



TOWN OF MENDON
PARKS & RECREATION DEPARTMENT

20 Main Street
Mendon, Massachusetts 01756
Phone: (508) 473-0600 Fax: (508) 478-8241
Email: parkcomm@mendonma.gov
mendonma.gov/parks

Meeting Date: 10/6/16
Meeting Location: Parks Building "Classroom"
45 Taft Ave., Mendon, MA
Minutes Approved: 10/28/2016

Members Present: Dan Byer, AJ Byrne, Tom Belland

Parks Director: Dan Byer

Others:

The meeting was called to order at 4:55pm.

AJ made a motion to accept the minutes from the 8/11/16 meeting, Tom seconded and all approved.

The commission discussed the well at Memorial Park. Dan explained that there was another coliform issue. Tim Watson has requested funding to excavate around the well to investigate the hookups. There is some concern that the well is not hooked up incorrectly and this is leading to the issues. Dan asked Alan Tetreault to help with this and Alan said he would discuss with Tim. Alan was involved in the construction of the well and knows more about how it is connected. Tom suggested we chlorinate the well. Dan explained that there are issues because it is a public water supply and subject to specific regulations. We may have to replace the lines or install some sort of treatment system. Dan will work with Alan and report back to the board.

The commission discussed the Big Belly solar trash can. Dan explained that he would like to relocate it to the Pavilion. We received the unit through a grant with the Green Communities program several years ago. It is not used much at the beach because it is not in the best location. It would be more useful up at the Pavilion because it is high capacity and animal resistant. However due to the tree coverage the solar portion will not work and we would need an AC adapter. Tom asked if the device would function with limited sun. Dan said the manufacturer specifies direct sun. AJ asked about another location closer to the fields. Dan explained that the company now leases the units and there might be an opportunity to get more but they are probably too expensive. The commission agreed to relocate the device. *Dan will order the part we need.*

Dan also discussed the software package. The device comes with a wireless monitoring function that will "phone home" when it is full. The cost is \$228 per year. Dan is not sure if that is worth it. Tom and AJ both agree that we can't afford that feature right now.

Dan updated the commission on an issue with a stone at Pine Hill cemetery. It is falling over and needs urgent repair. There was a request for parks to fund this repair but it has been determined that CPA Historic can cover it.

The commission reviewed the options for internet service at the Classroom. Dan explained that their current contract with Comcast has expired. He has checked and there are 2 options, a 16/3 line from Comcast for \$1,104 or a 25/25 line from Verizon FIOS for \$1,280. Both would have a static IP for the cameras. Dan explained that the higher upload speed is better for the cameras. The commission discussed and agreed.

Tom made a motion to authorize Dan to sign a contract with Verizon FIOS for internet service at the Classroom, AJ seconded and all approved.

The commission reviewed the proposed November STM warrant article for the purchase of new mowers. Dan met with the Board of Selectmen and Finance Committee last night (10/5) and they rejected our warrant article. The selectmen feel that the only articles on the special town meeting should be those that are urgent and time sensitive. They feel that our request for mowers should be part of our annual budget request at the annual town meeting. The commission discussed and is disappointed. There may be another town meeting in March. Dan suggested putting forwards the mower article again as it would be beneficial to have our mowers in time for the beginning of the season. Waiting until the May ATM will delay the purchase until June.

The commission also discussed the sizes. Tom and AJ agree that we should get the 72" mower. Dan explained he would like more time to check out some of the cemeteries to see what will fit better. He feels that the stand-on mower will make a huge difference in efficiency.

The commission discussed the Tetreault Field project. Tom spoke with Eric Peterson and they are able to start in a few weeks. Dan and Tom have both been unable to obtain additional quotes for the work. Dan explained that they can fill out a form that explains their inability to get quotes. So far they have contacted Tinio, Diamond, and Roy Landscaping with no response. AJ agrees that we need to move this project forwards. They discussed the budget. There is \$25K from CPA, \$11K in the bond account, and Nipmuc Youth Baseball is willing to kick in \$2,000. The estimate from Eric is for \$34,820.50. All agreed to the following breakdown:

CPA - \$25,000

Baseball - \$1,500

Bond Release - \$8,320.50

Dan also mentioned the parking lot repairs. He would like to fund a portion of this from the bond account as well. All agreed.

AJ made a motion to authorize Dan to sign a contract with Eric Peterson for the Tetreault Field Drainage project, Tom Seconded, all approved.

Exhibit A - Estimate from Eric Peterson Landscaping and Tetreault Field Drainage Project Specs

Dan discussed the flagpole at Memorial Park. The commission discussed moving it several months ago. The board discussed the location and it was agreed that the center right field of Pezzella, past the fence would be ideal. Dan would like to get the work done once the ground freezes to prevent damage by the truck. The board agreed to move forwards on this.

The commission discussed the pending Eagle Scout projects. Dan submitted the building permit applications and the Board of Selectmen have waived the fees. Tom had recommended that we provide the door and locks hardware for the stairs project. Dan and AJ agree. The cost will be around \$400. Dan suggested we offer the scout building the shed a similar deal. Tom explained they would like 2 sets of doors, large barn doors and a smaller passage door. He suggests we also provide the passage door. Dan and AJ agreed. They discussed the timing of the projects. Dan will reach out and let them know they can begin.

