

Mendon Police Station Building Committee

Addendum

Owner's Project Manager Questions and Responses

August 17, 2017

1. I am writing to request clarification regarding one item in the RFS for the Mendon Police Station renovation project. Item 24 on page 10 of the RFS indicates that you require "Documentation regarding compliance with I-9 Employment Eligibility Verification." Are there specific parameters for this document? We are happy to prepare a signed statement of compliance, but wanted to first be sure that there was not a specific form that would normally be submitted to address this requirement.

Response: A signed statement of compliance is fine. No specific form is needed.

2. Please confirm that the OPM scope includes a full-time Site Representative/Clerk of the Works during Construction. If only part-time, please indicate number of days per week the Site Representative/Clerk of the Works will be on site during Construction.

Response: The RFS specifies daily construction oversight, but not necessarily for the entire day. We would expect that the right firm would be able to adequately staff the site depending on the fluctuating daily work load so that the Town's interests are protected and the awarded firm will be able to stay within the confines of the allocated budget.

3. Does the Town have a preliminary project schedule? How many months does the Town anticipate for 1) design and 2) construction?

Response: The Town does not have a preliminary project schedule at this time.