



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Mike Merolli, Chairman
Brian Guzman, Vice Chairman
Willem Angenent, Secretary
Norm Round
Mike Ammendolia
Heather Allcock
Lawney Tinio

MEETING MINUTES

Meeting Date: Wednesday, December 09, 2015
Time Called to Order: 7:04 PM
Time Adjourned: 9:00 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Mike Merolli
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Ammendolia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Guzman	<input type="checkbox"/>	<input type="checkbox"/>	Norm Round	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Heather Allcock	<input type="checkbox"/>	<input type="checkbox"/>
Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lawney Tinio	<input type="checkbox"/>	<input type="checkbox"/>

Also Present
Kim Neuman, Town Admin
Linda Hawkes, Treasurer
Eric Kinsherf, Int Town Acct

Topic Name	<u>Approval of Minutes</u>
Summary:	July 8, 2015 Mike A moved, seconded by Norm to approve w amendmt November 12, 2015 Mike A moved, seconded by Norm to approve w amendmt November 17, 2015 Mike A moved, seconded by Norm to approve
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Eric Kinsherf, Interim Town Accountant in with Town of Mendon Financial Report
Summary:	Eric present a comparison chart for FY15 to FY16 of Revenue and Expenses Revenue has decreased by \$166,000 from FY15 to FY16 mostly caused by the variance was Tax Liens Redeemed. Expenses
Decisions Made:	
Actions to be Taken:	

¹ If "Present" contains an "x" that person was physically present.

² If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) a through e as approved by the Meeting Chair.

Related Documents or Exhibits:	
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Topic Name:	Note well: Highway Overtime Budget is overspent by approximately \$8000. Chairman Mike emails Chief Horn and asks him to authorize Interim Town Acct to move the Highway overage out of the Police Dept Budget. Chief Horn sends an email to Eric authorizing such.
Summary:	
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Town Treasurer Linda Hawkes presents an overview of Cash Linda discusses future proposals for better reviews etc, Chairman Mike asks her to bring it up again at a later mtg and he will address. Linda also reviews all the town owned property and suggests we look at ways to sell off some of it, for ex approaching the abutters to see if they are interested. Another discussion took place re reviewing the policies for elected officials and sick and vacation time esp when they retire and the consequence of a buy back amount.
Summary:	
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Kim Neuman presents a tentative schedule for upcoming Fin Com Budget Meetings. Kim will handle all the budgets and have each dept come in and defend any special requests in their own dept. No exceptions.
Summary:	Meetings will begin on January 6, 2016
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	
Summary:	
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

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