The committee discussed Inside Corner's proposal to hold a "Trunk-or-Treat" event at the park. The 350th was considering an event but abandoned it due to not enough time. Tom asked about the event and if anyone was benefitting financially. Dan explained that it will be a free event for the community. The 350th will set up to sell merchandise. All agreed to waive the use fee for this event. (*see event flyer, Exhibit B*)

Dan asked about the electrical repairs that have been discussed at the Basketball Court. There was a possibility of using grant money to fund LED lights but that has fallen through. Dan would like to move forwards with just the repair portion of the project. AJ and Tom agreed.

The meeting was adjourned at 6pm

Dan Byer
Chairman



Thomas Belland
AJ Byrne

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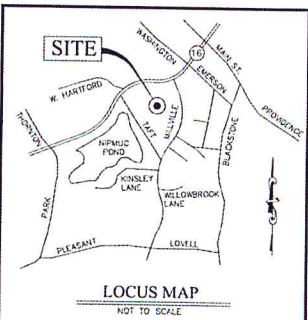
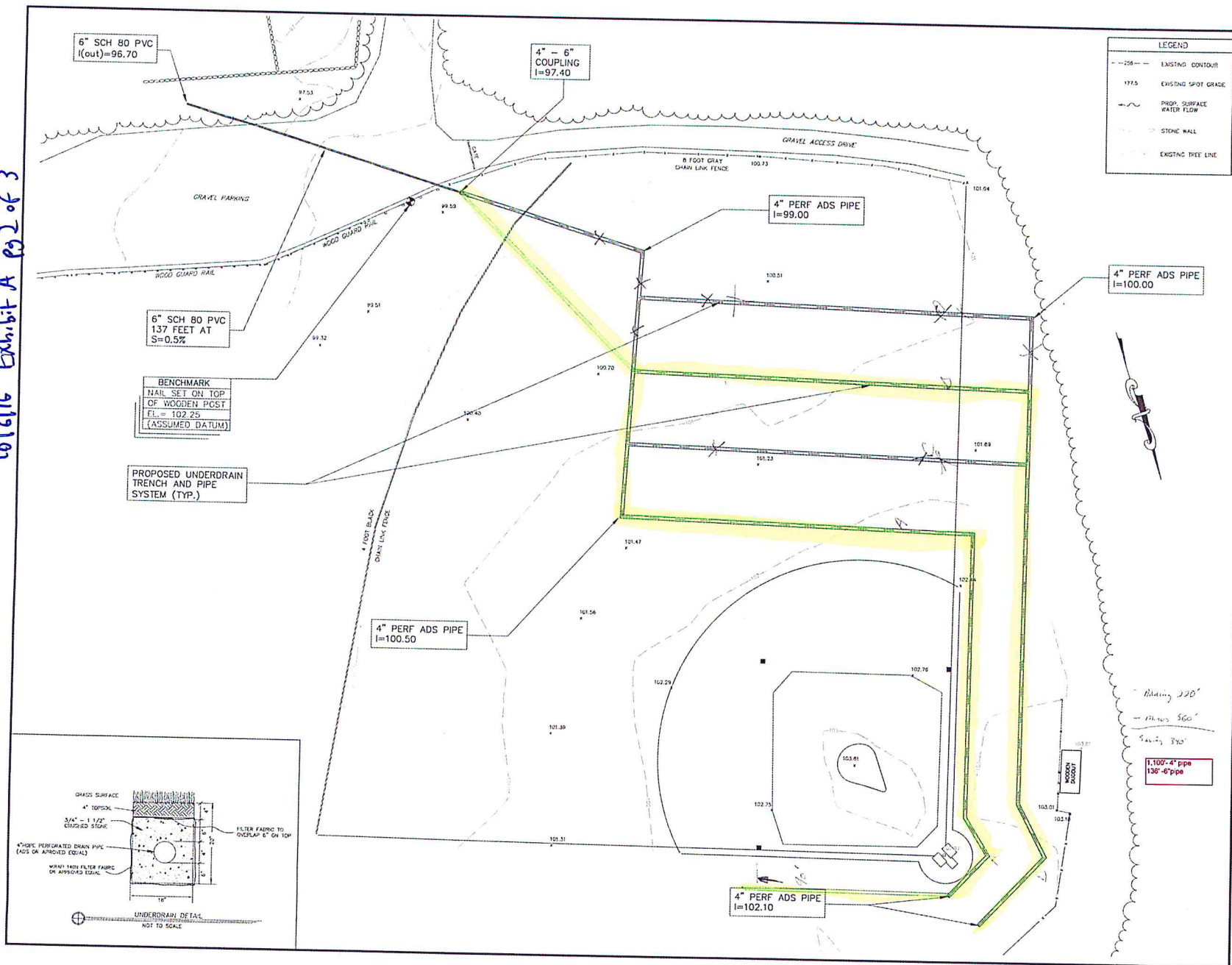
August 31, 2016

