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**By E Agro at 9:10 am, Jan 30, 2019**

**Police Station Building Committee**

**Meeting Agenda**

Mendon Town Hall

Tuesday, February 5, 2019

7:00 p.m.

7:00 p.m. Call to Order

7:01 p.m. Approval of Meeting Minutes – January 8, 2019

7:02 p.m. Review Open Action Items on Decisions and Actions Log

- Update on easement agreement. – Don / Chief Kurczy
- Update on AAB determination of the need for an elevator. – Tim
- Update on request for variance for lift. – Jackie/Kevin (KBA)
- Update on new Mendon Police Station sign from Karen Mullen of Signs Plus. – Eric
- Update on the light switch and locks in the upstairs of the former Taft Library. – Don
- Update on removal of the remaining items in the former fire station and from the Town Hall campus (trailers, tractor and truck). – Chief Kurczy
- Update on completion of the annual Conflict of Interest Acknowledgement. It is due by April 15, 2019. – All Committee members
- Update on Review with Historic District Commission. – JP / Mary
- Update on plans for location of police cruisers during construction. – Chief Kurczy

7:15 p.m. OPM Update

- Pre-Construction Meeting & First Weekly Job Meeting Update
- E911 update
- National Grid update
- Clerk of the Works plans
- New business

7:30 p.m. Architect Update

- GC contract status
- Construction sign update
- Proposed cash flow schedule from GC
- Groundbreaking ceremony
- New business

7:45 p.m. Invoice Approvals; Chair/OPM Spending Approvals; Budget Update

- Permanent Marking of Lot Corners and Staking of Easement
- Geotechnical Proposal (for testing after addressing unsuitable soils)

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.

7:55 p.m. Correspondence from KI, Commercial Furniture Manufacturer

8:00 p.m. Next Meeting Date, Time, and Agenda

- Future Meeting Schedule to Review/Approve Future GC Invoices

8:05 p.m. Items Not Reasonably Anticipated 48 Hours Prior to Meeting

Adjournment

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