



# TOWN OF MENDON

## SELECT BOARD

20 Main Street, Mendon, MA 01756  
Tel: 508-473-2312 Fax: 508-478-8241

### **Notice of Meeting**

**9/22/20 at 6PM**

**Remote Meeting**

**[Join Microsoft Teams](#)**

### **Meeting**

**[+1 347-467-1434](#)**

Conference ID: 245 416 551#

### **Board Members**

**Mark W. Reil Jr. , Chairman**

**Christopher Burke**

**Lawney Tinio**

### **Select Board Meeting**

#### **Minutes**

At 6:00 pm A Select Board meeting was called to order. Present: Mark Reil, Chris Burke, Lawney Tinio, Kim Newman and Laura St. John Dupuis. Ms. St. John-Dupuis read the introduction to the meeting. Mr. Reil provided the ground rules.

#### **Correspondence to the Board**

**Consider the request from the Mendon U12 Cal Ripken 2021 All Star Baseball Team to hold a helmet drive on Saturday, October 17th from 9 AM to 11:30 AM at the intersection of Route 16 and North Avenue.**

Mr. Burke made a motion to approve the request from the Mendon U12 Cal Ripken 2021 All Star Baseball Team to hold a helmet drive on Saturday, October 17th from 9 AM to 11:30 AM at the intersection of Route 16 and North Avenue. Second by Mr. Tinio. The motion passed unanimously.

Roll Call Vote: Reil-aye, Tinio-aye, Burke-aye.

#### **Discuss Northbridge Road- Ton Limit**

Ms. Cindy Trapani resident of Northbridge road, stated that she would like to request that the Select Board have a weight restriction sign placed on Northbridge Road to keep tractor trailers from using it as a cut through to the Town of Northbridge as she is concerned about traffic and speeding.

Chief Kurczy stated Northbridge Road is a public way and trucks cannot be restricted. Chief Kurczy stated that the Police Department performs active radar and patrol on the streets monthly, they do go to Northbridge Road.

#### **Consider Meeting Minutes: 9/1/20**

Mr. Burke made a motion to approve the meeting minutes of 9/1/20. Second by Mr. Tinio. The motion passed unanimously.

Roll Call Vote: Reil-aye, Tinio-aye, Burke-aye.

#### **Consider Contract – Interim Treasurer/Collector**

Ms. Newman stated the Interim Treasurer/Tax Collector would be working up to 15 hours per week for approx. 4 to 6 weeks or longer if needed.

Mr. Burke made a motion to authorize the Town Administrator to sign a contract for an Interim Treasurer/ Tax Collector with Strategic Municipal Solutions. Second by Mr. Tinio. The motion passed unanimously.

Roll Call Vote: Reil-aye, Tinio-aye, Burke-aye.

### **Consider Staffing Positions**

Ms. Newman addressed the Board and stated that there are 4 Full Time Employees with benefits positions available in the budget, and requests to fill them. are now in the budget. Ms. Newman presented information outlining the details and requested the Board to approve filling the following positions.

#### **Executive Assistant -Fire/Police**

Mr. Burke made a motion approve the Executive Assistant (Fire/Police department) position for 40 hours per week, at a salary range of \$46,000 to \$60,000. Second by Mr. Tinio. The motion passed unanimously.

Roll Call Vote: Reil-aye, Tinio-aye, Burke-aye.

#### **Finance Director- Treasurer/Collector**

Mr. Burke made a motion to approve the Finance Director-Treasurer/Collector position for up to 30 hours per week, with a projected salary range of \$62,000 to \$80,000. Second by Mr. Tinio. The motion passed unanimously.

Roll Call Vote: Reil-aye, Tinio-aye, Burke-aye.

Ms. Newman stated that the shared Planner position is budgeted for as well as the Admin. Asst. to the COA, the employee left. The Board agreed that those positions should be filled.

#### **Planner (part time shared with other towns)**

##### **Administrative Assistant to COA**

Ms. Newman stated that the shared part time Planner position has been budgeted for as well as the Admin. Asst. to the COA. The Board agreed that those positions should be filled.

#### **Discuss Taft Library Feasibility Study- Amy Fahey, Andrew Jenrich, Tara Windsor**

Ms. Amy Fahey, Chair of Taft Library, walked through the feasibility study that was submitted. This document is attached to these meeting minutes. Ms. Fahey that she would like to have the feasibly study to be placed on the Town's website as this was a study and there are no plans to acct on the options contained in it.

### **Consider New Fire Engine lease**

Mr. Burke made a motion to approve a New Fire Engine Lease for a total amount of \$501,478 for a term of 8 years. Second by Mr. Tinio. The motion passed unanimously.

Roll Call Vote: Reil-aye, Tinio-aye, Burke-aye.

### **Other Topics Not Reasonably Anticipated 48 hours prior to Meeting**

#### **Consider Dispatcher Appointment**

Mr. Burke made a motion to appoint Nicholas Walker to the position of Communications Officer for the Mendon Police Department. At a rate of \$25.08 per hours. Second by Mr. Tinio. The motion passed unanimously.

Roll Call Vote: Reil-aye, Tinio-aye, Burke-aye.

Adjournment

7:00 PM Mr. Burke made a motion adjourn. Second by Mr. Tinio. The motion passed unanimously.

Submitted by Laura St. John-Dupuis- Approved