



TOWN OF MENDON

SELECT BOARD

20 Main Street, Mendon, MA 01756
Tel: 508-473-2312 Fax: 508-478-8241

Notice of Meeting

June 8, 5:00 PM

**VIA Microsoft Teams
Conference Call**

Board Members

**Christopher Burke, Chairman
Mark W. Reil Jr.
Lawney Tinio**

Select Board Meeting Minutes

At 5 PM a remote Select Board meeting was called to order. Present: Chris Burke, Lawney Tinio, Kim Newman and Laura St. John-Dupuis. Absent: Mark Reil.

Ms. St. John Dupuis read the introduction to the meeting. Mr. Burke provided the ground rules and stated that each vote taken will be conducted by roll call vote.

Discussion of COVID19 Executive Order #35 - to discuss preparation and procedures for accommodation of outdoor restaurants, dining, and other retail stores.

Ms. Newman read the outdoor dining procedure presentation. * attached to these meeting minutes.

Mr. Tinio, made a motion to approve the Town of Mendon Reopening Temporary Guidelines for Outdoor Dining Area/Outdoor Table Service, On Premise Alcohol/Common Victualler Expansion Applications as submitted. Step down Second by Mr. Burke. The motion passed unanimously.

Roll Call Vote: Burke- aye, Tinio-Aye.

Mr. Burke stated the process seems very straight forward. Mr. Tinio stated that he has spoken to Licensees this weekend to assistant. Willowbrook is holding off for the moment. Deluxe Pizza will be putting a couple tables outside.

Ms. Newman stated she invited the Police & Fire Chief and the Building Inspector for questions they may have. Chief Kessler said he is fine with this. Chief Kurczy stated his only concern is that alcohol consumption will only be in the designated areas and at no time should anyone be roaming in a parking lot. Ms. Amara, Town Counsel, stated that food and drink has to go together, there cannot be alcohol consumption only. Mr. Burke asked if anyone was going to construct a tent. Mr. Tinio stated that Alicante's has a tent all others are using umbrellas. Mr. Tinio will advise Alicante's to contact the building department for a permit to install a tent. Chief Kessler stated the Fire Dept would only do a safety inspection on the tent as this is under the purview of the building department.

Mr. Tinio made a motion to authorize the Town Administrator to accept and approve Outdoor Dining Area/Outdoor Table Service, On Premise Alcohol/Common Victualler Expansion Applications . Step Down 2nd by Mr. Burke. The motion passed.

Ms. Newman stated she would bring all applications to the next Select Board meeting to ratify.

Roll Call Vote: Burke-aye, Tinio-aye

Adjournment

Mr. Tinio made a motion to adjourn. Step down second by Mr. Burk. The motion passed unanimously.

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Roll Call Vote: Burke-aye, Tinio-aye

Submitted by Laura St.John-Dupuis

Approved

MENDON SELECT BOARD OUTDOOR DINING PRESENTATION OF PROCEDURE :

Pursuant to Section 4 of COVID-19 Order No. 35, the BOS has prepared a guidance outlining the steps-a restaurant must take if it wants to request the temporary expansion of outdoor table service in a safe and responsible way during the COVID-19 pandemic.

Before the expanded area is approved by the Select Board, the restaurant owner/manager or designee must submit a completed application either (1) electronically to Kim Newman, the Town Administrator, at KNewman@mendonma.gov or (2) by placing a hard copy of the completed application in the mailbox located outside the Town Hall.

All applications will be circulated among the Select Board, acting through the Town Administrator, the Fire Department, Police Department, Board of Health and Building Department. The Select Board, as the local licensing authority, shall subsequently, ratify all administrative approvals. Administrative approval of all applications hereunder, shall automatically revert back to its status prior to the approval of the change of expansion of outdoor table service, or in the description of licensed premises, on November 1, 2020 or the date Executive Order 35 is rescinded, whichever is sooner.

A copy of the Town of Mendon Re-opening Guidelines for Outdoor Restaurant Dining and Application can be found on the Town's website. If you have any question regarding this process please contact the Town Administrator, the Board of Health, or the Select Board's office.