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By M. Bonderenko Town Clerk at 3:40 pm, Aug 30, 2017

Police Station Building Committee

Meeting Agenda

Mendon Town Hall

Thursday, September 7, 2017

7:00 p.m.

7:00 p.m. Call to Order

7:01 p.m. Approval of Meeting Minutes – August 16, 2017

7:02 p.m. Review Open Action Items on Decision Action Log

1. Work with the abutter to the Town Hall campus to get the town and the neighbor's lawyers together to document an agreement whereby the neighbor will provide up to twenty-five feet along the south side of the town hall campus for a length as far back as needed for a second egress for the new police station. – Chief Kurczy / BOS
2. Reach out to the MURSD and Mendon BOH to determine if the existing variance that the Regional School District has for the use of the sewer line will need to be updated due to the change in building configuration on town hall campus. – Don Morin
3. Create a first draft of an RFQ for Designer Services for the Mendon Police Station using the Taft Library document as a template. – Joe Cronin
4. Locate the interview questions used for the library project to follow up on references. These will be used as a first draft to be reviewed, modified and approved by the Police Station Building Committee. – Don Morin

7:15 p.m. Discuss Ratings of Responses to RFS for OPM and Select Top Few for Reference Follow-Up and Interviews

7:45 p.m. Review and Update Questions for Reference Checks; Align on Plans for Reference Checks and Interviews

7:55 p.m. Items not reasonably anticipated 48 hours prior to meeting

8:00 p.m. Next Meeting Date, Time, and Agenda

Adjournment