The Mendon Parks & Recreation is seeking written quotes for the following work to be performed on Tetreault Field, Veteran's Park (25 Millville Rd. Mendon, MA)

QUOTE A

- Install underground drainage system as specified in plans produced by Allen Engineering Inc. dated June 21st, 2016. "Underground Drainage Plan for Aldore Tetreault Memorial Field at Veteran's Park in Mendon Massachusetts"
- All drainage lines shall consist of 4" or 6" PVC Pipe (or approved equal) as specified.
- Drain lines shall be set in an 18" trench backfilled with $\frac{3}{4}$ - 1 $\frac{1}{2}$ crushed stone
- Trench shall be lined with Mirafi 140N filter fabric (or approved equal) to overlap 6" on top.
- All trenches shall be covered with 4" screened loam to match grade, and seeded.
- Contractor is responsible for any excessive damage to fields (i.e. tire tracks)
- Drain line under parking area to be backfilled with $\frac{3}{4}$ processed gravel to within 3" of grade and topped with 3" of crushed asphalt and compacted to match surrounding grade.

10/6/16 Exhibit A pg 2 of 3




NOTE: CONSTRUCTION ON THIS LOT(LAND) IS SUBJECT TO ANY EASEMENTS, RIGHTS OF WAY, RESTRICTIONS, RESERVATIONS OR OTHER LIMITATIONS WHICH MAY BE REVEALED BY AN EXAMINATION OF THE TITLE.

PREPARED FOR:
Daniel Byer
Director of Parks & Recreation
Mendon Parks Department
20 Main Street
Mendon, MA 01756

TITLE:
UNDERGROUND DRAINAGE PLAN
For
Aldore Tetraault Memorial Field
At
Veterans Park
In
Mendon, Massachusetts

PROFESSIONAL ENGINEER
Allen Engineering, LLC
Civil Engineers and
Land Development Consultants
2 Willowbrook Lane - Mendon, MA 01756
(508) 381-3212 Phone (508) 381-3213 Fax
allenengineeringllc.com

ENGINEER:		Allen Engineering, LLC Civil Engineers and Land Development Consultants 2 Williston Park Lane • Meriden, MA 01756 (508) 381-3212 Phone (508) 381-3213 Fax allenengineeringllc.com	
SCALE:		1"=20 FEET	
			
DATE:		JUNE 21, 2016	
REVISIONS			
	DATE	DESCRIPTION	INT
JOB NO:		0491	SHEET: / OF 1

◆◆◆◆ **ERIC PETERSON LANDSCAPING AND CONSTRUCTION** ◆◆◆◆
P.O. BOX 435, MENDON, MA 01756 ph: 508-478-1957 eplandscape@aol.com www.trainsandtrees.com

Date: August 23, 2016
Estimate For: Town of Mendon Parks Dept
Job Site: Tetreault Ball Field

This estimate is for the following:
To install drainage in Tetreault ball fields per spec

1160' of schedule 40 perf 5 @ \$2 per ft	\$2,320.00
15 fittings	\$200.00
1500' filter fabric 8' rolls 4 @ \$245 each	\$980.00
232 ton ¾ stone @ \$13.50 per ton	\$3,132.00
60 ton screened loam @ \$14.50 per ton	\$870.00
140' schedule 80 6" solid @ \$9.85 per ft	\$1,379.00
4" - 6" adapter	\$29.00
¾ Processed gravel 30 ton @ \$12 per ton	\$360.00
Recycled Asphalt	\$150.00
Installation & Supervision	\$21,600.00
Equipment & Trucking	\$3,800.00

Total Estimate \$34,820.50

This is an estimate. The final bill will be on actual time and materials used to complete the scope of work. Not responsible for unforeseen obstructions below ground.

Mendon 350th
Anniversary



Trunk-or-Treat & Pumpkin Stroll

Hosted By

INSIDE CORNER
BASEBALL



Sunday, October 30th

Veteran's Park * 25 Millville Road * Mendon

What is Trunk or Treat? To promote a safe and fun environment for our children and families, **Inside Corner Baseball & Hoop Crew** are hosting a trick-or-treat alternative! Kids can trick-or-treat from trunk to trunk from a line-up of vehicles parked at the ball field with their trunks or tailgates full of goodies!

Set-Up 3:00pm
Trunk-or-Treat
from 4:00 - 6:30 p.m.

Interested? In decorating your trunk and passing out goodies, please register by emailing your name and phone number to: insidecornerbaseballevts@gmail.com before October 25th.

**No vehicle will be allowed to participate without registering*

PRIZE FOR BEST DECORATED TRUNK OR TAILGATE!!

Pumpkin Stroll ~ Bring your carved or painted pumpkin to the field between 3:00 - 4:00 p.m. to display on day of event. Please include a battery type tea light for carved pumpkins. Prizes will be awarded to the scariest, funniest and most creative pumpkins. Prizes will be awarded at 6 p.m. and participants must be present to win.