

ADDENDUM #1

TITLE: MENDON POLICE STATION

**Request for Qualifications: Designer Services
Renovation of the former Mendon Fire Station to the New Mendon Police Station**

Date: November 16, 2017

This Addendum is issued in accordance with the Request for Qualifications issued for Designer Services for the proposed renovation of the former Mendon Fire Station to the new Mendon Police Station Building.

This addendum shall become part of the RFQ and must be acknowledged in the response to the RFQ.

- 1.01 RFQ for Designer Services appeared in the October 25, 2017 edition of the Central Register under General Contracts.
The Revised RFQ for Designer services with addendum was advertised in the November 1, 2017 edition of the Central Register under Designer Services.

Answer: The revised RFQ dated November 1, 2017 supersedes the RFQ dated October 25, 2017.

- 1.02 RFI: I have a question regarding the RFQ for the Renovation of 22 Main Street for the new Mendon Police Station. The RFQ requests year-end financial statements and balance sheets be included in the submission. As a private company, the firm's financial statements are confidential and not typically included in public qualification submittals. Would a statement of financial stability with agreement to provide the documents at a later date be acceptable in the submission?

Answer: One financial statement should be submitted in a separate sealed envelope clearly marked "financials - not public".

- 1.03 Unfortunately, I wasn't able to attend the briefing session last week. Is there any chance you could please provide me with any information I might have missed and a list of companies that attended the briefing session?

Answer: No specific information was shared at the briefing session. Those that attended the walk through were asked to submit all questions in writing. The walk thru sign in sheet is attached and it has been posted to the Town of Mendon website here: <http://www.mendonma.gov/police-station-building-committee>.

- 1.04 The study does not identify the need for a fire protection cistern for the new Police Stations fire suppression system, which is likely required by NFPA for a public building supplied by a well. Is the value of this system included in the estimate provided by the study?

Answer: Unfortunately, we do not know if the value of a fire protection cistern was included in the estimate provided by the study. The current estimate is conceptual and will require more detail as the design develops.

- 1.05 The study does not identify mechanical, electrical or emergency electrical support spaces. Are we to assume that mechanical systems are to be located on the roof or exterior to the building?

Answer: All mechanical, electrical and emergency electrical support spaces shall be contained within the building.

- 1.06 The study identifies several program spaces on the upper level without provisions for handicap accessibility and without reasonable duplication of space on the lower level. Are we to assume that an elevator is to be incorporated into the design, or that the layout of space is to be revised by the selected design team to be compliant with the ADA and the Massachusetts Architectural Access Board regulations?

Answer: The Building Inspector has approved the initial study that does not include an elevator. Access to the upper level will be restricted to able bodied police staff only. The Town will follow up with the AAB as the process proceeds to ensure compliance with all applicable regulations.

- 1.07 The cost estimate outlined in the study that was used to approve funding at May Town Meeting FY2017 identifies construction cost escalation to January 2018. We have recently seen construction cost escalation in this region exceeding 3% per year. Based on the assumed project schedule of mid-summer 2018 bidding, is the Town anticipating requesting additional funding to cover this gap in project finances, or willing to modify the program and building gross square footage to reduce the cost of construction?

Answer: The Designer must design the building to the current budget.

Mendon Police Station
Walk-Thru

Name	Firm	Email
Matt Soria	Tecton Architects	Matt.Soria@tectonpa.com
Kevin Witzell	Kearshie Boas Assoc	KWitzell@KBI-Architects.com
David Vee	Edward Rouse Architects	dave@edwardrouse.com
Anthony Gray	Creative Environment	AGRAY@CEC-ENVIRONMENTAL.com

END OF ADDENDUM #1