

**MENDON MASTER PLAN STEERING COMMITTEE**  
**MEETING: MARCH 7, 2022**  
**HYBRID/TOWN HALL/REMOTE**

ATTENDEES: MIKE GODDARD, LAWNEY TINIO, LISA HILTON, ANTHONY DAVIS, KATHLEEN NICHOLSON, KATHY SCHOFIELD, KATE MERTEN, DAN BYER, DOMINIQUE DUTREMBLE, ELLEN AGRO, RYAN SAUL

1. CALL TO ORDER: 6P
2. Motion to adopt/approve meeting minutes of 1/18/22 meeting: motion approved by attendees.
3. Final Review and Approval of Phase 2 final survey. Dominique D. led discussion to finalize the survey. Ellen Agro motioned to approve the final survey draft. All approved.

Discussion on how to get the Phase 2/Final Survey out to the community.

\*CMRPC group will create a press release for Town Crier.

\*Lisa Hilton will make some color copies and deliver to local venues

\*Ellen Agro will deliver hard copies to library and town hall and to Amy at the Senior Center.

\*Lisa Hilton will contact Police Dept to ask to have digital sign put at light in center of town to highlight MMP

\*Dan Byer will arrange to have Founders Park Billboard detailed with Survey information

\*CMRPC will post on Facebook page

\*Dan Byer will put details on the Town Website.

\*Kathy Schofield mentioned the possibility of handing out surveys at Memorial Day Parade.

\*Members please utilize personal network/social media accounts to Mendon families to get survey out.

\*Lisa H to contact local sports/clubs to ask them to send survey to their distribution lists.

\*CMRPC and Lisa Hilton will finalize changes to flyers before dissemination

Survey will remain open until we get sufficient surveys returned.

\*Dominique urged the group to locate and reach out to residents who don't get information in these digital/hard copy ways....discussion about an ice cream truck then farmers market to reach farmers. These ideas are tabled for this project. Emails/digital delivery approved for getting survey out.

4. Review Phase I Goals and Objectives-Dominique D. (CMRPC) led discussion to review goals and objectives, previously workshopped, and all agreed the goals and objectives looked good. These will remain as draft forms until the end of the project when chapters will be created for each MMP Topic.

- a. Dominique encourages those on committee that are on Boards/Committees in town, to bring these goals and objectives to their respective boards/committees to discuss/review.
  - b. Dominique stated CMRPC is working on reaching out to municipal offices to get details and information for next phase
- 5. Topics Not Covered-n/a
- 6. Next Meeting: 4/4/22 @ 6P Town Hall/Hybrid. For the May meeting, we will be meeting at Police Station meeting room due to town hall space conflict.