



TOWN OF MENDON
PARKS & RECREATION DEPARTMENT

20 Main Street
Mendon, Massachusetts 01756
Phone: (508) 473-0600 Fax: (508) 478-8241
Email: parkcomm@mendonma.gov
mendonma.gov/parks

Meeting Date: 5/16/2017
Meeting Location: Mendon Town Hall
20 Main St. Mendon, MA
Minutes Approved: 1/29/2018

Members Present: Thomas Belland, Dan Byer

Members Absent: AJ Byrne

Parks Director: Dan Byer

Others: Alan DeAngelis (Rec Director)

The meeting was called to order at 5:18pm.

Dan and Tom met with Alan DeAngelis to discuss his position as Recreation Director. Alan explained he has worked for Mendon for 5 summers now. They discussed staffing and the assistant director position. Jackie is not returning this summer. Tom suggests we look to groom a younger person for a leadership role. Alan discussed Katherine and Stephanie, both rec employees. He would like to see them in leadership roles this summer. Dan and Tom agree. Alan says he had the senior staff talking to parents more and tried to give them more leadership experience. He would like to try and offer more “professional development” for staff as well. Alan also mentioned we may lose one or both of them to school or internships soon. Dan suggests Katherine for the assistant director position and Stephanie as a senior counselor. The commission discussed the schedule. Alan said he is working to figure out a schedule for the new staff. He recommends ½ days for the younger employees as 9 hours is a long shift. Dan and Tom agree. Alan’s goal is to make sure Him, Katherine or Stephanie are there as a person in charge.

Dan made a motion to appoint Katherine Machione as Assistant Recreation Director at a rate of \$13.50 (both a 50¢ raise) and Stephanie Morrison as Senior Counselor at a rate of \$12.50/hr. Tom seconded and all approved.

The commission discussed Alan’s rate of pay. Their initial offer was \$18.50. Alan is requesting a raise to \$20/hr as the program has grown substantially in the 5 years he has worked for us and his duties are much more than before. Dan and Tom agree.

Dan made a motion to set Alan DeAngelis’ rate of pay at \$20 per hour, Tom seconded, all approved.

Tom asked about the possibility of canoe or kayak rentals. Dan explained they tried renting their own for a few years but it was not worth it. There were too many issues and no staff to manage it. Tom

suggests looking into a company that would offer the service. Alan says the rec program could also make use of them. Dan will look into it.

Alan left the meeting.

Dan discussed an issue with the irrigation well at Clough Field. The well is overflowing and flooding the fields. The school has obtained a quote to install drainage and is asking the Parks Dept to split the costs 3 ways with MUYSA and the School. The cost will be around \$1,000. Tom is ok with this.

Tom gave an update on the stairs. They have been completed. Dan has installed the new locks. Tom will reach out to the scout to set up a time for a picture.

Tom and Dan discussed the Grant Field irrigation well. *Tom and Dan walked over to the Veteran's Field parking lot to inspect the site.* Dan and Tom review locations for the new well. There is some concern about damage to the trees from well drilling. Tom suggests the install the well just inside the fence near the left access gate. They discuss opening up a section of the fence to make room for the truck to back in. Both agree on the location. Dan will follow up with Baseball. Tom will talk to Eric Peterson to get a quote for the conduit to wire the well.

Dan updated Tom on the repair project for the park well. The new line has been installed and the system reconfigured. The system appears to be functioning properly with no issues. Dan also explained he is still looking to find a contractor to complete the basketball electrical repair project.

Tom made a motion to approve the minutes of 3/20/2017, Dan seconded and all approved.

Tom and Dan discussed the proposed Soccerfest event. Both are in favor. The event will be the same as previous years. Soccer will provide the town with insurance. Dan suggests we charge an additional fee for these types of events as there is much more administrative work involved.

Tom suggests we create a spreadsheet to track capital projects. Dan reviewed a few of them. He would like to purchase a shed for the rec program. He would also like to purchase the full version of Adobe PDF. Tom is ok with these purchases. Tom and Dan discussed the future of the volleyball court. Dan explained he was not able to put up the posts as they are falling over due to not being set in concrete. Tom suggested this as a possible location for a 2nd basketball court.

The commission discussed the purchase of the new mowers. Dan explained our options. He has quotes on a large, 72" zero turn ride on with bagging attachment. He is still working to decide between a 36" and 48" stand-on mower. Highway has recommended the 36" mower as they think it will fit in the cemeteries better. Tom says he would defer to the maintenance's crew's thoughts. Dan says the price difference is around \$1,000.

The meeting was adjourned at 6:05.