

Mendon Master Plan Committee

20 Main Street

Mendon, MA 01756

April 2, 2014 Meeting Minutes

Attendees: Mark Mortimer, Sharon Cutler, Bill McHenry, Kathy Schofield, Shirley Smith, Trish Settles, CMRPC

The meeting was called to order at 7:10 by Chairman, Mark Mortimer. The committee reviewed the minutes from the 3/5/14 meeting. Kathy moved that the minutes be accepted as read. Shirley seconded the motion and it passed with unanimous approval.

Discussion took place on the benefit to be derived by a new survey especially in light of the low attendance at the last workshop. It was decided that the committee should tweak the last survey, draft out a set of goals for validation. The following action items were assigned:

Action Item – ALL Committee members: Look at each element and assign priorities for each of the 9 sections.

ACTION ITEM: **Trish** will send an email to all Department committee members on the notes from each of the workshops and will put together an outline for the formalized Plan.

ACTION ITEM: **Bill M.** will download the Master Plan for Charlton and email it to the committee members for their review.

ACTION ITEM: **Mark.** will see if Planning Board has funds to support another survey.

Target for mailing of the survey is no later than 5/30/14. Trish will come to the May meeting but will not be at the two meetings to develop the new survey.

Motion: .Sharon moved the meeting be adjourned. Kathy seconded the motion and it was passed with unanimous approval. Meeting adjourned at 8:20 pm.

Respectfully submitted,

Sharon Cutler

Secretary