement with the Town of Mendon. Step down second by Mr. Burke. The motion passed.

Consider Signet Electronic Systems Contract- Security System for New Police Station

Mr. Tinio made a motion to accept the proposal from Signet Electronic Systems Inc. in the amount of \$122,446.00 for an integrated electronic security system for the new police station. Step down second by Mr. Burke. The motion passed.

Interview/Consider Appointment of Frank Niro to Land Use Committee

Mr. Tinio made a motion to appoint Frank Niro to the Land Use Committee for a term to expire June 30, 2021. Step down second by Mr. Burke. The motion passed.

Interview/Consider Appointment of Dan Byer to the Local Historic District Commission

Mr. Burke made a motion to appoint Dan Byer to the Historic District Commission as a Member At Large for a term to expire June 30, 2021. Step down second by Mr. Burke. The motion passed.

Consider the Appointment of Kristal Simon as Per Diem Paramedic for the Fire Department

Mr. Burke made a motion to appoint Kristal Simon as a Per Diem Paramedic for the Fire Department at a pay rate of \$25.00 per hour. Step down second by Mr. Burke. The motion passed.

Consider Appointment of Johnathan Dudley to the Heavy Equipment Operator Highway position.

Mr. Tinio made a motion to appoint Johnathan Dudley to the Heavy Equipment Operator full time position for the Highway Department at a rate of \$20.71 per hour. Step down second by Mr. Burke. The motion passed.

Consider Appointment of Annie Romano to the part time Librarian Assistant position

Mr. Tinio made a motion to appoint Annie Romano to the part time Librarian Assistant position at pay rate of \$16.50 per hour. Step down second by Mr. Burke. the motion passed.

Consider Appointment of Monika Schmid to the part time Librarian Assistant position

Mr. Tinio made a motion to appoint Monika Schmid to the part time Librarian Assistant position at pay rate of \$16.50 per hour. Step down second by Mr. Burk. The motion passed.

Consider Fire Union Contract

Mr. Tinio made a motion to approve and sign the Mendon Permanent Firefighters Union Local 4926 I.A.F.F. union contract as presented. Step down second by Mr. Burke. The motion passed.

Consider Library Director Contract

Mr. Tinio made a motion to approve and sign Andrew Jenrich, Mendon Library Director contract as presented. Step down second by Mr. Burke. The motion passed.

Discuss FY20 Police Overtime

Chief Kurczy addressed the Board stating that he has projected that he will be approximately \$40K over budget for overtime. Chief Kurczy stated that he spoke to Town Administrator and it was suggested Chief Kurczy go to Fin Com and request funds from Fin Com Reserve.

Ms. Newman it is not advisable to wait until May if there is potentially going to be a deficit in overtime at all. We do not have any free cash. The only place is Fin Com Reserve there is approximately \$44K.

Mr. Burke asked there is nothing the Board needs to vote on? Ms. Newman stated that the Chief wanted to make the Board aware of the situation and for support

Consider Police Union Contract

Mr. Tinio made a motion to approve and sign the Massachusetts Coalition of Police, AFL-CIO Local 188 union contract as presented. Second by Mr. Burke. The motion passed.

Discuss Social Media Pages

Ms. Newman stated she recently had a meeting with Mass Managers and today with the Blackstone Valley Managers regarding social media pages are public records and the things that are written have to be maintained and archived. WE have as many as 16 pages affiliated with the Town of Mendon, these pages are either official or unofficial pages for the Town of Mendon. Next week Ms. Newman will meet with Key dept heads who have currently have pages and those who really do need social media pages and have training and decide if the Board is going to allow comments or if for information only and if there is an expectation of response All of these things the Select board will have to decide if we want these pages or not and the costs associated for these pages. The other Boards we do not have social media and make sure they understand they will need to budget for the archiving for their pages. The Board will have to create a policy about using the Social Media pages. Ms. Newman stated that she will come back to the Board after meeting with key department heads.

Snow and Ice Update

Mr. Alan Tetreault, Highway Surveyor addressed the Board. Mr. Tetreault asked for the Board to approve to deficit spend \$100K. Mr. Tinio made a motion for the Highway Surveyor to deficit spend \$100K on snow and ice. Step down second Mr. Tinio. The motion passed. Ms. Newman reminded Mr. Tetreault to go to Fin Com to deficit spend.

Open Annual Town Meeting Warrant

Mr. Tinio made a motion to open the warrant for the May 1, 2020 Annual Town Meeting. Step down Second by Mr. Burke. The motion passed. Ms. Newman stated the warrant is open for the ATM and will be closing the last week of March. The Board will have to review the draft warrant twice and we have print dates to adhere to as well.

Town Administrator Update

Ms. Newman stated the budget, we are in the beginning stages and has met with most departments and has the revenue data from the Assessors and it is on track. She has asked all of the departments to submit their needs knowing that not all of their requests will be funded, and the Board will decide what the priorities are.

Ms. Newman stated she is working on an updated Personnel Policy that will come before the Board soon.

Other Topics Not Reasonably Anticipated 48 hours prior to Meeting

Adjournment

Submitted by Laura St.John-Dupuis